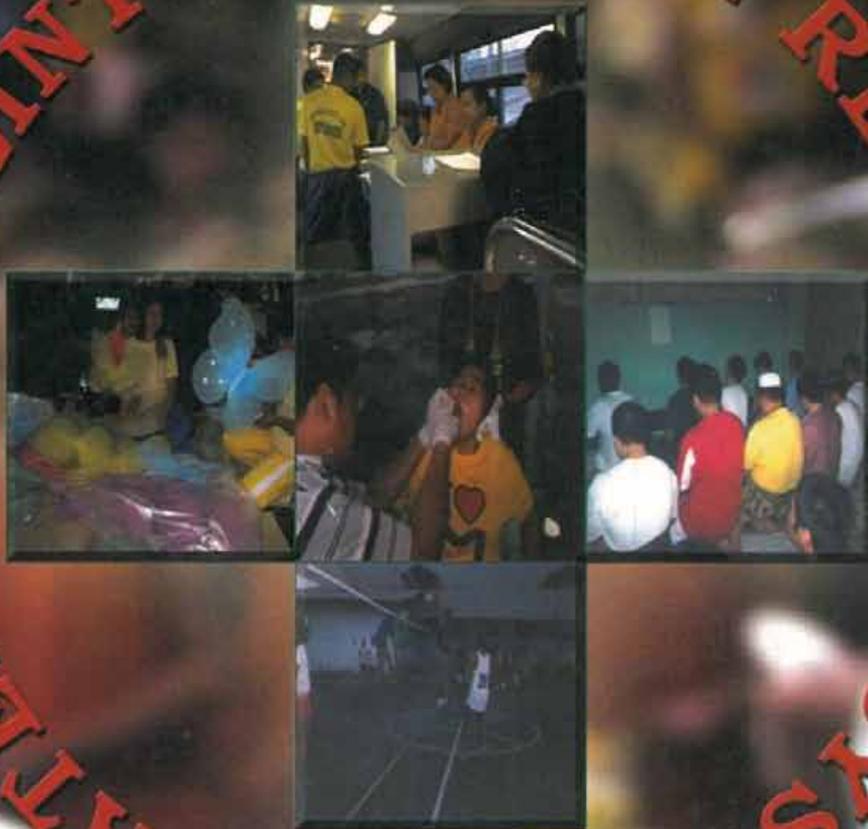




UN
DP



PRE-REINTEGRATION REFERRAL SYSTEM
★
INMATES



MANUAL

BJMP IPRS is a system of helping inmates to help themselves transform through proper classification, evaluation and referral to concerned government agencies and NGOs/volunteer workers or groups having capability and commitment to provide sustained inmate's welfare and development services to inmates from entry to jail, release from confinement and mainstreaming process to society.



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT



MESSAGE

I would like to extend my congratulations to the Bureau of Jail Management and Penology for the publication of the Inmates Pre-reintegration Referral System Manual which is intended to be the basic reference material in the implementation of their project on Justice Reforms: Sustained Pre-reintegration Referral Services.

The Manual will eventually serve as an instrument in guiding the personnel of the Bureau in its endeavor to encourage, strengthen and sustain its commitment for the welfare of inmates on the aspect of reintegration to society, human rights and gender development. It is therefore with confidence to say that this Manual will be instrumental in the success of such notable undertaking by the BJMP.

Congratulations again for this worthy achievement.

God Bless and Mabuhay!


RONALDO V. PUNO
Secretary



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT



M E S S A G E

It is with distinct honor to welcome the publication of the Bureau of Jail Management and Penology's (BJMP) Inmates Pre-reintegration Referral System Manual as its reference handbook in the implementation of Justice Reforms: Sustained Pre-reintegration Referral Services, a program geared in the preparation of the inmate to its reintegration to the society upon release from detention.

The circulation of this Manual will hopefully serve to guide the Bureau's workforce by enabling them to gain additional understanding and enhance their expertise in implementing such significant undertaking with the optimism that it would be instrumental in instilling competence, quality and proficiency.

Congratulations and my best personal wishes.

ATTY. MARIUS P. CORPUS
Undersecretary for Public Safety
Officer-in-Charge, BJMP



GOP-UNDP PROGRAMME
FOSTERING DEMOCRATIC GOVERNANCE
UNIVERSITY OF THE PHILIPPINES - NATIONAL COLLEGE OF PUBLIC
ADMINISTRATION AND GOVERNANCE (UP-NCPAG):

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MESSAGE

Our warm Greetings of Peace!

We congratulate the Bureau of Jail Management and Penology for this pioneering program initiative on the Inmate's Pre-reintegration Referral System (IPRS) under the GOP-UNDP Fostering Democratic Governance Programme for 2005-2009.

Article 9 (3) of the International Covenant on Civil and Political Rights (ICCPR) states that, once imprisoned, all persons deprived of their liberty should be treated with humanity and with respect for the inherent dignity of the human person. The same article provides that "the reform and social re-adaptation of prisoners be an essential aim of imprisonment."

The IPRS is a viable measure that operationalizes the important role of the prisons as an institution of the integrated justice system in the country. We are happy to note that many government organizations as well as civil society organizations are working closely with the bureau for the provision of the much needed services of the prisoners from entry to jail, release from confinement and mainstreaming process under the IPRS.

From the Governance perspective, the IPRS is truly responsive to our desired outcome of achieving "more accountable and rule-based justice institutions for greater access by the poor to justice and human security." The system is one significant step towards transforming the prisons as a place for safe custody, rehabilitation and social reintegration of prisoners.

We hope that this will serve as a beginning for a continuing reform intervention for further improvement of the prison system in the country that provides consideration for disadvantaged groups, especially in the aspect of preparing them for integration back into society.

Rest assured your partners at NCPAG continue to be with you and support you in this very important endeavor which contributes to good governance.


ALEX B BRILLANTES, JR. Ph.D
Dean, UP-NCPAG



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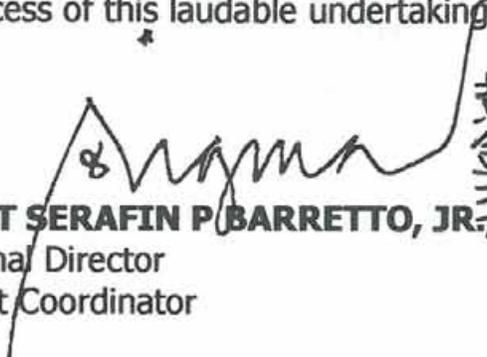


MESSAGE

The Bureau of Jail Management and Penology (BJMP) being the major correction agency in the Philippines, in its commitment to support and uphold the correction system adopting the United Nations Minimum Standards in the Treatment of Prisoners, have exerted effort in coming up with the publication of the Inmates Pre-reintegration Referral System Manual that would serve as guide to Bureau personnel by providing instructions and tips on the manner of the implementation of its program on Justice Reforms: Sustained Pre-reintegration Referral Services.

This Manual that have been painstakingly prepared by BJMP-National Capital Region's Inmate's Welfare and Development (IWD) personnel will provide in-depth information on sources, systems and standards preparatory to the eventual reintegration to society upon release of offenders. This publication will also be useful as a resource, reference, personal development guide and analytical tool for it also presents ideas and concepts for developing an effective reintegration system.

With the help of our implementing partners in this program – the United Nations Development Program (UNDP), the University of the Philippines - National College of Public Administration and Governance (UP-NCPAG) and to all stakeholders, the success of this laudable undertaking is of certainty.


SSUPT SERAFIN P. BARRETTO, JR., CSEE, CES (E)
Regional Director
Project Coordinator

黃金平
RBJMP-NCR



FOREWORD

The Bureau of Jail Management and Penology had envisioned the "Rehabilitation of inmates" while they are in its custody. However it was found out that the idea seemed theoretical and its practicability and attainability were engulfed by absurdity due to the lack of financial support to complement true rehabilitation. A SMARTER version had cropped up changing "Rehabilitation" into a more attainable program called "Inmate's Welfare and Development Program" for there is no real rehabilitation inside the jail. The idea is superb but the sustainability of the program left the Bureau a big question mark not until the intervention from the United Nations' Development Programme on Fostering Democratic Governance that paves the way for its realization. As a consequence, a new system has emerged gearing on "helping inmates to help themselves" transform into law abiding and productive citizens through proper classification, evaluation and referral to concerned government agencies and NGOs/service providers having capability and commitment to provide sustained pre-reintegration referral services to inmates from entry to jail, release from confinement and mainstreaming process to society. This system is now being called as the BJMP Inmate's Pre-reintegration Referral System (BJMP IPRS).

With SSUPT SERAFIN P BARRETTO, JR. as program coordinator who initiated and conceptualized this program; in partnership with the University of the Philippines National College of Public Administration and Governance (UP-NCPAG), this project (BJMP IPRS) which is being funded by the UNDP has now come into the implementation stage, hence, the formulation of this manual.

We wish to thank the people who were instrumental, in one way or another, to the making of this guidebook. To the inmates who serve as our inspiration, we hope that they may be benefited by the system and transform them with renewed heart as God-fearing, law abiding and productive citizens.

We likewise hope that this manual will enlighten the concerned BJMP IPRS Officers and service providers in the implementation of the program.


REV. FR. BARTOLOME C SAGADAL
CINSP (MDM) JMP
Assistant Program Coordinator

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GLOSSARY

BHC	<i>Basic Human Community</i>
C-VISA	<i>Children in conflict with the law, Visitor less, Indigent, Sick and Aged</i>
CEDAW	<i>Convention on the Elimination of All forms of Discrimination against Women</i>
DARE	<i>Drug Abuse Resistance Education</i>
DECS	<i>Department of Education, Culture, and Sports</i>
DOH	<i>Department of Health</i>
DOLE	<i>Department of Labor and Employment</i>
DOST	<i>Department of Science and Technology</i>
DSWD	<i>Department of Social Welfare and Development</i>
ESCR	<i>Economic and Social Council Resolution</i>
HESUS	<i>Human-Ecological Sustainable (development)</i>
ICCPR	<i>International Convention on Civil and Political Rights</i>
ICESCR	<i>International Convention on Economic, Social and Cultural Rights</i>
ICU	<i>Inmates' Classification Unit</i>
IHA	<i>Integrated Health Approach</i>

IPRS	<i>Inmates Pre-reintegration Referral System</i>
IWDP	<i>Inmate's Welfare and Development Program</i>
KAS	<i>Knowledge, Attitude and Skills</i>
LGU	<i>Local Government Unit</i>
MOA	<i>Memorandum of Agreement</i>
NGO	<i>Non-Governmental Organization</i>
PAGCOR	<i>Philippine Amusement and Gaming Corporation</i>
PAO	<i>Public Attorney's Office</i>
PCSO	<i>Philippine Charity Sweepstakes Office</i>
PDI	<i>Principles on Detention or Imprisonment</i>
PHC	<i>Primary Health Care</i>
RESPECT	<i>Religious, Ecological, Social, Political, Economical, Cultural, and Technological (dimensions)</i>
SMR	<i>Standard Minimum Rules for the treatment of prisoners</i>
TCM	<i>Therapeutic Community Modality</i>
TESDA	<i>Technical Education and Skills Development Authority</i>
UDHR	<i>Universal Declaration of Human Rights</i>

I. BJMP MANDATE AND INTRODUCTION

As mandated by law under RA 6975, the BJMP shall operate under the Department of the Interior and Local Government (DILG) as a line Bureau which has to exercise jurisdiction over all district, city, and municipal jails to ensure a safe, clean, adequately equipped and sanitary place for the custody and safekeeping of inmates.

The Bureau has never had enough resources to cope up with its logistical requirements to sustain the needs of inmates in terms of equipments, facilities and basic needs in a form of supplies and materials while confined in jails.

For fifteen years now, the problems of substandard and inadequate facilities and equipments have always been considered as priority concerns. The Jail Bureau has to rely on its actual resources in responding to the problems besetting the whole organization. The perennial concerns persist which have already reached its peak - The jails' population increased and the basic needs of inmates are hardly meet due to lack of advocacy and networking system. Most of BJMP jails are not livable for the inmates and personnel as well.

Initiatives, one after another, have been taken to improve its logistical capabilities in order to address these problems properly by having a close coordination with the national government offices, local government units, business sectors, civic and religious organizations to solicit support for its logistical requirements and inmates' capability.

Opportunities must be provided to effect a holistic Human-Ecological Sustainable (HESUS) Development. This is to enable the inmates to develop in religious, ecological, social, political, economical, cultural and technological (RESPECT) dimensions which could be of great help to the inmates transformation and renewal. It could likewise be used in the community upon their release and re-integration.

There is a need to encourage the community to participate in the improvement of inmates' welfare and development and reintegration efforts through

proper linkages adopting the Knowledge, Attitude and Skills (KAS) thru a sustained Inmate's Pre-reintegration Referral System (IPRS).

Systematic Paralegal activities will be introduced to decongest jail population by effecting legal remedies through the aid of service providers with expertise in paralegal activities. A well designed programs on religious, guidance counselling and education must be provided for spiritual and value enhancement of inmates as a way to shape and nurture their spirituality, behaviour, attitude and capabilities. These will remove their anti-social behaviour and restore their awareness on the purpose of their existence and recognize the existence of the Almighty One, the Creator. Hence, mutual trust and confidence will be developed among the members of the community and the inmates themselves.

Non-formal Education, Vocational, Technological and Entrepreneurial programs in jails must be institutionalized to enhance income-generating and employment prospects for a sustainable economic existence to avoid recidivism.

Healthy and personal hygienic programs for inmates must be in placed. Emphasis must be geared towards "total well-being" in consonance to the definition of health by the World Health Organization. With the congestion problem, particularly in urban jails, 'Health in the Hand of the Inmates' must be its thrust - giving weight in the training of "Jail Paramedics" - maximizing the existence of alternative healing modalities such as: herbal medicines, shiatsu, reflexology, massage, pranic healing, Tetada Kalimasada, divine healing ;and others, in complementation with the western treatment interventions.

These programs and activities could enhance the Integrated Health Approach (IHA) or Primary Health Care (PHC) to include the physical, emotional, spiritual, psychological, mental, dental and optical health activities.

Following the inmates' release from custody, opportunities must be provided to facilitate effective reintegration in the community thru a sustained Pre-reintegration Referral System.

BJMP MISSION

- *Enhance public safety by providing humane safekeeping and development of inmates in all district, city and municipal jails.*

BJMP VISION

- *A dynamic institution highly regarded for its sustained humane safekeeping and development of inmates.*

BJMP CORE VALUES AND COMPETENCIES

- *Commitment*
- *Respect for Human Rights*
- *Efficiency/competence*
- *Self discipline*
- *Teamwork*
- *Continuous skills enhancement of personnel*
- *Ability to establish linkages and partnerships*
- *Responsive planning*
- *Timely decision-making*
- *Prompt implementation*

BJMP OBJECTIVES

- *To improve the living conditions of inmates in accordance with the accepted standards set by the United Nations.*
- *To enhance rehabilitation and reformation of inmates in preparation to their eventual reintegration into the mainstream of society upon their release.*
- *To professionalize jail services.*

BJMP PROGRAM THRUSTS

- *Improve jail security, custody and control programs.*
- *Upgrade living conditions of inmates through decongestion of jails, provision of basic needs and community-based support services.*
- *Intensify conduct of rehabilitation programs for inmates such as: livelihood, education and skills training, sports and recreation, religious activities and health services.*
- *Enhance organizational and personnel effectiveness through manpower build-up, human resources development, structural and behavioural reforms and innovations.*
- *Strengthen the measures for accountability through improved internal control and intensified management.*

1. Provision of Basic Needs of Inmates

Daily subsistence allowance (Food)

- *Balance and nutritious foods*

Personal care supplies

- *Hygienic materials*
- *Toiletries*
- *Clothing*

Health Care Programs

- *Medical Care*
- *Dental Care*
- *Optical Care*
- *Medical/Dental /Optical Missions*
- *Medicines for Inmates*
- *Health Education and skills trainings on alternative medicines*
- *Physical Fitness Programs*

Para-legal Services

- *Inmates' Legal Assistance*

2. Behavioural Development of Inmates

Religious and Guidance Counselling Services

- *Spiritual Formations*
- *Spiritual Activities*

Livelihood Services

- *Income Generation Livelihood Projects*
- *Livelihood Skills Training*

Educational and Vocational Services

- *Distance Formal Education*
- *Elementary and Secondary Non-Formal Education*
- *Vocational Courses*
- *Human Rights Education*

Physical and Cultural development of Inmates

- *Recreational Programs*
- *Sports Programs*
- *Social Entertainment Activities*

3. Adopt-A-Jail / C-VISA Inmates Development Partner Program

- *Adaptors of Programs*
- *Adopt a PA-RELEASE-ME Services*
- *Adopt a C-VISA (Children in conflict with the law, Visitorless, Indigent, Sick and Aged) Inmates Program*
- *Memorandum of Agreement (MOA)*

4. Criteria of JR:SPRS Beneficiaries

- *Recidivist*
- *Bail able cases*
- *C-VISA inmates*

II. Situation Analysis

Jail congestion has been a concern which the BJMP and other stakeholders have long pondered upon in an effort to come up with concrete solutions. Unfortunately, this concern has become virtually overwhelming as it likewise spawned so many ills in jail management-harsh jail conditions that literally violate human dignity. Conversely, jail congestion and the negative externalities that are attributed to it can be deduced into four major base-line issues, namely;

- a. The slow grind of justice;*
- b. Limited access of inmates to paralegal assistance;*
- c. Deterioration of inmates physical condition; and*
- d. Lack of after-detention opportunities for inmates' reintegration into the mainstream of society*

On the basis of the 'United Nations' standard minimum requirement in the treatment of offenders, every detainee must be accorded at least three square meters of cell space. The realization of this requirement, facilities of the BJMP would only be ideal to hold 13,614 detainees. As of December 2005 however, the BJMP's inmate population has already surged to 60,750, rendering its facilities 346% congested on the average.

One of the contributory factors to jail congestion is the fact that despite a strict criteria prescribed by the international legal framework for the use of pre-trial detention, there are still those subjected to it in a term longer than the maximum imposable penalty for their offenses owing to the slow grind of justice.

Subsequently, the surge of the inmate population creates an inference to the shortfall in organizational resources of the BJMP. This connotes that its capacity to provide medical services has been limited as well.

On the other hand, incidence of recidivism has also proven to become equally alarming as the other concerns brought about by jail congestion. Studies have shown that lack of opportunities that would encourage behavioral reformation has become causative in increasing the likelihood that a released detainee would return to jail for another crime committed.

INMATES' WELFARE AND DEVELOPMENT ENVIRONMENTAL SCANNING

SWOT ANALYSIS

<p>OUTSIDE IWD ORGANIZATION</p> <p>EXTERNAL</p>	<p><u>OPPORTUNITIES</u></p> <ul style="list-style-type: none"> • Assistance from GOs and NGOs • Legislative or Congressional initiatives • Local and foreign training/study grant • Foreign assistance in terms of financial support and training • Community involvement • Tri-media cooperation and support • Voting power • Community involvement 	<p><u>THREATS</u></p> <ul style="list-style-type: none"> • Opportunistic individuals who will utilize the program for selfish ends • Negative public perception and attitude towards inmates • Public apathy • Delayed resolution of cases in court • Political intervention • Economic crisis • Natural and man-made calamities • Volatile/unstable atmosphere inside jails • Imminent escape attempts • Uptrend in jail population • Opportunistic individuals who will utilize the program for selfish ends • Budgetary constraints
<p>INTERNAL</p> <p>WITHIN JAIL IWD ORGANIZATION</p>	<p><u>SO (STRATEGIC OPTIONS)</u></p> <ul style="list-style-type: none"> • Strengthen partnership with the Service Providers • Enhance Pa-ReLEASE-Me Services • Equip and Train Pa-ReLEASE-Me jail staff • Tap Funding to implement Inmates Welfare and Development Program • Systematize IWD Program • Strengthen Advocacy and Networks to media and legislature 	<p><u>ST (STRATEGIC OPTIONS)</u></p> <ul style="list-style-type: none"> • Proactive implementation of Para-legal service • Proactive implementation of Health service • Establish Marketing System on Jail Products • Enhance quality products • Pursue Productiveness of inmates in jails • Advocate for environmental and sanitation activities
<p><u>STRENGTHS</u></p> <ul style="list-style-type: none"> • Legal basis for implementation • Existence of policies and procedures • Service focus and responsiveness • Professionalization of the Bureau • Dynamic and dedicated personnel • Technical knowledge of the personnel • Young workforce • Availability of technical resource persons or trainers • Personnel career advancement • Transparency in management • Fund allocation • Unity and cohesiveness • Resourcefulness • Community Relations • Cheap Labor • Skilled inmates 	<p><u>WO (STRATEGIC OPTIONS)</u></p> <ul style="list-style-type: none"> • Strengthen partnership with the Service Providers • Enhance Pa-ReLEASE-Me Services • Equip and Train Pa-ReLEASE-Me jail staff • Tap Funding to implement Inmates Welfare and Development • Systematize IWD Program • Strengthen Advocacy and Networks to media and legislature and to the inmates • Adopt holistic program • Field IWD staff to an appropriate service tasks • Propagate after care program 	<p><u>WT (STRATEGIC OPTIONS)</u></p> <ul style="list-style-type: none"> • Proactive implementation of Para-legal service • Proactive implementation of Health service • Establish Marketing System on Jail Products • Enhance quality products • Pursue Productiveness of inmates in jails • Advocate for environmental and sanitation activities
<p><u>WEAKNESSES</u></p> <ul style="list-style-type: none"> • Inadequate personnel • improper staffing • Lack of commitment of some personnel • Untrained rehabilitation personnel • Frequent turn-over of key officials • Disintegrated approaches • Inconsistencies of policies • Lack of awareness • Poor networking with other agencies • Absence of after care providers • Resistance on the part of the inmates • Transient inmates • Scarce/inadequate budget/financial allocation • Least government priority given to corrections • Low salary and benefits • Congestion • Inadequate facilities for IWD program • Escape proneness of facilities • Idleness of inmates 		

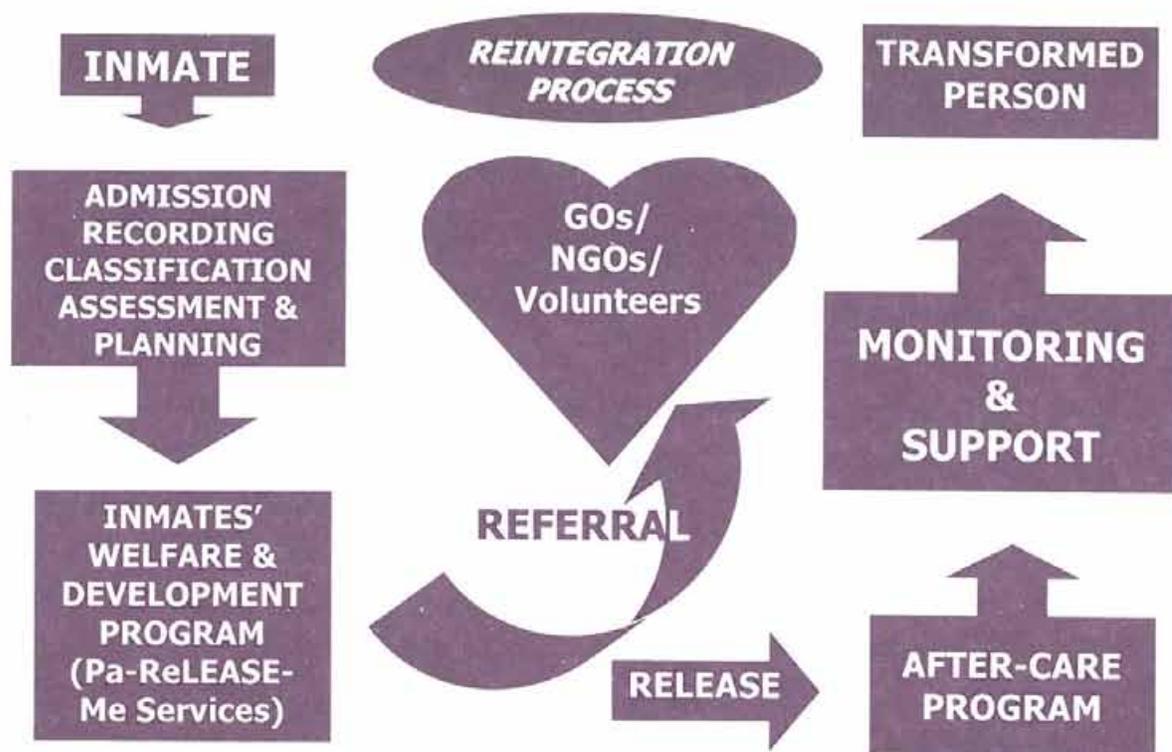
III. Project Description

With the introduction in jails of the computer software to simplify the system of inmates' records management, the BJMP is now on the pace of updating all records of inmates. This is where the organization aims to jumpstart its intensive and extensive coordinative work with courts as its designated paralegal officers would subsequently have access to all the needed information for them to effectively keep track of the progression of inmates' cases. Paralegal volunteers will also be provided with such information to intensify their coordinative efforts to expedite the processing of inmates' cases.

Conversely, inmates will be classified to effectively define individual needs for rehabilitation. Memoranda of agreement will be executed by and between field units of the BJMP and respective medical service units/hospitals within the locality to ensure responsiveness to medical concerns of inmates. Moreover, linkages will be strengthened between the BJMP, the DSWD, Local Government Units and other government entities to provide for a sustained pre-reintegration referral system that would cater as well to Pa-RELEASE-Me (Paralegal, Religious and guidance counseling, Livelihood and income generating programs, Education and vocational skills trainings, Advocacy on basic needs, Sports and recreation, Enhancement thru therapeutic community modality, Medical, dental and optical) services and opportunities for an inmate's reintegration in society.

The BJMP will be developing its pilot program to serve these objectives which in the interim will be perfected in three selected jails. In 2008, it is aimed that the project will be fully introduced in all 23 jails in the National Capital Region (NCR), and commence with its nationwide implementation by 2009. It is aimed that with the full implementation of these program thrusts and its sustained implementation in succeeding years, jail congestion and the deplorable jail conditions that attribute to it will be substantially alleviated.

IV. BJMP IPRS Conceptual Process



All inmates upon admission to jail will be classified according to their sex, age, physical and mental condition, security risk, etcetera. After the classification process they will be assessed as to their individual needs which have to be addressed based from the reformatory services being offered under the system. The C-VISA (Children in conflict with the law, Visitor less, Indigent, Sick and Aged) inmates will be the prime beneficiaries of the project. After the assessment phase, an individualized plan as to the Inmates Welfare and Development Program (IWD) Pa-ReLEASE-Me (Paralegal assistance, Religious and guidance counselling, Livelihood and income generating, Education and vocational skills, Advocacy and networking on basic needs, Sports and Recreation, Enhancement thru therapeutic modality, and Medical-dental) services will be intervened gearing towards behavioral and psychosocial reformation. Services from Non-governmental Organizations (NGOs), Local Government Units (LGUs), Government Agencies (GA), and other service providers will be solicited as partners in effecting sustainability of the Pa-

ReLEASE-Me services being offered by the BJMP IPRS (Inmates Pre-reintegration Referral System), as part of the referral process wherein the inmates will be helped in their day to day activities (e.g. carpentry skills development, auto-mechanic skills, dress making/tailoring skills, etc.) towards reformation and reintegration. NGOs are viewed to have the greater capability to sustain the Pre-reintegration Referral Services of the BJMP. An individualized after-care program will be designed, closely monitored and supported by them after an inmate is released from confinement and during the reintegration process to the mainstream of the society to negate recidivism and ensure that the inmate has turned to be a transformed man.

General Objectives

- *Jail decongestion and prisoners' access to justice through a sustained pre-reintegration referral system.*
- *To aid in the eradication of extreme poverty by developing pre-reintegration programs that encompass skills development that would enable those at the vulnerable sector to be self-sufficient upon their reintegration in society.*
- *To promote equality by facilitating access to justice by vulnerable sectors of the community.*

Specific Objectives

- *To establish a pre-reintegration referral system in the BJMP. (2006)*
- *To implement the BJMP Inmates Pre-reintegration Referral System (BJMP IPRS) in 3 pilot jails. (2007)*
- *To expand the implementation of the BJMP IPRS to all municipal and city jails in NCR. (2008)*
- *To implement the BJMP IPRS in all city jails nationwide (84 jails). (2009)*

Desired Impact of the Project

- *Strengthen coordinative linkages between duty-bearers;*
- *Jail Decongestion;*
- *Realization of a Pre-reintegration Referral System in BJMP; and*
- *Establishment of linkages to ensure reintegration opportunities for released detainees.*

Project Components

Policy and Tools Development

- *Organization, system and tools designing such as flow charting, pre-reintegration assessment forms, BJMP IPRS Client Targeting Classification tools and data capturing, and publication of the BJMP IPRS Manual.*

Linkages Building and Mobilization

- *Government's support to inmates and identification of volunteer jail service providers, networking and resources mobilization.*

Capacity Building

- *Seminar Workshop for BJMP IPRS workers, coordinators and facilitators.*

Pilot Project Implementation

- *BJMP IPRS implementation in pilot jails.*

Adopted Human Rights Principles and Standards in the IPRS Mainstreaming Activities

Project Development

(Policy & Tools Development)

- *The main aim of prison authorities in their treatment of prisoners should be to manage personal reformation and social rehabilitation (Int'l Convention on Civil and Political Rights, Art. 10, Para. 3)*
- *The purpose of the prison regime should be to help prisoners to lead law-abiding and self-supporting lives after their release (Standard Minimum Rules for the Treatment of Prisoners, Rules 65 and 66 (1)).*

Project Implementation

(Linkages Building/Capability Build-up)

- *The implementation of the highest attainable standard of physical and mental health is a human right (Int'l Convention on Economic, Social and Cultural Rights, Article 12.)*
- *The outside community should be involved as much as possible in educational and cultural activities in prisons (Economic and Social Council Resolution 1990/20 of 24 May 1990, para 2 (i)).*
- *From the beginning of a prisoner's sentence, consideration shall be his or her future after release and prisoners shall be assisted in ensuring their future reintegration into society (Standard Minimum Rules for the Treatment of Prisoners, Rule 80).*
- *All agencies and services responsible for the reintegration of prisoners into society shall ensure that all prisoners have means and available resources to maintain themselves in the period immediately following their release (SMR, Rule 81)*

Project Monitoring and Evaluation

- *All persons are equal before the law and are entitled without discrimination to equal protection of the law (Universal Declaration of Human Rights, Art 7; ICCPR Art., 2 & 26)*
- *Anyone whose rights and freedom has been violated has the right to an effective remedy determined by a competent court (ICCPR Art 2 and Principles on Detention or Imprisonment, Principle 33)*
- *Every prisoner shall have the right to make a complaint regarding his or her treatment (Principles on Detention of Imprisonment, Principle 33 and SMR, Rule 36)*
- *Prisoners shall be inspected regularly by qualified and experienced inspectors from a competent authority separate from the prison administration (Principles on Detention of Imprisonment, Principle 29, Para. 1; SMR, Rule 55)*

Adopted Gender Principles and Standards in the IPRS Mainstreaming Activities

Project Development

(Policy & Tools Development)

- *UDHR, Article 2; ICCPR, Article 3; Convention on the Elimination of All forms of Discrimination Against Women (CEDAW); i.e., Women are entitled to the equal enjoyment and protection of all human rights in the political, economic, social, cultural, civil and all other fields.*
- *Beijing Rules; i.e., Children who are detained shall be separated from adults and brought for trial as speedily as possible.*

Project Implementation

(Linkages Building/Capability Build-up)

- *CEDAW, Articles 1,6 and 7; Declaration on Violation against Women, Articles 2 and 4; i.e., Women prisoners shall not suffer discrimination and shall be protected from all forms of violence or exploitation.*
- *Principles on detention or imprisonment, principle 5; SMR, rule 8 (a); i.e., Women prisoners shall be detained separately from male prisoners.*
- *SMR, rule 23 (1); i.e., Pregnant women and nursing mothers who are in prison shall be provided with special facilities which they need for their condition. Whenever practicable, women prisoner should be taken to outside hospitals to give birth.*
- *UDHR, Article 1 and 25; para 2; i.e., Children are to benefit from all the human rights guarantees available to adults.*
- *Beijing Rules; i.e., Children who are detained shall be treated in a manner which promotes their sense of dignity and worth, facilitates their reintegration into society, reflects their best interests and takes their needs into account.*
- *Rules for juveniles; rules 38 and 42; i.e., Juveniles of compulsory school age have the right to education and to vocational training.*

V. IPRS Pa-ReLEASE-Me SERVICES

Para-legal Assistance Service

- *It shall assist on the legal needs of the inmates in order to expedite their release and decongest our jails. A paralegal officer has to follow-up the cases of the inmates especially those that have not been scheduled for hearing and over-staying; and entertain other legal concerns of inmates by effecting applicable laws.*

Religious and Guidance Counselling Service

- *It shall identify and monitor the religious affiliation of the inmates and encourages them to participate on the activities of their own religion to avoid religious confusion. It shall likewise assist and guide the inmates in seeking counselling especially to those troubled and confused.*

Livelihood and Income-generating Service

- *It shall engage in identifying livelihood needs of the inmates. It ensures the inmates productivity inside the jails by teaching livelihood and entrepreneurial activities.*

Education and Vocational Skills Service

- *It shall identify the educational attainment and the vocational inclination of the inmates in order to encourage and enrol them to finish their elementary and secondary educations. Vocational skills shall ensure its sustainability in getting jobs inside the jail for them to be ready in its re-integration to the mainstreams of the society.*

Advocacy and Networking on Basic Needs Service

- *It shall promote and establish linkages and networks with good hearted individuals, Government Agencies, Government Organizations, Local Government Units, Non-Governmental Organizations, institutions, civic organization and tri-media in the augmentation of basic needs (food, clothing, shelter, medicines and etc.) of the inmates.*

Sports and Recreation Service

- *It shall assist in ensuring the fitness and well-being of the inmates by introducing outdoor and indoor games and entertainments that could promote camaraderie, sportsmanship and enhance their talents and hobbies to make them busy to divert and ease out boredom and loneliness.*

Enhancement thru Therapeutic Community Modality Service

- *It shall ensure the holistic development of the inmates maximizing the community as a venue for transformation and renewal in shaping of attitudes, behaviours and personalities toward the building of basic human communities (BHC).*

Medical, Dental and Optical Service

- *It shall ensure a total well-being of the inmates by encouraging active participation in health care management inside the jail towards 'Health in the hands of the inmates' by introducing health skills training to the inmates as "Jail Paramedics" equip with the skills of first aid, herbal medicines and alternative healing modalities available in town in complementary with the western modalities.*

BASIC GUIDELINES

PARALEGAL SERVICES/ACTIVITIES	
DOs	DON'Ts
<ul style="list-style-type: none">• Screen inmates whose cases are left unattended due to lack of legal assistance from competent lawyers or are left dormant in court.• Make coordination with PAO and other agencies for legal assistance and speedy disposition of cases.	<ul style="list-style-type: none">• File motions in court for any matter relative to the case if the inmate has already a competent lawyer.

RELIGIOUS AND GUIDANCE COUNSELLING SERVICES/ACTIVITIES	
Dos	DON'Ts
<ul style="list-style-type: none">• Consider religious freedom• Provide schedule to religious activities• Provide services such as prayer meetings, Bible studies, Bible expositions, worship services, etc.	<ul style="list-style-type: none">• Force inmates to attend religious services against their will.

LIVELIHOOD AND INCOME GENERATING SERVICES/ACTIVITIES

DOs	DON'Ts
<ul style="list-style-type: none"> • Identify programs that are productive and doable inside jails. • Screen and classify inmates according to skills and interests. • Identify market for the products. • Ensure quality control over the products. • Provide compensation for inmates. • Provide proper scheduling of livelihood activities. 	<ul style="list-style-type: none"> • Allow activities to overlap. • Jeopardize jail security. • Allow bladed/sharp instruments.

EDUCATIONAL SERVICES/ACTIVITIES

DOs	DON'Ts
<ul style="list-style-type: none"> • Classify inmates according to educational background. • Coordinate with other government agencies such as DECS, TESDA, DSWD, etc. • Provide teaching facilities, tools and equipment. • Utilization of teachers and education graduate personnel (e.g., DARE personnel). • Follow-up inmates' educational progress after release. 	<ul style="list-style-type: none"> • Force inmates who are not willing to be educated. • Teach/tackle subject matters that give negative impression/reaction and arouse agitation.

ADVOCACY & NETWORKING ON ADEQUATE BASIC NEEDS SERVICES/ACTIVITIES

DOs	DON'Ts
<ul style="list-style-type: none"> • Provide the basic needs of the inmates. • Consider the religious affiliation of an inmate on the type of food to be served. • Provide materials necessary for the maintenance of personal hygiene. 	<ul style="list-style-type: none"> • Provide metallic and glass materials.

SPORTS & RECREATIONAL SERVICES/ACTIVITIES

Dos	DON'Ts
<ul style="list-style-type: none"> • Provide leisure time for inmates. • Help promote camaraderie among inmates. • Provide variety of recreational activities for the inmates to choose from. • Help inmates maintain their physical health by programming daily exercises. • Help inmates enhance/improve their skills/knowledge in the games they play. • Help inmates develop their talents and potentials. • Provide room to help inmates spend worthwhile time with their immediate family. • Provide facility and equipment for these activities. • Provide daily schedule of activities. 	<ul style="list-style-type: none"> • Promote/sow division and animosity among inmates. • Provide inmates an excuse for the proliferation of vices (e.g., gambling, drinking of alcoholic beverages) inside the jail. • Extend recreational hours to the detriment of other developmental programs and jail rules and policies on security.

ENHANCEMENT THRU THERAPEUTIC COMMUNITY MODALITY (TCM)

DOs	DON'Ts
<ul style="list-style-type: none"> • Devise a Therapeutic Community hierarchical structure. • Formulate House Rules with the involvement of the community basing from the TC Cardinal Rules: • Formulate; or, impose existing behavioural shaping tools. • Supervise closely every activity with the view of developing and shaping the behaviour of the residents. 	<ul style="list-style-type: none"> • Promote/sow division and animosity among inmates. • Force inmates who are not willing to play a part. • Jeopardize jail security.

MEDICAL, DENTAL AND OPTICAL SERVICES/ACTIVITIES

Dos	DON'Ts
<ul style="list-style-type: none"> • Search inmates for bladed weapons prior to medical treatment. • Apply necessary security precautions while treating inmates. • Treat outpatient and non-complicated medical or dental cases. • Transfer to nearby hospital complicated medical or major surgical cases. • Perform minor surgical operations with consideration on aseptic techniques. • Attend to psychiatric patients who are in a manageable state. • Restrain highly disturbed psychiatric patients before giving medical treatment. 	<ul style="list-style-type: none"> • Treat complicated medical and/or major surgical cases. • Compromise the safety of health personnel. • Refer non-emergency cases to outside hospital without court order.

<ul style="list-style-type: none"> • Transfer highly disturbed psychiatric patients to a psychiatric institution. • Screen inmates before referral to hospital. • Classify inmates based on psychological make-up. • Introduce psychotherapeutic interventions. • Establish linkages with DOH and LGUs for medicine and service support. 	
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VISITATION SERVICES/ACTIVITIES	
DOs	DON'Ts
<ul style="list-style-type: none"> • Observe visiting schedule. • Subject all visitors to security rules and procedures. • Provide specific area for visitors. • Search visitors for contrabands. • Limit mobility of visitors to visiting area. 	<ul style="list-style-type: none"> • Allow children below seven (7) years to enter inside the jail. • Allow entrance of visitors with contagious diseases (ex., sore eyes, leprosy, etc.). • Allow entrance of visitors who have history of aggression or infraction of jail rules and regulations.

GUIDING PRINCIPLES

- *The program should be in accordance with the accepted social norms and ethical standards as stipulated in the "UN Standards in the Treatment of Inmates", state laws, code of ethics, etc.*
- *BJMP IPRS helps inmates to help themselves transform into better persons prior to their release from confinement.*
- *The BJMP IPRS aims to decongest BJMP jails.*
- *All inmates have equal opportunities to avail of the program regardless of age, race, gender, belief, etc.*
- *Human rights of inmates should be upheld at all times.*
- *Provide sustained inmate's welfare and development services to inmates from entry to jail, release from confinement and mainstreaming process to society.*
- *Refer inmates to concerned government agencies and NGOs/volunteer workers or groups having capability and commitment to provide sustained inmate's welfare and development services.*
- *The inherent worth, dignity, health and safety of inmates must be respected at all times.*
- *Every inmate is a unique and complex being with different developmental needs that require an individual approach.*
- *Every inmate has the capacity for change, growth, and development.*
- *The security of personnel shall not be compromised.*

SCOPE AND LIMITATIONS

Service	Range	Limit
Paralegal	<ul style="list-style-type: none"> • Assistance for the speedy disposition of cases 	<ul style="list-style-type: none"> • Meddling in court proceedings once cases are already smooth flowing
Religious and Guidance Counselling	<ul style="list-style-type: none"> • Conduct of prayer meetings, Bible Studies, worship services, counselling, etc. 	<ul style="list-style-type: none"> • Harmful practices or rituals
Livelihood and Income Generating	<ul style="list-style-type: none"> • Conduct of skills training • Implementation of income-generating projects 	<ul style="list-style-type: none"> • Non-feasible projects • Hazardous projects
Education and Vocational Skills	<ul style="list-style-type: none"> • Conduct Non-formal Education/ALS and tutorial sessions • Putting up of mini-library 	<ul style="list-style-type: none"> • Educational tours • Forced participation
Advocacy and Networking on Basic Needs	<ul style="list-style-type: none"> • Distribution of food, clothing and toiletries • Assignment of quarters/cell 	<ul style="list-style-type: none"> • Fund allocations • Security rules and regulations •
Sports and Recreation	<ul style="list-style-type: none"> • Provision of indoor and outdoor games • Promotion of arts and music • promotion of entertainment shows 	<ul style="list-style-type: none"> • Sowing divisiveness among inmates • Security risk activities • Promotion of immorality • (e.g., nude shows)
Enhancement thru Therapeutic Community Modality	<ul style="list-style-type: none"> • To effect behaviour modification through positive peer pressure. • To develop a community-based program that they get to be accepted and belong to a "family". 	<ul style="list-style-type: none"> • Sowing divisiveness among inmates • Security rules and regulations
Medical, Dental and Optical	<ul style="list-style-type: none"> • Provision of promotive, preventive, curative, alternative medicine and rehabilitative services through health education and information, medical and surgical treatments, psychiatric interventions, and dental care. 	<ul style="list-style-type: none"> • Treatment of complicated medical and/or major surgical cases. Instead, they must be transferred to a nearby hospital. • Security risk to care givers. • Referral of non-emergency cases to outside hospital without court order.

TAPPING OF BOOSTERS

STRENGTH	ORIGIN	STRATEGY	JUSTIFICATION
<ul style="list-style-type: none"> Professional and competent personnel 	<ul style="list-style-type: none"> Recruitment of technical personnel 	<ul style="list-style-type: none"> Trainings/ seminars on IWD program 	<ul style="list-style-type: none"> To increase technical know-how of IWD officers
<ul style="list-style-type: none"> Work force/ cheap labor 	<ul style="list-style-type: none"> Inmates 	<ul style="list-style-type: none"> Vocational training Provide incentives Additional privileges 	<ul style="list-style-type: none"> To enhance productivity To avoid boredom To encourage participation To increase self-esteem To encourage self-sufficiency
<ul style="list-style-type: none"> External Support: 			
<ul style="list-style-type: none"> LGUs 	<ul style="list-style-type: none"> Municipal and city governments 	<ul style="list-style-type: none"> Constant coordination with LGUs 	<ul style="list-style-type: none"> To encourage the involvement of LGUs To solicit funds
<ul style="list-style-type: none"> GOs 	<ul style="list-style-type: none"> DOH, TESDA, DECS, DSWD, PCSO, DOST, DOLE, PAGCOR, etc. 	<ul style="list-style-type: none"> Coordination and improved linkages Service and funding requisition 	<ul style="list-style-type: none"> To encourage the involvement of GOs To solicit funds
<ul style="list-style-type: none"> NGOs 	<ul style="list-style-type: none"> Caritas, Rotary Club, PNR Ayala-Alabang Foundation, etc. 	<ul style="list-style-type: none"> Coordination and improved linkages Service and funding requisition 	<ul style="list-style-type: none"> Involvement of NGOs To solicit funds
<ul style="list-style-type: none"> Business Sector 	<ul style="list-style-type: none"> 	<ul style="list-style-type: none"> Coordination and improved linkages Service and funding requisition 	<ul style="list-style-type: none"> To generate market for products For job placement
<ul style="list-style-type: none"> Religious Groups 	<ul style="list-style-type: none"> JIL, El Shaddai, Ang Dating Daan, Knights of Columbus, CFC, Prison Ministry, local parishes, etc. 	<ul style="list-style-type: none"> Coordination and improved linkages Service and funding requisition 	<ul style="list-style-type: none"> To increase spiritual awareness of inmates To imbibe positive and desirable values

REDUCTION OF INHIBITORS

WEAKNESS	ORIGIN	STRATEGY	JUSTIFICATION
<ul style="list-style-type: none"> Lack of technical personnel to implement the program 	<ul style="list-style-type: none"> Recruitment is focused on custodial force 	<ul style="list-style-type: none"> Increased recruitment of doctors, psychologists, social workers, occupational therapists 	<ul style="list-style-type: none"> To increase the no. of people with technical know-how on rehabilitation
<ul style="list-style-type: none"> Congested jails/ lack of adequate space 	<ul style="list-style-type: none"> Lack of support from national and local government Increased crime rate Slow disposition of cases 	<ul style="list-style-type: none"> Maintain a good working relationship with local officials Lobby with Congress Improve decongestion efforts Apply early release measures 	<ul style="list-style-type: none"> To lessen the feelings of discomfort and hasten the therapeutic process
<ul style="list-style-type: none"> Inadequate logistical support 	<ul style="list-style-type: none"> Budgetary constraints 	<ul style="list-style-type: none"> Networking with NGOs Strengthen linkages Lobby with Congress Source out funds from allied agencies Develop marketing strategies 	<ul style="list-style-type: none"> To allow more inmates to avail of the program To increase funding
<ul style="list-style-type: none"> Indifference of wardens 	<ul style="list-style-type: none"> Lack of awareness on the concept of the program Misguided priorities Lack of training 	<ul style="list-style-type: none"> Proper orientation of wardens Retraining Prioritization of projects based on Bureau's mandate 	<ul style="list-style-type: none"> To increase awareness and involvement of wardens on IWD program
<ul style="list-style-type: none"> Inmates' resistance to treatment 	<ul style="list-style-type: none"> Lack of insight on the part of the inmate Lack of mutual trust and confidence between personnel and inmate Lack of family support 	<ul style="list-style-type: none"> Trainings/seminars on the concept and advantages of the program Offer activities that will attract their interests 	<ul style="list-style-type: none"> To attract inmates' interest To stimulate inmates' desire for change
<ul style="list-style-type: none"> Lack of dedication and commitment from the personnel 	<ul style="list-style-type: none"> Low motivation Lack of support from the Bureau Inmate personality of the personnel 	<ul style="list-style-type: none"> Financial incentives and commendations Proper screening of program providers Retraining 	<ul style="list-style-type: none"> To boost the morale of program providers To improve the work attitudes of IWD officer

WEAKNESS	ORIGIN	STRATEGY	JUSTIFICATION
<ul style="list-style-type: none"> ● Absence of continuity of rehab program 	<ul style="list-style-type: none"> ● Transient inmates ● Mobility of inmates ● Budgetary constraints ● Waning interest of personnel ● Frequent reassignment of personnel ● High dropout rate 	<ul style="list-style-type: none"> ● Introduce short-term/ effective programs ● Screen for inmates with longer remaining sentence ● Designation of IWD officers for a fixed term ● Introduce after care programs involving the community 	<ul style="list-style-type: none"> ● To ensure continuity and effectiveness of the program
<ul style="list-style-type: none"> ● Negative perception and attitude of the community towards inmates 	<ul style="list-style-type: none"> ● Criminal stigma ● Threat to society ● Punitive orientation ● Body tattoos 	<ul style="list-style-type: none"> ● Information campaign ● Community involvement and participation ● Family support ● Documentation ● Encourage exposure of the public to jail life ● Ban tattooing in jails 	<ul style="list-style-type: none"> ● To educate the public regarding real situation of inmates in jails ● To arouse the feelings of concern of the public towards inmates
<ul style="list-style-type: none"> ● Graft and corruption of personnel 	<ul style="list-style-type: none"> ● Low salary ● Financial temptation ● Light penalty measures ● Poor monitoring system ● Innate personality 	<ul style="list-style-type: none"> ● Value formation seminars ● Increased salary and incentives ● Commendations, awards and promotions ● Impose stiffer penalties 	<ul style="list-style-type: none"> ● To boost the morale of personnel ● To get rid of graft and corruption ● To maintain the integrity of personnel
<ul style="list-style-type: none"> ● "Bata-Bata" System in jails 	<ul style="list-style-type: none"> ● Kinship culture ● Bribery 	<ul style="list-style-type: none"> ● Create human resource committee responsible for assignment of personnel ● Discourage nepotism 	<ul style="list-style-type: none"> ● To eliminate the "bata-bata" system

ACQUISITION OF RESOURCES

List of Support Entity

(Government Agencies and Non-Governmental Organizations/volunteer workers or groups having capability and commitment to provide sustained inmate's welfare and development services to inmates)

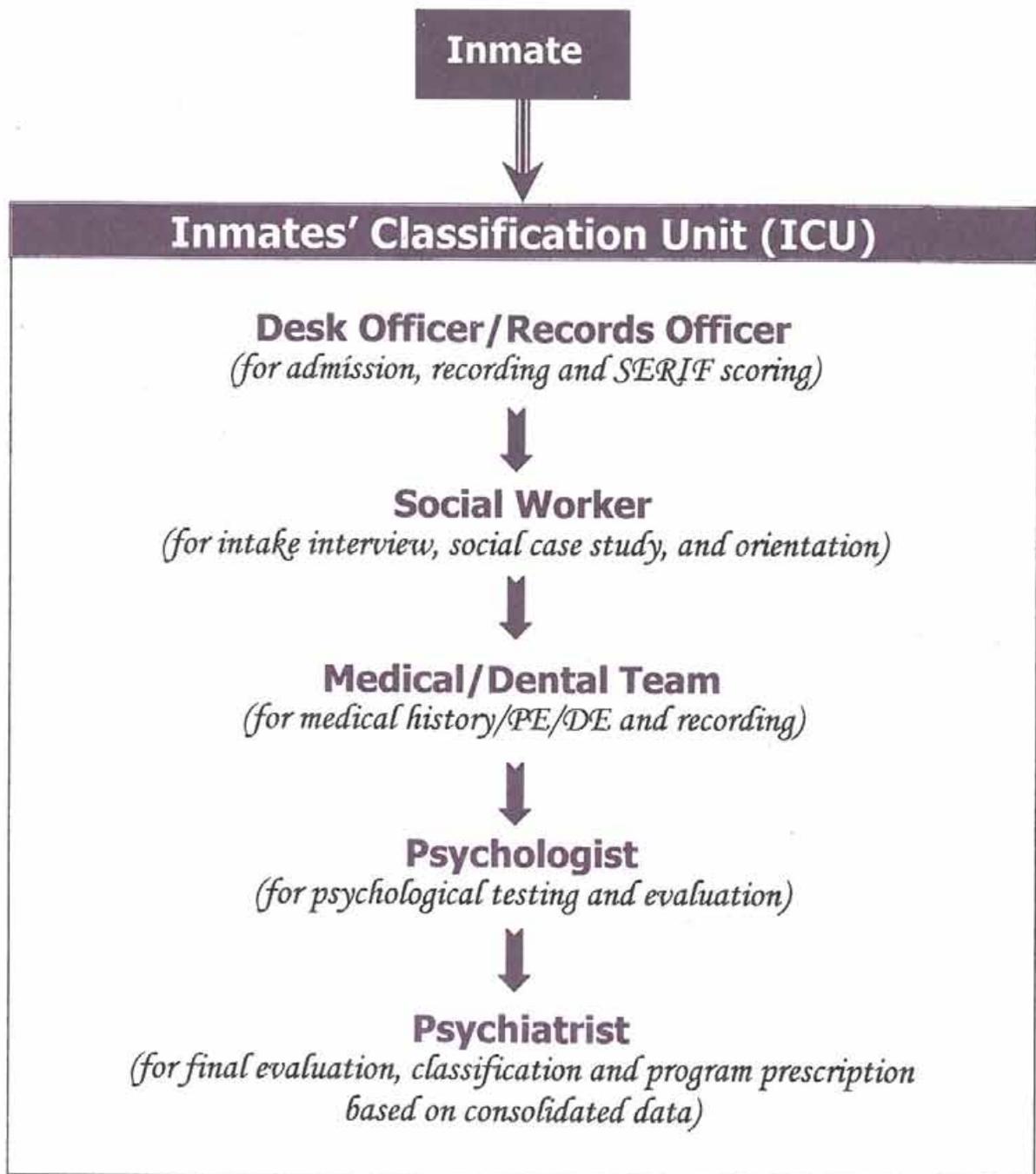
Standard Operating Procedures

- *Identify needs*
- *Identify support entities*
- *Conduct coordinative/consultative meetings*
- *Formulate Memorandum of Agreement (MOA)*
- *Signing of MOA*
- *Implementation*

Requirements for Accreditation

- *Letter of intent*
- *SEC registration/certification of the agency*
- *Program/brochures*
- *List of team/individual implementers*
- *Pictures of implementers for directory and issuance of ID*
- *Signing of Memorandum of Agreement*
- *Issuance of certificate of partnership/accreditation*

VI. CLASSIFICATION OF INMATES (PROCESS)



A. Inmates' Classification Unit (ICU)

1. **Creation and Composition.** *There shall be an ICU in every jail that shall receive study and classify inmates committed to the Bureau, which shall be composed of trained IWDP personnel.*
2. **Admission and Registration.** *An inmate shall be admitted in the Inmate's Classification Unit (ICU) of a jail upon presentation of the following documents:*
 - a. *Commitment Order of the Court*
 - b. *Arrest Reports*
 - c. *Medical Certificate in the absence of a jail doctor*

Each jail shall keep a bound registration book wherein all commitments shall be recorded alphabetically or chronologically. The register shall contain the following entries:

- a. *Name of the inmate*
 - b. *Reason for commitment & the authority thereof*
 - c. *Date and hour of admission*
3. **Identification Process.** *After registration, the inmate shall be photographed and fingerprinted.*
 4. **Body Search and Property Receipting.** *Upon admission, the inmate shall be searched thoroughly. He shall be allowed to retain in his possession only such articles as are authorized by jail rules and regulations. A list of all articles taken from the inmate shall be entered in the inmate's record and receipted for by the guard in charge thereof. All articles taken from the inmate shall be returned to him upon his discharge unless previously disposed of to his family/relatives.*

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5. Quarantine. Upon admission in the Inmates' Classification Unit, inmates shall be placed in quarantine for at least seven (7) days. During which they shall:

a. Undertake a complete medical history and physical examination to determine any physical illness or handicap and to segregate those suspected of having infectious or contagious diseases. Those found sick should be treated accordingly.

b. Be oriented with jail rules.

c. Be interviewed by a counselor, social worker or other program staff officers. The interview shall be conducted in private.

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6. Assignment of Inmates. After the quarantine period, the inmates shall remain in the ICU for a period not exceeding thirty (30) days where they shall undergo psychiatric, psychological, sociological, vocational, educational and religious examinations. The results of such examinations shall be the bases for their individualized treatment program. Thereafter, they shall be assigned to a dormitory as may be recommended by the Chief, ICU.

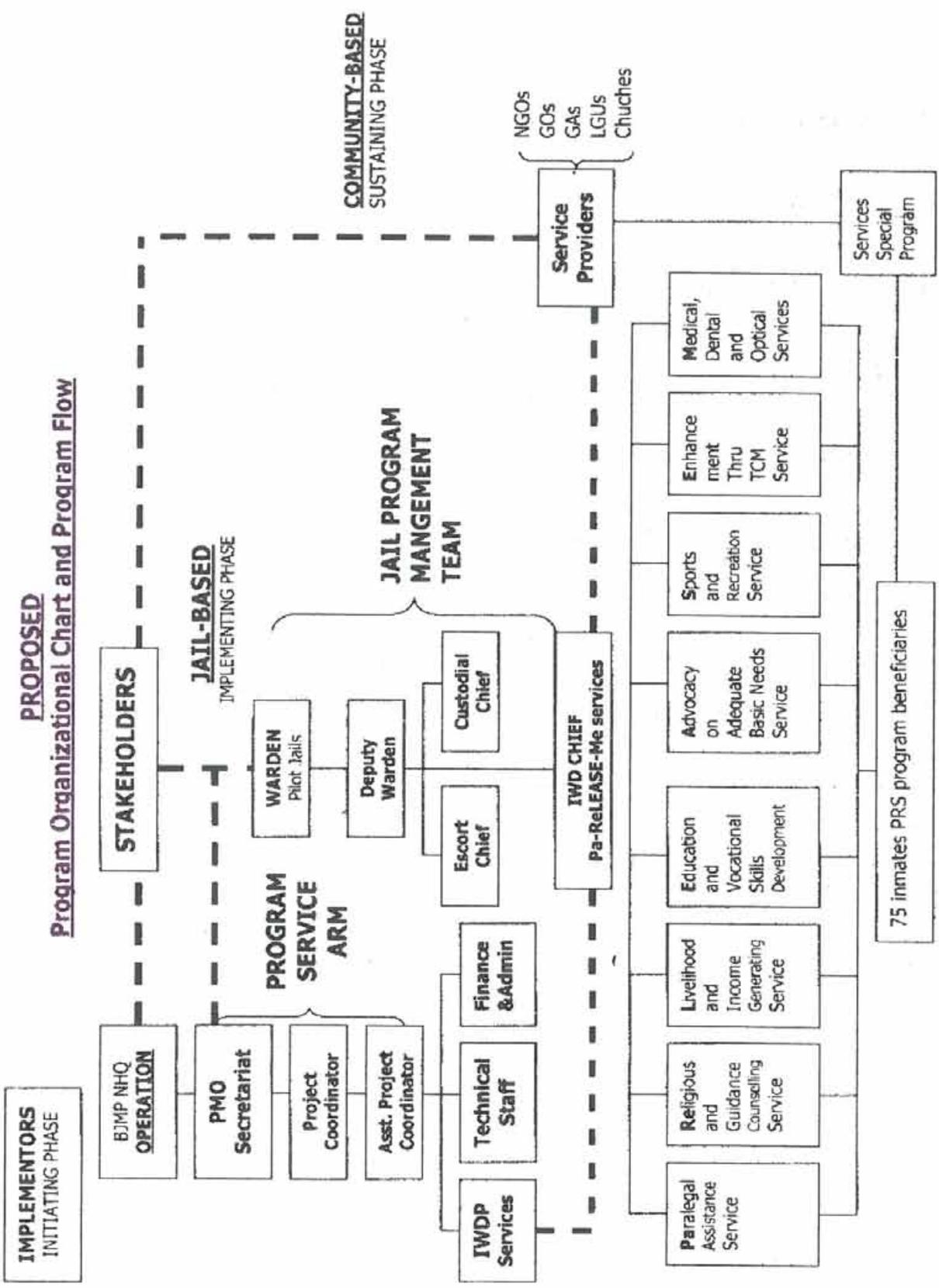
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7. Inmates' Record. The ICU shall keep complete records of inmates which shall include their personal circumstances; brief personal, social and occupational history; the result of the intake interview; and initial security classification.

B. Classification and Assessment Tools

- 1. Inmate's Information Summary (Classification Form)**
(Contains personal and case data)
- 2. IPRS Pre-Test**
(Serve as determinants for the causes of the treatment program)
- 3. Security Risk Factor Scoring Card**
(Identification and classification of inmates according to security risk level.)
- 4. IPRS Assessment Tool**
(Includes Medical History, Physical Examination, Psychiatric History and Mental Status Examination)
- 5. Upgraded Psychological Testing Materials and Standard Form for Psychological Test Interpretation and Result**
(Include General Observations, IQ Profile, Personality Profile, Psychiatric Illnesses, Strengths and Weaknesses, Reality Testing, and Ego Functioning)
- 6. Inmate's Dental Record**
(Contains dental history and examinations)
- 7. IPRS Evaluation Form**
(To determine the effectiveness and efficiency of the program as perceived by inmates)
- 8. Developmental Prescription Matrix**
(Appropriation of interventions based on developmental conditions)
- 9. Merit-Demerit Evaluation Tool**
(Comparative study on the behavior of the inmate upon admission up to release based on merit and demerit system)
- 10. IPRS Post-Test**
(Serve as determinants for the effects of the treatment program)
- 11. Program Monitoring**
(Present statistics to show accomplishments and lapses in the implementation of the program)

Note: Samples of classification tools are provided in the appendices.



APPENDICES

1. *Inmate's Information Summary*
2. *IPRS Pre-Test*
3. *SERIF Scoring*
4. *IPRS Assessment Tool*
5. *Neuro-Psychiatric Evaluation Tool*
6. *Inmate's Dental Record*
7. *IPRS Evaluation Form*
8. *Developmental Prescription Matrix*
9. *Merit-Demerit Evaluation Tool*
10. *IPRS Post-Test*
11. *Program Monitoring*

SCARS, MARKS, AMPUTATIONS & TATTOOS

HEARINGS:

COURT _____

DATE _____

COURT _____

DATE _____

FRONT

BACK

RIGHT HAND

THUMB	N16 INDEX	MIDDLE	N8 RING	LITTLE

LEFT HAND

N4 THUMB	INDEX	N2 MIDDLE	RING	N1 LITTLE
	D2		D1	

LEFT THUMB	RIGHT THUMB

C O U R T H E A R I N G S	
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OTHER NOTATIONS:

IPRS PRE-TEST

PAALALA: Pakisagot po ang mga katanungan na napapaloob dito upang malaman namin ang inyong mga pangangailangan at kalagayan bago kayo makulong dito sa piitan ayon sa serbisyong PA-RELEASE-ME. Salamat po!

1. Paralegal Assistance

Mayroon ka bang abogado?	
Ano ang kalagayan (status) ng iyong kaso?	
<input type="checkbox"/> Preliminary investigation	<input type="checkbox"/> Pending trial
<input type="checkbox"/> Arraignment	<input type="checkbox"/> Waiting for promulgation
<input type="checkbox"/> Pre-trial	<input type="checkbox"/> On appeal
<input type="checkbox"/> On trial	<input type="checkbox"/> Waiting for probation
Ano ang nais mong mangyari sa iyong kaso?	
Ano ang mga paraan na alam mo para mapabilis ang pagresolba ng iyong kaso?	
Ano ang dapat mong gawin para mapabilis ang paglilitis ng iyong kaso?	

2. Religious and Guidance Counselling

Ikaw ba ay aktibong lumalahok sa mga gawaing panrelihiyon?		
<input type="checkbox"/> Oo	<input type="checkbox"/> Hindi	<input type="checkbox"/> Paminsan-minsan
Kung ikaw ay lumalahok, alin sa mga gawain ang iyong nilalahukan?		
Kung hindi lumalahok, ano ang iyong dahilan?		
Ano ang nais mong salihan sa mga gawain pangrelihiyon? Bakit?		
Nais mo bang makinig at sumali sa mga pagtitipon ng ibang relihiyon?		

3. Livelihood and Income Generating

Ano ang iyong mga kaalaman o hilig?		
<input type="checkbox"/> Pagkakarpentero	<input type="checkbox"/> Pananahi	<input type="checkbox"/> Paggawa ng handicraft
<input type="checkbox"/> Paghahalaman	<input type="checkbox"/> Pagluluto	<input type="checkbox"/> Masonry
<input type="checkbox"/> Pagaalaga ng hayop	<input type="checkbox"/> Electronics	<input type="checkbox"/> Iba pa, pakisulat _____
Ano ang iyong nais matutunan?		
Ano ang iyong pinagkakakitaan bago ka nakulong?		
Ano ang iyong inaasahan sa programang ito?		
Sa paanong paraan ito maisasakatuparan?		

4. Education and Vocational Skills

Ikaw ba ay nakapag-aral? <input type="checkbox"/> Oo <input type="checkbox"/> Hindi
Saan ka nakapag-aral? Paaralan _____ Address _____
Anu-ano iyong mga training/seminar na dinaluhan?
Ano ang iyong mga natutunan sa mga training/seminar na dinaluhan?
Ano pa ang gusto mong matutunan/malaman? Health Education: <input type="checkbox"/> First Aid <input type="checkbox"/> Environmental sanitation <input type="checkbox"/> Herbal medicines <input type="checkbox"/> Reflexology/massage <input type="checkbox"/> Drug prevention <input type="checkbox"/> Iba pa, pakisulat _____
Tungkol sa Batas: <input type="checkbox"/> Inmates' Rights <input type="checkbox"/> Basic Constitutional Rights <input type="checkbox"/> Court Procedures <input type="checkbox"/> Rights of the Accused <input type="checkbox"/> Parole & Probation <input type="checkbox"/> Jail Rules and Regulations <input type="checkbox"/> Youth Welfare Code <input type="checkbox"/> UN Standard for the Treatment of Prisoners <input type="checkbox"/> Iba pa, pakisulat _____
Academics: <input type="checkbox"/> Elementary level (3Rs) <input type="checkbox"/> Vocational <input type="checkbox"/> High School <input type="checkbox"/> College
Alin sa mga nabanggit ang gusto mong mapaunlad? Sa paanong paraan?

5. Advocacy & Networking on Adequate Basic Needs

Alin sa mga s. musunod ang iyong mga kailangan? Pangsariling kagamitan: <input type="checkbox"/> tabo <input type="checkbox"/> bath soap <input type="checkbox"/> plato <input type="checkbox"/> toothbrush <input type="checkbox"/> clothes <input type="checkbox"/> baso <input type="checkbox"/> toothpaste <input type="checkbox"/> toiletries <input type="checkbox"/> kutsara <input type="checkbox"/> washing soap <input type="checkbox"/> Iba pa, pakisulat _____
Nais na pagkain: <input type="checkbox"/> Gulay <input type="checkbox"/> karne <input type="checkbox"/> Isda <input type="checkbox"/> Iba pa, pakisulat _____
Alin sa mga pansariling gamit pantulog mayroon kayo? <input type="checkbox"/> Banig <input type="checkbox"/> kulambo <input type="checkbox"/> onan <input type="checkbox"/> kumot <input type="checkbox"/> Iba pa, pakisulat _____
Alin sa mga pansariling damit mayroon kayo? <input type="checkbox"/> long pants <input type="checkbox"/> short pants <input type="checkbox"/> polo shirts <input type="checkbox"/> iba pa, pakisulat _____ <input type="checkbox"/> t-shirts na dilaw <input type="checkbox"/> underwears

6. Sports & Recreation

Alin sa mga sumusunod ang iyong kinahihiligang laruin?

Indoor Games:

- | | |
|-----------------------------------|--|
| <input type="checkbox"/> Chess | <input type="checkbox"/> Games of the Generals |
| <input type="checkbox"/> Domino | <input type="checkbox"/> Word Factory |
| <input type="checkbox"/> Scrabble | <input type="checkbox"/> Table Tennis |
| <input type="checkbox"/> Dama | <input type="checkbox"/> Iba pa, pakisulat _____ |

Outdoor Games:

- | |
|--|
| <input type="checkbox"/> Basketball |
| <input type="checkbox"/> Volleyball |
| <input type="checkbox"/> Iba pa, pakisulat _____ |

Ano ang mga gusto mong kasiyahan (recreation/entertainment)?

- | | |
|--|--|
| <input type="checkbox"/> Manood ng TV | <input type="checkbox"/> Cultural presentation |
| <input type="checkbox"/> Kumanta | <input type="checkbox"/> Pagpipinta |
| <input type="checkbox"/> Sumayaw | <input type="checkbox"/> Pagtugtog |
| <input type="checkbox"/> Iba pa, sumulat _____ | |

Anu-anong pag-eheersisyo ang iyong ginagawa?

Gusto mo bang lumahok sa ehersisyo o palakasan habang nasa loob ng piitan?

Kung oo, ano ang nais mong lahukan? Kung hindi, ano ang iyong dahilan?

7. Enhancement Thru Therapeutic Community Modality (TCM)

1. Handa ka bang makisasa sa mga Gawain ng TCM?

Oo Hindi Bakit? _____

2. Kailangan mo ba ang kapwa mo upang ikaw ay umunlad?

Oo Hindi Bakit? _____

2. Nais mo bang maging katuwang and iyong komunidad dito sa piitan?

Oo Hindi Bakit? _____

8. Medical, Dental and Optical Services

1. Mayroon ka bang karamdaman ngayon?

Oo Wala

Kung mayroon, ano ang karamdaman mo? Makibanggit: _____

2. May bawal bang pagkain saayo?

Oo Wala

Ano ang mga bawal na pagkain mo? _____

SURNAME FIRST NAME MIDDLE NAME

Risk level	Low-risk	Ave-Risk	1st degree high risk	2nd degree high risk	3rd degree high risk
SERIF Range	5-7	8-10	11-17	18-25	26-33

SECURITY RISK FACTOR SCORING (SERIF Scoring)

Particulars	Options			Score				Remarks
				Admission	6 mos.	1 yr.	3 yrs.	
Physical Condition	0 Incapacitated	1 <small>Ltd Mobility/Repeated Sensory Perception</small>	2 Fit					
Age	1 (56 - up)	2 (36 - 55)	3 (35 & Below)					
Sex	1 Female	2 Male						
Gravity of Offense	1 Light	2 Less Grave	3 Grave					
Number of Charges	1 One	2 Two	3 More than 2 cases					
Mode of Commission of Offense	1 Alone	2 W/ accomplices at most 2	3 Gang					
Previous Charges	0 <small>Negative/Dismissed/Expunged</small>	1 Served Sentence	2 On Bail/On Probation	3 Remained At Large				
Gang Affiliation	0 Negative	2 Positive						
Sneaking of Contraband Items	0 Negative	2 Non-lethal	4 Lethal					
History of Escape	0 Negative	2 Attempted	4 Consummated					
Involvement in jail disturbance	0 Negative	2 Accomplice	4 Principal					
TOTAL SERIF SCORE								

INSTRUCTIONS:

1. This SERIF Scoring Card shall be accomplished by a custodial officer.
2. Each inmate shall be assessed and have a SERIF scoring card on office file or in ICU.
3. The scores shall be reflected at the column corresponding the time of confinement when the inmate was assessed. However, inmates may be assessed in between fixed times as the need arises.
4. The scores shall be chosen from the given options corresponding the particular attributes of the inmate.
5. Any special information that needs to be supplied shall be written in the space for "Remarks".
6. In case of multiplicity of charges, consider the highest one in scoring for the "Gravity of Offense", then all the charges shall be cited in the "Remarks" portion.
7. The one who made the assessment shall affix his/her initials and the date right under the total SERIF scores.
8. Apply code for each risk level by coloring the appropriate box on the top right portion of the card.

COLOR CODES:

- Red = 3rd Degree High Risk
- Blue = 2nd Degree High Risk
- Orange = 1st Degree High Risk
- Green = Average Risk
- Yellow = Low Risk

9. Classification of scored cards shall be according to risk level with the names of inmates arranged in alphabetical order.
10. This card shall be treated as a "CONFIDENTIAL" jail record.

degree
ph risk
16-33

Republic of the Philippines
Department of the Interior and Local Government
BUREAU OF JAIL MANAGEMENT AND PENOLOGY
144 Mindanao Avenue, Quezon City

IPRS Assessment Tool

DATE _____ TIME _____ () AM () PM

NAME _____

REASON/S OF ADMISSION _____

BRIEF BACKGROUND HISTORY (Precipitating events; Psychosocial stressors)

MEDICAL HISTORY

LAST MENSTRUAL PERIOD _____

ALLERGIES _____

CURRENT MEDICATIONS _____

FAMILY HISTORY:

A. Abuse () Sexual () Physical () Child () Spousal

B. Violence () Present () None

C. Alcoholism () Present () None

D. Drugs

E. Psychiatric

F. Medical

PHYSICAL EXAMINATION: () Done () Not Done Reason _____
 General Survey: P _____ HR _____ PR _____ Temp _____
 HEENT _____
 Heart _____
 Chest/ Lungs _____
 Abdomen _____
 Extremities _____

ROUTINE LABORATORY EXAMINATIONS (if any):

MENTAL STATUS EXAMINATION:

- A. General Appearance _____
 Behavior _____
 Attitude & Relatedness _____
 Psychomotor Activity _____
 Language Skills (Fluency) _____
- B. Emotions:
 Mood & Affect _____
- C. Structure of Speech & Thought (Rate, Volume, Spontaneity, Responsiveness, Goal-Directed & Associations) _____
- D. Content of Thought:_
 Themes & Preoccupations _____
 Delusions (Type & Content) _____
 Obsessions & Compulsions _____
 Depersonalizations _____
- E. Perceptions (Hallucinations & Illusions) _____
- F. Conation (Impulse Control & Cravings) _____
- G. Sensorium:
 Consciousness _____
 Attention _____
 Concentration _____
 Orientation _____
 Memory (Recent & Remote) _____
 (Retention & Recall) _____
 Calculations _____
 Abstraction _____
 Intelligence _____
 Fund of Knowledge _____
- H. Insight _____
- I. Judgment _____

MINI-MENTAL STATUS EXAMINATION (MMSE) QUESTIONNAIRE:

ORIENTATION (Score 1 if correct)

- Name this building or office. _____
- What city are you in now? _____
- What year is it? _____
- What month is it? _____
- What is the date today? _____
- What province are you in? _____

What country is this? _____
 What floor of the building are you on? _____
 What day of the week is it? _____
 What season of the year is it? _____

REGISTRATION

Name (3) objects & have the patient repeat them.
 Score no. repeated by the patient. Name the (3)
 objects several more times if needed for the
 patient to repeat correctly (record trials) =3 _____

ATTENTION AND CALCULATION

Subtract 7 from 100 in serial fashion to 65.
 Maximum Score = 5 _____

RECALL

Do you recall the 3 objects named before? _____

LANGUAGE TEST

Confrontation naming: watch, pen =2 _____
 Repetition: "No ifs, ands, or buts" =1 _____
 Comprehension: Pick up the paper in
 your right hand, fold it in half, &
 set it on the floor =3 _____
 Read and perform the command
 "Close your eyes" =1 _____
 Write any sentence
 (subject, verb, object) =1 _____

CONSTRUCTION

Copy the design below =1 _____

Total MMSE Questionnaire Score (maximum = 30) _____

DATA PERTINENT TO THE CRIME:

1. Is the client capable of stating the crime he/she is accused of? () Yes () No

Verbatim Response _____

2. Does he/she admit guilt? () Yes () No

Verbatim Response _____

3. How does the client describe the victim? Name/Age/Relationship

4. How does the client describe the circumstances of the crime?

Time/Date _____

Weapon _____

Feelings before/during/after commission of the accused crime _____

Provocation _____

Prior hostility towards the victim/s? _____

5. Did he/she attempt to escape/arrest? _____

6. Is he/she aware of the possible consequences of his/her act? _____

Verbatim Response _____

7. Is he/she willing to cooperate with counsel? _____

GENERAL ASSESSMENT OF PATIENT'S PROBLEMS _____

DIAGNOSIS _____

TREATMENT AND DISPOSITION:

1. Crises Intervention (Medication, Supportive, Family Counselling)

2. Admission

3. Referral

PHYSICIAN'S NAME AND SIGNATURE _____

Neuro-Psychiatric Evaluation Tool

BJMPNP-HS

NAME: _____

DATE: _____

TEST INTERPRETATION:

IQ: _____

PERSONAL HISTORY: _____

EDUCATIONAL BACKGROUND:

SOCIAL RELATIONSHIPS: _____

EMOTIONAL STABILITY: _____

STRENGTHS: _____ WEAKNESSES: _____

RECOMMENDATION:

PSYCHOLOGIST

NEURO-PSYCHIATRIC EVALUATION:

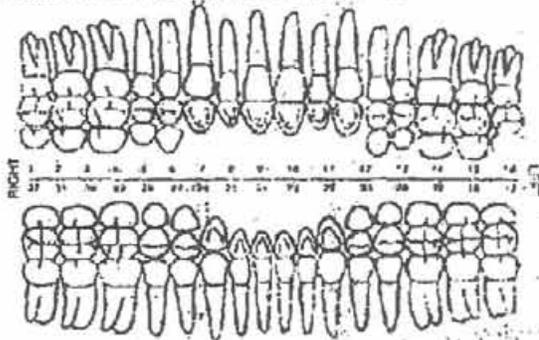
RECOMMENDATION:

PSYCHIATRIST

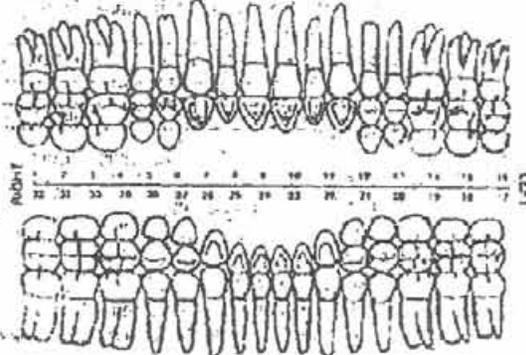
BUREAU OF JAIL MANAGEMENT AND PENOLOGY HEALTH SERVICE
INMATE'S DENTAL RECORD

Name: _____
 Address: _____
 Age: _____ Sex: _____ Tel. No. _____ Civil Status: _____
 Occupation: _____ Criminal Case: _____
 Region: _____ Jail: _____

MISSING TEETH AND EXISTING RESTORATIONS



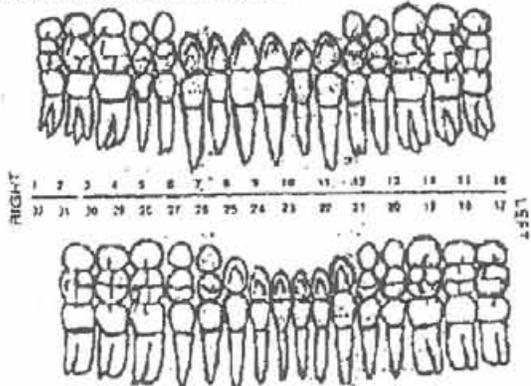
DISEASE / ABNORMALITIES



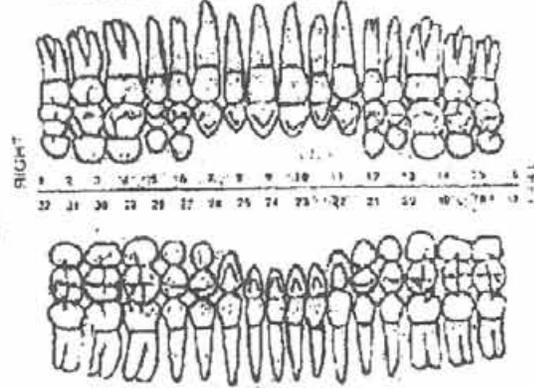
Legend:



RESTORATION AND TREATMENT



SUBSEQUENT DISEASES AND ABNORMALITIES



A) CALCULUS

Slight Moderate Heavy

B) PERIODONTITIS

Local General Moderate Severe

C) DENTURES NEEDED

Full - Upper Lower
 Partial - Upper Lower
 Fixed - Upper Lower

IPRS Evaluation Form

(for inmates)

Instruction: Please rate the following services according to their effectiveness and efficiency on the corresponding space as provided.

SERVICES	POOR	FAIR	SATISFACTORY	VERY SATISFACTORY	EXCELLENT
A. PARALEGAL ASSISTANCE					
1. Competence of personnel					
2. Linkages for legal assistance					
3. Timeliness of paralegal actions					
B. RELIGIOUS AND GUIDANCE COUNSELING					
1. Values formation					
2. Ministerial services					
3. Worship services / prayer Meetings					
4. Attendance of chaplain/pastor/leader					
5. Space/area					
C. LIVELIHOOD AND INCOME GENERATING					
1. Skills training					
2. Projects undertaken					
3. Space/area					
4. Facilities & equipment					
5. Relevance & usefulness					
6. Applicability					
D. EDUCATION AND VOCATIONAL SKILLS TRAINING					
1. Facility					
• Space/area					
• Availability of tools & eqpt					
• Ventilation					
• Lighting					
2. Personnel/Staff					
• Competency					
• Work Ethics					
3. Program					
• Program of instruction					
• Duration					
• Relevance & usefulness					
• Applicability					
• Sustainability					
E. ADEQUATE BASIC NEEDS					
1. Food Ration					
• Quality					
• Quantity					
2. Accommodation					
• Ventilation					
• Water					
• Living Space					
• Lighting					
• Sanitation					
F. SPORTS & RECREATION					
1. Sports					
• Availability of equipment					

• Nature of sports activities					
• Space/area					
2. Recreation					
• Availability of books & other reading materials					
• Availability of audio/video equipment					
• Availability of musical instruments					
• Availability of board games					
• Availability of gym equipment					
• Space/area					
G. ENHANCEMENT THRU THERAPEUTIC COMMUNITY MODALITY (TCM)					
1. Morning Meeting Activity					
2. Implementation of the following TCM components:					
• Religious and Guidance counselling					
• Livelihood and Income Generating					
• Education and Vocational Skills					
• Adequate Basic Needs					
• Sports and Recreation					
• Encounter with community members					
3. Adequate Space/area used in TCM Activities					
H. MEDICAL, DENTAL AND OPTICAL SERVICES					
1. Physical & mental examination					
2. Availability of medicines					
3. Availability of medical treatment					
4. Availability of psychiatric treatment					
5. Availability of dental treatment					
6. Medical facilities & equipment					
7. Dental facilities & eqpt.					
8. Quality of medical care					
9. Quality of dental care					
10. Attitude of health personnel					
11. Attendance to emergency care					
12. Health education					
13. Segregation of inmate with infectious or contagious diseases					
14. Optical facility and eqpt.					
15. Availability of Optical examination					
16. Availability of Optical Treatment					
17. Availability of eye glasses					
I. VISITATION					
1. Area for accommodation					
2. Procedure					
3. Attitude of supervising personnel					

DEVELOPMENTAL PRESCRIPTION MATRIX

CLSSFN	CONDITIONS	ACTIVITIES	DURATION	REMARKS
PHYSICAL PROBLEMS	<i>Circulatory System</i>	<i>Medical / Surgical Treatments Health Teachings</i>		
	<i>Respiratory System</i>			
	<i>Gastrointestinal System</i>			
	<i>Musculoskeletal System</i>			
	<i>Nervous System</i>			
	<i>Endocrine System</i>			
	<i>Skin Disorders</i>			
	<i>Dental Problems</i>			
	<i>Other problems</i>			
PSYCHOSOCIAL PROBLEMS	<i>Neurotic Acting Out</i>	<i>Cognitive Therapy</i>		
	<i>Neurotic Anxious</i>	<i>Insight Oriented Therapy</i>		
	<i>Committed Offender</i>	<i>Group Therapy</i>		
	<i>Situational Offender</i>	<i>Crisis Intervention</i>		
	<i>Dependent</i>	<i>Crisis Intervention</i>		
	<i>Other problems</i>			
SPIRITUAL PROBLEMS	<i>Immorality</i>	<i>Counselling/ Prayer Meetings/ Bible Studies/ Worship Service</i>		
	<i>Vices</i>			
	<i>Relationship Problems</i>			
	<i>Frustration & Discontentment</i>			
	<i>Adversities</i>			
	<i>Fear/ Anxiety</i>			
	<i>Other Problems</i>			
LIVELIHOOD PROBLEMS	<i>Lack of livelihood skills</i>	<i>Skills Training</i>		
	<i>Lack of opportunity (access)</i>	<i>Networking</i>		
	<i>Lack of ingenuity</i>	<i>Training / Seminar</i>		
	<i>Improper work attitude</i>	<i>Values Formation Seminar</i>		
	<i>Handicap</i>	<i>Occupational Therapy</i>		
	<i>Inefficient use of resources</i>	<i>Resource Management Seminar</i>		
	<i>Other problems</i>			
EDUCATIONAL PROBLEMS	<i>Reading / Comprehension</i>	<i>Tutorials/ Class Instructions/ Practical Exercises/</i>		
	<i>Writing</i>			
	<i>Arithmetic</i>			
	<i>Speech/ Language</i>			
	<i>Arts and Sciences</i>			
	<i>Values (e.g., Nationalism)</i>			
	<i>Other problems</i>			

MERIT-DEMERIT EVALUATION TOOL

(For IWD Officer)

Instruction: Check () appropriate answer on the columns provided.

POSITIVE BEHAVIOR	NEEDS IMPROVEMENT (1)	SATISFACTORY (2)	VERY SATISFACTORY (3)
1. Good interpersonal relationship: a. with personnel b. with co-inmates			
2. Performance/Attitude a. Religious life b. Livelihood and Income generating c. Educational d. Vocational Skills e. Community life f. Sports/Recreation			
3. Leadership			
4. Motivation			
5. Initiative			
6. Industry			
7. Emotional Restraint			
8. Cooperativeness			
9. Responsibility			
10. Openness to criticisms			
SUBTOTAL =			
TOTAL SCORE =			
NEGATIVE BEHAVIOR	OFTEN (1)	SELDOM (2)	NEVER (3)
1. Violence a. assault to personnel b. assault to co-inmate c. assault to visitors/relatives			
2. Drug/Alcohol Use			
3. Escape Attempts			
4. Gangsterism			
5. Violation of Jail Rules			
6. Sexual Acting Out			
7. Petty Crimes			
8. Possession of Contrabands a. prohibited drugs b. deadly weapons			
9. Withdrawal/Isolation			
10. Negativism			
SUBTOTAL =			
TOTAL SCORE =			

NOTE:

- Merit/Demerit Score = $\frac{\text{Total Score} \times 100}{\text{Total Items}}$
- Score Range:
 - Below 50% = there is no apparent improvement in inmate's behavior despite the interventions provided.
 - 50 to 75% = inmate's performance is within the acceptable standard but still has enough room for improvement.
 - Above 75% = inmate has adequately coped up with the activities provided and has significantly improved in behavior and skills.

IPRS POST-TEST

1. Paralegal Assistance

Paano ka natulungan ng programang ito sa iyong kaso?

Ano ang iyong mga natutunan?

Merong ka bang nais imungkahi upang mapabuti o mapaunlad ang programang ito?

2. Religious and Guidance Counselling

Ano ang naitulong sa iyo ng paglahok sa mga gawaing pangrelihiyon?

May napansin ka bang mga pagbabago sa iyo matapos lumahok sa gawaing pangrelihiyon?

Kung oo, anu-ano ang mga ito at paano mo magagamit ang pagbabagong ito sa iyong buhay?

Sa iyong palagay, ano ang iyong magagawa upang matulungan sa sarili, kapwa, at komunidad?

Ano ang iyong batayan para masabing ang isang tao ay tunay na nagbago?

Merong ka bang nais imungkahi upang mapabuti o mapaunlad ang programang ito?

3. Livelihood and Income Generating

Ano ang iyong mga natutunan?

Ano ang kahalagahan ng iyong natutunan?

Paano mo ito natutunan? Isalaysay ang mga hakbang.

Paano mo gagamitin ang iyong natutunan sa loob ng piitan at sa iyong paglaya?

Merong ka bang nais imungkahi upang mapabuti o mapaunlad ang programang ito?

4. Education and Vocational Skills

(Conduct examinations to test the proficiency for the 3Rs: Writing, Reading, and Arithmetic)

Ano ang iyong mga natutunan?

Ano ang kahalagahan ng iyong natutunan?

Paano mo ito natutunan? Isalaysay ang mga hakbang.

Paano mo gagamitin ang iyong natutunan dito sa loob ng piitan at sa iyong paglaya?

Merong ka bang nais imungkahi upang mapabuti o mapaunlad ang proyektong ito?

5. Advocacy & Networking on Adequate Basic Needs

Alin sa mga sumusunod ang naibigay o naipagkaloob saiyong?		
Pangsariling kagamitan:		
<input type="checkbox"/> tabo	<input type="checkbox"/> bath soap	<input type="checkbox"/> plato
<input type="checkbox"/> toothbrush	<input type="checkbox"/> clothes	<input type="checkbox"/> baso
<input type="checkbox"/> toothpaste	<input type="checkbox"/> toiletries	<input type="checkbox"/> kutsara
<input type="checkbox"/> washing soap	<input type="checkbox"/> Iba pa, pakisulat _____	
Ninails na pagkain:		
<input type="checkbox"/> Gulay		
<input type="checkbox"/> karne		
<input type="checkbox"/> isda		
<input type="checkbox"/> Iba pa, pakisulat _____		
Alin sa mga pansariling gamit pantulog ang naipagkaloob saiyong?		
<input type="checkbox"/> Banig	<input type="checkbox"/> kulambo	
<input type="checkbox"/> onan		
<input type="checkbox"/> kumot		
<input type="checkbox"/> Iba pa, pakisulat _____		
Alin sa mga pansariling damit ang naipagkaloob saiyong?		
<input type="checkbox"/> long pants	<input type="checkbox"/> short pants	
<input type="checkbox"/> polo shirts	<input type="checkbox"/> iba pa, pakisulat _____	
<input type="checkbox"/> t-shirts na dilaw		
<input type="checkbox"/> underwares		

6. Sports & Recreation

Anu-ano ang mga natutunan mong laro?	
Sa paanong paraan nakatulong ang pagsali sa mga laro?	
<input type="checkbox"/> Pangangatawan	<input type="checkbox"/> Pakikitungo sa Kapwa
<input type="checkbox"/> Pag-uugali	<input type="checkbox"/> Nabawasan ang pagkabagot
<input type="checkbox"/> Pagiging malikhain	<input type="checkbox"/> Iba pa, pakisulat _____
Meron ka bang nais imungkahi upang mapabuti o mapaunlad ang programang ito?	

7. Enhancement Thru Therapeutic Community Modality (TCM)

Alin sa mga gawain ng TCM ang iyong nilahukan at nakiisa?
Ano ang naidulot na mabuti saiyong sa pakikiisa mo sa gawaing TCM?
Naging katuwang mo ba ang iyong komunidad dito sa piitan saiyong adhikain na magbagong buhay? Sa anong paraan at paano?
Meron ka bang nais imungkahi upang mapabuti o mapaunlad ang programang ito?

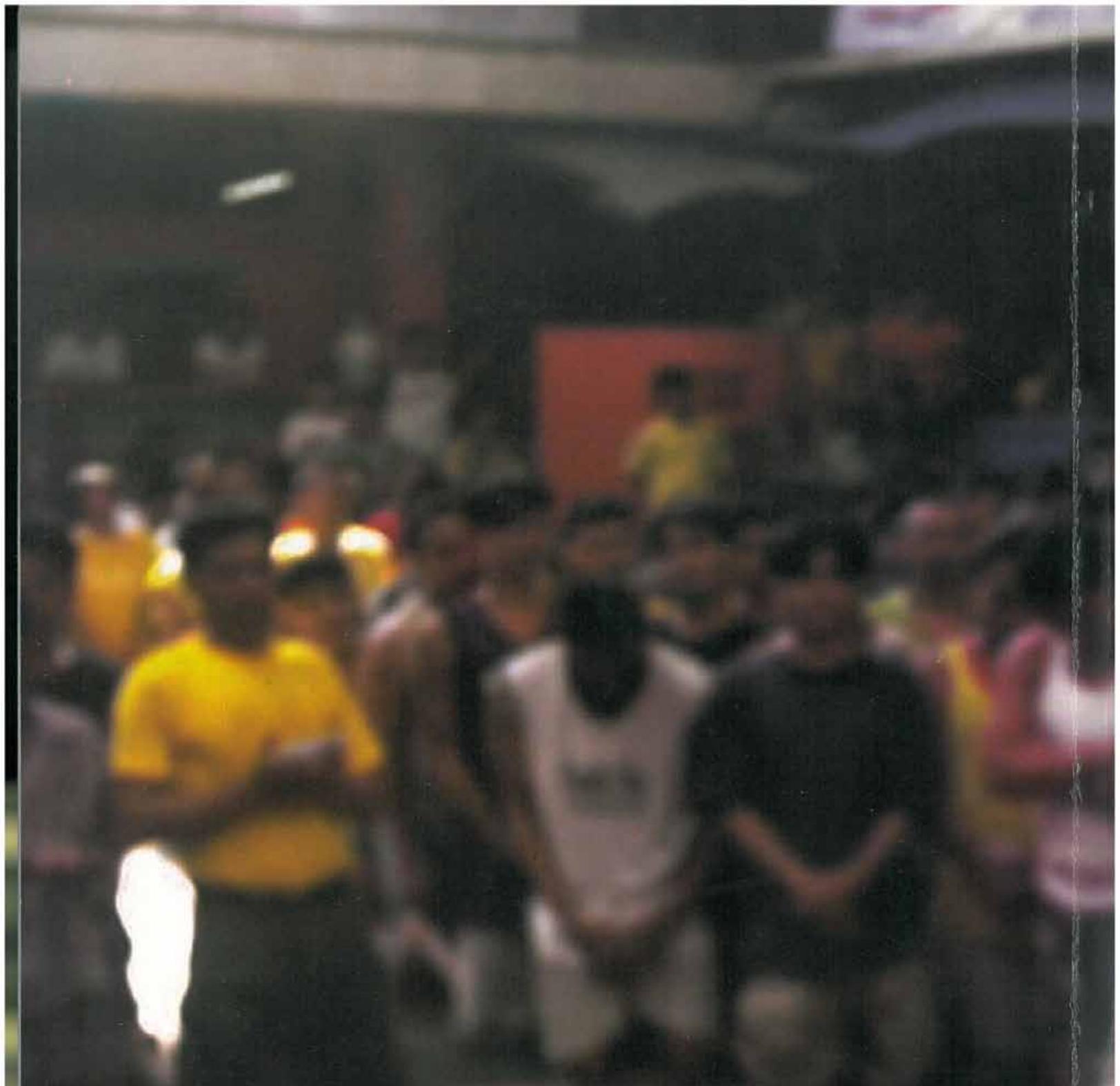
8. Medical, Dental and Optical Services

Ano-anong serbisyong medical, dental at optical ang naipaabot saiyong?
Ikaw ba'y lubusang napagaling o naibsan lamang ang iyong karamdaman?
Meron ka bang nais imungkahi upang mapabuti o mapaunlad ang programang ito?

PROGRAM MONITORING

Region: _____ Name of Jail: _____ Date: _____

A. PARALEGAL	JAIL POP	NO. OF SERVICE PROVIDERS	INMATES BENEFITTED		REMARKS		
			TOTAL	%			
1. Provision of Legal Counsel							
2. Case Study							
3. Laws on Jail Decongestion							
4. Others							
B. RELIGIOUS	JAIL POP	NO. OF SERVICES CONDUCTED	INMATES BENEFITTED		REMARKS		
			TOTAL	%			
1. Bible Study							
2. Prayer Meeting							
3. Worship Service							
4. Others							
C. LIVELIHOOD	JAIL POP	TOTAL NO. OF PARTICIPANTS	INMATES TRAINED		INVOLVED IN ACTUAL PROJECTS		REMARKS
			TOTAL	%	TOTAL	%	
1. Handicraft							
2. Dress-Making							
3. Agri-Business							
4. Food Processing							
5. Others							
D. EDUCATION	JAIL POP	TOTAL NO. OF PARTICIPANTS	GRADUATES		DROPOUTS		REMARKS
			TOTAL	%	TOTAL	%	
1. Tutorial							
2. Class Instruction							
3. Practical Exercises							
E. ADVOCACY & NETWORKING ON BASIC NEEDS	JAIL POP	INMATES BENEFITTED		REMARKS			
		TOTAL	%				
1. Mess Service							
2. Clothing							
3. Hygienic Supplies							
F. SPORTS & RECREATION	JAIL POP	TOTAL NO. OF PARTICIPANTS	INMATES BENEFITTED		REMARKS		
			TOTAL	%			
1. Indoor Games							
2. Outdoor Games							
3. Film Showing							
4. Arts and Music							
5. Others							
G. ENHANCEMENT THRU THERAPEUTIC COMMUNITY MODALITY	JAIL POP	TOTAL NO. OF PARTICIPANTS	INMATES BENEFITTED		REMARKS		
			TOTAL	%			
1. Morning Meetings							
2. Implementation of TCM Activities							
H. MEDICAL, DENTAL & OPTICAL SERVICE	JAIL POP	TOTAL NO. OF INMATES BENEFITTED	INMATES W/ IMPROVEMENT		INMATES W/O IMPROVEMENT		REMARKS
			TOTAL	%	TOTAL	%	
1. Medical							
2. Dental							
3. Psychiatric							
4. Health Teachings							
5. Optical							
6. Others							
I. VISITATION	JAIL POP	FREQUENCY OF VISITS	INMATES BENEFITTED		REMARKS		
			TOTAL	%			
1. Family							
2. Counsel							
3. Friends							
4. Others							



BJMP IPRS

(Justice Reforms: Sustained
Pre-reintegration Referral Services)