

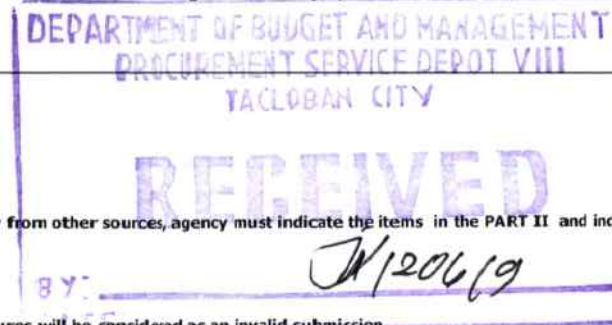
ANNUAL PROCUREMENT PLAN-COMMON SUPPLIES AND EQUIPMENT (APP-CSE) 2020 FORM

Introduction:

Listed in this template are all the common supplies and equipment (CSE) carried in stock by the Procurement Service (PS) that may be purchased by government agencies. Agencies must accomplish this form and submit in order to purchase CSEs from the PS. Consistent with DBM Circular No. 2018-10 dated November 8, 2018, the APP-CSE shall serve as the agency's APR for all its CSE requirements. Items in the template has been arranged in accordance with UNSPSC coding and this is in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Instructions:

- Download the worksheet file APP-CSE 2020 template at www.ps-philgeps.gov.ph
- Indicate the agency's monthly requirement per item in the APP-CSE 2020 form.
- The agency should indicate zero if an item is not being purchased by the agency or purchased for a particular month.
- Agency must not delete any item in the template; neither should it include line items or revise the template.
- An APP-CSE is considered incorrect or invalid if
 - form used is other than the prescribed format which can be downloaded only at www.ps-philgeps.gov.ph and;
 - correct format is used but fields were deleted and/or inserted in PART I of the template
- Fill out the CSE requirements that are available for purchase in the PS under the PART I. For other Items that are not available from the PS but is regularly purchased by the agency from other sources, agency must indicate the items in the PART II and indicate likewise the unit prices based on its last purchase.
- Once accomplished and finalized, the APP-CSE 2019 form should be:
 - Saved using this format: APP2020_Name of Agency_Main or Regional Office (e.g. APP2020_DBM_Central Office, APP2020_DBM_Region IVA).
 - Printed and signed by the agency Property/Supply Officer, Budget Officer and Head of the Procuring Entity. An unsigned APP-CSE or that which lacks any of the three (3) signatures will be considered as an invalid submission.
- The SIGNED COPY of the APP-CSE must be scanned and saved as pdf format for reference of the agency. The file in excel format should be submitted online using the Virtual Store (VS) facility at PhilGEPS website. (Only buyer coordinators will be allowed to upload APP-CSEs.)
- An agency may revise its APP-CSE during the year if there will be changes in its requirements. However, it should submit an original APP-CSE within the prescribed deadline. Agency may follow the same procedure as indicated in No. 7 when submitting the revised copy. All requirements in excess of the quantities indicated in the original APP-CSE will not be served if not covered by a revised APP-CSE.
- For further assistance/clarification, agencies may call the Marketing and Sales Division of the Procurement Service at telephone no.(02)689-7750 local 4019.



Department/Bureau/Office:
Region:
Address:

Note: Consistent with Memorandum Circular No. 2019-1 dated 03 September 2019, issued by AO 25, the APP-CSE for FY 2020 must be submitted on or before October 31, 2019.

OFFICE OF THE OMBUDSMAN (VISAYAS) REGIONAL OFFICE NO. V
VIII - Tacloban
3/F LY BLDG. FATIMA VILLAGE, BRGY. 77, MARAS BARAS, TACLOBAN CITY

Agency Account Code:
Organization Type: National Government Agency (NGA)

Contact Person: CYRENE THERESA Q. DOLINA
Position: HEAD, BAC SECRETARIAT
E-mail: bacomb17reg@yahoo.com
Telephone/Mobile Nos: 523-3042/523-4010

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year	
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
PART I. AVAILABLE AT PROCUREMENT SERVICE STORES																									
Pesticides or Pest Repellents																									
1	10191509-IN-A01	INSECTICIDE, aerosol type, net content: 600ml min		can				0	0.00					0	0.00					0	0.00	0.00	139.36	0.00	
Solvents																									
2	12191601-AL-E01	ALCOHOL, ethyl, 68%-70%, scented, 500ml (-5ml)		bottle				0	0.00					0	0.00					0	0.00	0.00	43.992	0.00	
Color Compounds and Dispersions																									
3	12171703-SI-P01	STAMP PAD INK, purple or violet		bottle				0	0.00	12				12	295.53					0	0.00		12.00	24.6272	295.53
Films																									
4	13111203-AC-P01	ACETATE, thickness: 0.075mm min (gauge # 3)		roll				0	0.00					0	0.00					0	0.00	0.00	737.2352	0.00	
5	13111201-CF-P01	CARBON FILM, PE, black, size 210mm x 297mm		box				0	0.00	1				1	208.52					0	0.00	1.00	208.52	208.52	
6	13111201-CF-P02	CARBON FILM, PE, black, size 216mm x 330mm		box				0	0.00	1				1	208.52					0	0.00	1.00	208.52	208.52	
Paper Materials and Products																									
7	14111525-CA-A01	CARTOLINA, assorted colors		pack				0	0.00					0	0.00					0	0.00	0.00	72.7792	0.00	
8	14111506-CF-L13	CONTINUOUS FORM, 1 PLY, 280 x 241mm		box				0	0.00					0	0.00					0	0.00	0.00	682.24	0.00	
9	14111506-CF-L12	CONTINUOUS FORM, 1 PLY, 280 x 378mm		box				0	0.00					0	0.00					0	0.00	0.00	1029.6	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year			
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT	
10	14111506-CF-L22	CONTINUOUS FORM, 2 ply, 280 x 378mm, carbonless	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1300	0.00	
11	14111506-CF-L21	CONTINUOUS FORM, 2 ply, 280mm x 241mm, carbonless	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	765.44	0.00	
12	14111506-CF-L31	CONTINUOUS FORM, 3 PLY, 280 x 241mm, carbonless	box				0	0.00	2			2	1,193.61				0	0.00				0	0.00	2.00	596.804	1,193.61	
13	14111506-CF-L32	CONTINUOUS FORM, 3 PLY, 280 x 378mm, carbonless	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1034.8	0.00	
14	14111609-LI-C01	LOOSELEAF COVER, made of chipboard, for legal	bundle				0	0.00				0	0.00				0	0.00				0	0.00	0.00	670.696	0.00	
15	14111514-NP-S02	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad				0	0.00	12			12	386.63				0	0.00				0	0.00	12.00	32.2192	386.63	
16	14111514-NP-S04	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad				0	0.00	12			12	672.67				0	0.00				0	0.00	12.00	56.056	672.67	
17	14111514-NP-S03	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	pad				0	0.00	12			12	497.95				0	0.00				0	0.00	12.00	41.496	497.95	
18	14111514-NB-S01	NOTEBOOK, STENOGRAPHER, spiral, 40 leaves	piece				0	0.00	24			24	289.04	24			24	289.04				0	0.00	48.00	12.0432	578.07	
19	14111507-PP-M01	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	ream	20			20	2,647.42	25			25	3,309.28	20			20	2,647.42	25			25	3,309.28	90.00	132.3712	11,913.41	
20	14111507-PP-M02	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	ream	40			40	6,190.08	40			40	6,190.08	40			40	6,190.08	15			15	2,321.28	135.00	154.752	20,891.52	
21	14111507-PP-C01	PAPER, Multi-Purpose (COPY) A4, 70 gsm	ream				0	0.00	10			10	1,145.14				0	0.00	10			10	1,145.14	20.00	114.5144	2,290.29	
22	14111507-PP-C02	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	ream				0	0.00	20			20	2,599.58				0	0.00	20			20	2,599.58	40.00	129.9792	5,199.17	
23	14111531-PP-R01	PAPER, PAD, ruled, size: 216mm x 330mm (± 2mm)	pad				0	0.00	16			16	277.56				0	0.00				0	0.00	16.00	17.3472	277.56	
24	14111503-PA-P01	PAPER, FARCHMENT, size: 210 x 297mm, multi-purpose	ream				0	0.00	1			1	96.20				0	0.00				0	0.00	1.00	96.2	96.20	
25	14111818-TH-P02	PAPER, THERMAL, 55gsm, size: 216mm±1mm x 30m-0.3m	roll				0	0.00				0	0.00				0	0.00				0	0.00	0.00	48.776	0.00	
26	14111531-RE-R01	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book				0	0.00	8			8	565.76	8			8	565.76				0	0.00	16.00	70.72	1,131.52	
27	14111531-RE-R02	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book				0	0.00	15			15	1,528.80	15			15	1,528.80				0	0.00	30.00	101.92	3,057.60	
28	14111704-TT-P01	TOILET TISSUE PAPER 2-ply sheets, 150 pulls	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	65.416	0.00	
Batteries and Cells and Accessories																											
29	26111702-BT-A01	BATTERY, dry cell, AA, 2 pieces per blister pack	pack				0	0.00	12			12	236.75	12			12	236.75				0	0.00	24.00	19.7288	473.49	
30	26111702-BT-A02	BATTERY, dry cell, AAA, 2 pieces per blister pack	pack				0	0.00	6			6	117.00				0	0.00				0	0.00	6.00	19.5	117.00	
31	26111702-BT-A03	BATTERY, dry cell, D, 1.5 volts, alkaline	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	88.4	0.00	
Manufacturing Components and Supplies																											
32	31201610-GL-J01	GLUE, all purpose, gross weight: 200 grams min	jar	24			24	1,147.66	24			24	1,147.66	24			24	1,147.66				0	0.00	72.00	47.8192	3,442.98	
33	31151804-SW-H01	STAPLE WIRE, for heavy duty staplers, (23/13)	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	20.6752	0.00	
34	31151804-SW-S01	STAPLE WIRE, STANDARD, (26/6)	box				0	0.00	24			24	481.23	24			24	481.23	24			24	481.23	72.00	20.0512	1,443.69	
35	31201502-TA-E01	TAPE, ELECTRICAL, 18mm x 16M min	roll				0	0.00				0	0.00				0	0.00				0	0.00	0.00	18.2	0.00	
36	31201503-TA-M01	TAPE, MASKING, width: 24mm (±1mm)	roll				0	0.00	12			12	661.44	12			12	661.44				0	0.00	24.00	55.12	1,322.88	
37	31201503-TA-M02	TAPE, MASKING, width: 48mm (±1mm)	roll				0	0.00	6			6	639.60				0	0.00				0	0.00	6.00	106.6	639.60	
38	31201517-TA-P01	TAPE, PACKAGING, width: 48mm (±1mm)	roll	24			24	436.80	24			24	436.80	24			24	436.80				0	0.00	72.00	18.2	1,310.40	
39	31201512-TA-T01	TAPE, TRANSPARENT, width: 24mm (±1mm)	roll	36			36	327.60	36			36	327.60	36			36	327.60				0	0.00	108.00	9.1	982.80	
40	31201512-TA-T02	TAPE, TRANSPARENT, width: 48mm (±1mm)	roll	12			12	218.40	12			12	218.40				0	0.00				0	0.00	24.00	18.2	436.80	
41	31151507-TW-P01	TWINE, plastic, one (1) kilo per roll	roll				0	0.00	1			1	50.96				0	0.00				0	0.00	1.00	50.96	50.96	
Heating and Ventilation and Air Circulation																											
42	40101604-EF-G01	ELECTRIC FAN, INDUSTRIAL, ground type, metal blade	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	974.48	0.00	
43	40101604-EF-C01	ELECTRIC FAN, ORBIT type, ceiling, metal blade	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1192.88	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
44	40101604-EF-S01	ELECTRIC FAN, STAND type, plastic blade	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1006.3872	0.00
45	40101604-EF-W01	ELECTRIC FAN, WALL type, plastic blade	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	669.556	0.00
Lighting and Fixtures and Accessories																										
46	39101605-FL-T01	FLUORESCENT LAMP, 18 WATTS, linear tubular (T8)	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	40.56	0.00
47	39101628-LB-L01	Ligh Bulb, LED, 7 watts 1 pc in individual box	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	72.488	0.00
Measuring and Observing and Testing Equipment																										
48	41111604-RU-P02	RULER, plastic, 450mm (18"), width: 38mm min	piece				0	0.00	2			2	30.95				0	0.00				0	0.00	2.00	15.4752	30.95
Cleaning Equipment and Supplies																										
49	47131812-AF-A01	AIR FRESHENER, aerosol, 280ml/150g min	can				0	0.00				0	0.00				0	0.00				0	0.00	0.00	86.06	0.00
50	47131604-BR-S01	BROOM, soft (tambo)	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	130	0.00
51	47131604-BR-T01	BROOM, STICK (TING-TING), usable length: 760mm min	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	30.576	0.00
52	47131829-TB-C01	CLEANER, TOILET BOWL AND URINAL, 900ml-1000ml cap	bottle				0	0.00				0	0.00				0	0.00				0	0.00	0.00	41.6	0.00
53	47131805-CL-P01	CLEANSER, SCOURING POWDER, 350g min./can	can				0	0.00				0	0.00				0	0.00				0	0.00	0.00	23.92	0.00
54	47131811-DE-B02	DETERGENT BAR, 140 grams as packed	bar				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8.008	0.00
55	47131811-DE-P02	DETERGENT POWDER, all purpose, 1kg	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	37.4296	0.00
56	47131803-DS-A01	DISINFECTANT SPRAY, aerosol type, 400-550 grams	can				0	0.00				0	0.00				0	0.00				0	0.00	0.00	122.98	0.00
57	47131601-OU-P01	DUST PAN, non-rigid plastic, w/ detachable handle	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	24.8352	0.00
58	47131802-PW-P02	FLOOR WAX, PASTE, RED	can				0	0.00				0	0.00				0	0.00				0	0.00	0.00	269.36	0.00
59	47131830-FC-A01	FURNITURE CLEANER, aerosol type, 300ml min per can	can				0	0.00				0	0.00				0	0.00				0	0.00	0.00	87.36	0.00
60	47121804-MP-B01	MOP BUCKET, heavy duty, hard plastic	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1911	0.00
61	47131613-MP-H02	MOPHANDLE, heavy duty, aluminum, screw type	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	145.6	0.00
62	47131619-MP-R01	MOPHEAD, made of rayon, weight: 400 grams min	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	110.24	0.00
63	47131501-RG-C01	RAGS, all cotton, 32 pieces per kilogram min	bundle				0	0.00				0	0.00				0	0.00				0	0.00	0.00	49.6912	0.00
64	47131602-SC-N01	SCOURING PAD, made of synthetic nylon, 140 x 220mm	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	102.96	0.00
65	47121701-TB-P02	TRASHBAG, plastic, transparent	roll				0	0.00				0	0.00				0	0.00				0	0.00	0.00	139.88	0.00
66	47121702-WB-P01	WASTEBASKET, non-rigid plastic	piece				0	0.00	12			12	283.05				0	0.00				0	0.00	12.00	23.5872	283.05
Information and Communication Technology (ICT) Equipment and Devices and Accessories																										
67	43211507-DCT-03	Desktop Computer, branded	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	39208	0.00
69	43201627-HD-X02	EXTERNAL HARD DRIVE, 1TB, 2.5"HDD, USB 3.0	piece	8			8	21,798.40	2			2	5,449.60				0	0.00				0	0.00	10.00	2724.8	27,248.00
70	43202010-FD-U01	FLASH DRIVE, 16 GB capacity	piece				0	0.00	4			4	1,106.56				0	0.00				0	0.00	4.00	276.64	1,106.56
71	43211503-LCT-02	Laptop Computer, branded	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	35916.4	0.00
72	43211706-MO-O01	MOUSE, optical, USB connection type	unit				0	0.00	6			6	809.95				0	0.00				0	0.00	6.00	134.992	809.95
73	43212102-PR-D02	PRINTER, IMPACT DOT MATRIX, 24 pins, 136 column	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	33131.28	0.00
74	43212102-PR-D01	PRINTER, IMPACT DOT MATRIX, 9 pins, 80 columns	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7995.52	0.00
75	43212105-PR-L01	PRINTER, LASER, monochrome, network-ready	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	724.88	0.00
Office Equipment and Accessories and Supplies																										

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
76	44121710-CH-W01	CHALK, molded, white, dustless, length: 78mm min	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	25.6776	0.00
77	44122105-BF-C01	CLIP, BACKFOLD, all metal, clamping: 19mm (-1mm)	box				0	0.00	12			12	90.85				0	0.00				0	0.00	12.00	7.5712	90.85
78	44122105-BF-C02	CLIP, BACKFOLD, all metal, clamping: 25mm (-1mm)	box	24			24	321.48	36			36	482.23	24			24	321.48	36			36	482.23	120.00	13.3952	1,607.42
79	44122104-BF-C03	CLIP, BACKFOLD, all metal, clamping: 32mm (-1mm)	box				0	0.00	12			12	246.60				0	0.00				0	0.00	12.00	20.5504	246.60
80	44122105-BF-C04	CLIP, BACKFOLD, all metal, clamping: 50mm (-1mm)	box	24			24	948.48	24			24	948.48	24			24	948.48	24			24	948.48	96.00	39.52	3,793.92
81	44121801-CT-R01	CORRECTION TAPE, film base type, Ul, 6m min	piece	24			24	421.32	24			24	421.32	24			24	421.32	24			24	421.32	96.00	17.5552	1,685.30
82	44111515-OF-B01	DATA FILE BOX, made of chipboard, with closed ends	piece	36			36	2,512.22	36			36	2,512.22	36			36	2,512.22	36			36	2,512.22	144.00	69.784	10,048.90
83	44122011-OF-F01	DATA FOLDER, made of chipboard, taglia lock	piece	24			24	1,647.36	24			24	1,647.36	24			24	1,647.36	24			24	1,647.36	96.00	68.64	6,589.44
84	44121506-EN-D01	ENVELOPE, DOCUMENTARY, for A4 size document	box	2			2	816.28	2			2	816.28				0	0.00				0	0.00	4.00	408.1376	1,632.55
85	44121506-EN-D02	ENVELOPE, DOCUMENTARY, for legal size document	box	3			3	1,554.23	3			3	1,554.23	3			3	1,554.23	3			3	1,554.23	12.00	518.076	6,216.91
86	44121506-EN-J01	ENVELOPE, EXPANDING, KRAFTBOARD, for legal size doc	box				0	0.00	4			4	2,953.60	4			4	2,953.60	4			4	2,953.60	12.00	738.4	8,860.80
87	44121506-EN-J02	ENVELOPE, EXPANDING, PLASTIC, 0.50mm thickness min	piece				0	0.00	12			12	365.91				0	0.00				0	0.00	12.00	30.4928	365.91
88	44121506-EN-P01	ENVELOPE, MAILING, white, 80gsm (-5%)	box	2			2	657.28	2			2	657.28	2			2	657.28	2			2	657.28	8.00	328.64	2,629.12
89	44121504-EN-W01	ENVELOPE, mailing, white, with window	box				0	0.00	1			1	410.80				0	0.00				0	0.00	1.00	410.8	410.80
90	44111912-ER-B01	ERASER, FELT, for blackboard/whiteboard	piece				0	0.00	6			6	66.64				0	0.00				0	0.00	6.00	11.1072	66.64
91	44122119-FA-P01	FASTENER, METAL, 70mm between prongs	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	78.9152	0.00
92	44111515-FO-J01	FILE ORGANIZER, expanding, plastic, 12 pockets	piece				0	0.00	3			3	211.82				0	0.00				0	0.00	3.00	70.6056	211.82
93	44122018-FT-D01	FILE TAB DIVIDER, bristol board, for A4	set				0	0.00				0	0.00				0	0.00				0	0.00	0.00	12.48	0.00
94	44122018-FT-D02	FILE TAB DIVIDER, bristol board, for legal	set				0	0.00				0	0.00				0	0.00				0	0.00	0.00	16.64	0.00
95	44122011-FO-P01	FOLDER, FANCY, for A4 size documents	bundle				0	0.00				0	0.00				0	0.00				0	0.00	0.00	253.292	0.00
96	44122011-FO-P02	FOLDER, FANCY, for legal size documents	bundle				0	0.00				0	0.00				0	0.00				0	0.00	0.00	291.2	0.00
97	44122011-FO-L01	FOLDER, L-TYPE, PLASTIC, for A4 size documents	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	171.08	0.00
98	44122011-FO-L02	FOLDER, L-TYPE, PLASTIC, for legal size documents	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	213.72	0.00
99	44122027-FO-P01	FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm)	box	1			1	746.72				0	0.00				0	0.00				0	0.00	1.00	746.72	746.72
100	44122011-FO-T03	FOLDER, TAGBOARD, for A4 size documents	pack	3			3	652.08	3			3	652.08	2			2	434.72				0	0.00	8.00	217.36	1,738.88
101	44122011-FO-T04	FOLDER, TAGBOARD, for legal size documents	pack	8			8	2,237.08	8			8	2,237.08	8			8	2,237.08	8			8	2,237.08	32.00	279.6352	8,948.33
102	44122008-IT-T01	INDEX TAB, self-adhesive, transparent	box				0	0.00	12			12	622.50				0	0.00				0	0.00	12.00	51.8752	622.50
103	44111515-MF-B02	MAGAZINE FILE BOX, LARGE size, made of chipboard	piece	12			12	499.20	24			24	998.40	24			24	998.40	24			24	998.40	84.00	41.6	3,494.40
104	44121756-MA-F01	MARKER, FLUORESCENT, 3 assorted colors per set	set	12			12	446.78	12			12	446.78				0	0.00				0	0.00	24.00	37.232	893.57
105	44121708-MW-B01	MARKER, whiteboard, black, felt tip, bullet type	piece				0	0.00	18			18	185.52				0	0.00				0	0.00	18.00	10.3064	185.52
106	44121708-MW-B02	MARKER, whiteboard, blue, felt tip, bullet type	piece				0	0.00	18			18	185.52				0	0.00				0	0.00	18.00	10.3064	185.52
107	44121708-MW-B03	MARKER, whiteboard, red, felt tip, bullet type	piece				0	0.00	9			9	92.76				0	0.00				0	0.00	9.00	10.3064	92.76
108	44121708-MP-B01	MARKER, PERMANENT, bullet type, black	piece				0	0.00	48			48	463.26				0	0.00				0	0.00	48.00	9.6512	463.26
109	44121708-MP-B02	MARKER, PERMANENT, bullet type, blue	piece				0	0.00	48			48	463.26				0	0.00				0	0.00	48.00	9.6512	463.26
110	44121708-MP-B03	MARKER, PERMANENT, bullet type, red	piece				0	0.00	24			24	231.63				0	0.00				0	0.00	24.00	9.6512	231.63
111	44122104-PC-G01	PAPER CLIP, vinyl/plastic coat, length: 32mm min	box				0	0.00	24			24	143.52	24			24	143.52	24			24	143.52	72.00	5.98	430.56
112	44122104-PC-J02	PAPER CLIP, vinyl/plastic coat, length: 48mm min	box				0	0.00	24			24	305.76	24			24	305.76	24			24	305.76	72.00	12.74	917.28

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year			
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT	
113	44121706-PE-L01	PENCIL, lead, w/ eraser, wood cased, hardness: HB	box				0	0.00	12			12	249.48	12			12	249.48	12			12	249.48	36.00	20.7896	746.43	
114	44122637-RB-P10	RING BINDER, 80 rings, plastic, 32mm x 1.12m	bundle				0	0.00	2			2	403.27				0	0.00				0	0.00	2.00	201.6352	403.27	
115	44122101-RU-B01	RUBBER BAND, 70mm min lay flat length (#18)	box				0	0.00	4			4	386.88	4			4	386.88	4			4	386.88	12.00	96.72	1,160.64	
116	44121905-SP-F01	STAMP PAD, FELT, bed dimension: 60mm x 100mm min	piece				0	0.00	4			4	110.66	4			4	110.66	4			4	110.66	12.00	27.664	331.97	
117	44121612-BL-H01	CUTTER BLADE, for heavy duty cutter	piece				0	0.00	2			2	23.55				0	0.00				0	0.00	2.00	11.7728	23.55	
118	44121612-CU-H01	CUTTER KNIFE, for general purpose	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	27.494	0.00	
119	44103202-DS-M01	DATING AND STAMPING MACHINE, heavy duty	piece				0	0.00	4			4	1,913.52				0	0.00				0	0.00	4.00	478.3792	1,913.52	
120	44121619-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece				0	0.00	4			4	748.80				0	0.00				0	0.00	4.00	187.2	748.80	
121	44101602-PU-P01	PUNCHER, paper, heavy duty, with two hole guide	piece				0	0.00	10			10	1,319.55				0	0.00				0	0.00	10.00	131.9552	1,319.55	
122	44121618-SS-S01	SCISSORS, symmetrical, blade length: 65mm min	pair				0	0.00	10			10	156.00	4			4	62.40				0	0.00	14.00	15.6	218.40	
123	44121619-ST-S01	STAPLER, STANDARD TYPE, load cap: 200 staples min	piece				0	0.00	10			10	821.60	4			4	328.64				0	0.00	14.00	82.16	1,150.24	
124	44121619-ST-B01	STAPLER, BINDER TYPE, heavy duty, desktop	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	878.8	0.00	
125	44121613-SR-F01	STAPLE REMOVER, PLIER-TYPE	piece				0	0.00	6			6	109.08				0	0.00				0	0.00	6.00	18.1792	109.08	
126	44121605-TD-T01	TAPE DISPENSER, TABLE TOP, for 24mm width tape	piece				0	0.00	6			6	334.96				0	0.00				0	0.00	6.00	55.8272	334.96	
127	44101602-PB-M01	BINDING AND PUNCHING MACHINE, binding cap: 50mm	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	10400	0.00	
128	44101807-CA-C01	CALCULATOR, compact, 12 digits	unit				0	0.00	6			6	811.20	6			6	811.20				0	0.00	12.00	135.2	1,622.40	
129	44101714-FX-M01	FACSIMILE MACHINE, uses thermal paper	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4711.2	0.00	
130	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE, max paper size: B4	unit				0	0.00	1			1	8,088.08				0	0.00				0	0.00	1.00	8088.08	8,088.08	
131	44101603-PS-M01	PAPER SHREDDER, cutting width: 3mm-4mm (Entry Level)	unit				0	0.00	1			1	5,699.20				0	0.00				0	0.00	1.00	5699.2	5,699.20	
132	44101603-PS-M02	PAPER SHREDDER, cutting width: 3mm-4mm (Mid-Level)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00	
Printer or Facsimile or Photocopier Supplies																											
133	44103109-BR-C05	DRUM CART, BROTHER DR-3455	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6864	0.00	
134	44103105-CA-C04	INK CART, CANON CL-741, Col.	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1001.52	0.00	
135	44103105-CA-C02	INK CART, CANON CL-811, Colored	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1029.6	0.00	
136	44103105-CA-B04	INK CART, CANON PG-740, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	754	0.00	
137	44103105-CA-B02	INK CART, CANON PG-810, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	780	0.00	
138	44103105-EP-B17	INK CART, EPSON C13T664100 (T6641), Black	cart	4			4	1,019.20	8			8	2,038.40	4			4	1,019.20	8			8	2,038.40	24.00	254.3	6,115.20	
139	44103105-EP-C17	INK CART, EPSON C13T664200 (T6642), Cyan	cart	4			4	1,019.20	4			4	1,019.20	4			4	1,019.20	4			4	1,019.20	16.00	254.3	4,076.80	
140	44103105-EP-M17	INK CART, EPSON C13T664300 (T6643), Magenta	cart	4			4	1,019.20	4			4	1,019.20	4			4	1,019.20	4			4	1,019.20	16.00	254.3	4,076.80	
141	44103105-EP-Y17	INK CART, EPSON C13T664400 (T6644), Yellow	cart	4			4	1,019.20	4			4	1,019.20	4			4	1,019.20	4			4	1,019.20	16.00	254.3	4,076.80	
142	44103105-HP-B40	INK CART, HP C2904AA (HP62) Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00	
143	44103105-HP-T40	INK CART, HP C2906AA (HP62) Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00	
144	44103105-HP-B09	INK CART, HP C9351AA, (HP21), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	658.12	0.00	
145	44103105-HP-T10	INK CART, HP C9352AA, (HP22), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	745.68	0.00	
146	44103105-HP-T30	INK CART, HP C9363WA, (HP97), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1492.4	0.00	
147	44103105-HP-P48	INK CART, HP C9397A (HP72) 69ml Photo Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1996.8	0.00	
148	44103105-HP-C48	INK CART, HP C9398A (HP72) 69ml Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1996.8	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
149	44103105-HP-M48	INK CART, HP C9399A (HP72) 69ml Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1996.8	0.00
150	44103105-HP-Y48	INK CART, HP C9400A (HP72) 69ml Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1996.8	0.00
151	44103105-HP-G48	INK CART, HP C9401A (HP72) 69ml Gray	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1996.8	0.00
152	44103105-HP-B48	INK CART, HP C9403A (HP72) 130ml Matte Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3016	0.00
153	44103105-HP-B17	INK CART, HP CC640WA, (HP60), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	650	0.00
154	44103105-HP-T17	INK CART, HP CC643WA, (HP60), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	766.48	0.00
155	44103105-HP-B35	INK CART, HP CD887AA, (HP703), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	339.04	0.00
156	44103105-HP-T35	INK CART, HP CD888AA, (HP703), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	339.04	0.00
157	44103105-HP-C40	INK CART, HP CD972AA, (HP 920XL), Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	629.2	0.00
158	44103105-HP-M40	INK CART, HP CD973AA, (HP 920XL), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	629.2	0.00
159	44103105-HP-Y40	INK CART, HP CD974AA, (HP 920XL), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	629.2	0.00
160	44103105-HP-B40	INK CART, HP CD975AA, (HP 920XL), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1242.8	0.00
161	44103105-HP-B20	INK CART, HP CH561WA, (HP61), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	644.8	0.00
162	44103105-HP-T20	INK CART, HP CH562WA, (HP61), Tricolor	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	826.8	0.00
163	44103105-HP-B49	INK CART, HP CH565A (HP82) Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1872	0.00
164	44103105-HP-C49	INK CART, HP CH566A (HP82) Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1300	0.00
165	44103105-HP-M49	INK CART, HP CH567A (HP82) Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1300	0.00
166	44103105-HP-Y49	INK CART, HP CH568A (HP82) Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1300	0.00
167	44103105-HP-B43	INK CART, HP CN045AA, (HP950XL), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1554.8	0.00
168	44103105-HP-C43	INK CART, HP CN046AA, (HP951XL), Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1175.2	0.00
169	44103105-HP-M43	INK CART, HP CN047AA, (HP951XL), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1180.4	0.00
170	44103105-HP-Y43	INK CART, HP CN048AA, (HP951XL), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1180.4	0.00
171	44103105-HP-B36	INK CART, HP CN692AA, (HP704), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	339.04	0.00
172	44103105-HP-T36	INK CART, HP CN693AA, (HP704), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	339.04	0.00
173	44103105-HP-B33	INK CART, HP CZ107AA, (HP678), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	339.04	0.00
174	44103105-HP-T33	INK CART, HP CZ108AA, (HP678), Tricolor	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	339.04	0.00
175	44103105-HP-B42	INK CART, HP CZ121A (HP685A), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	366.08	0.00
176	44103105-HP-C33	INK CART, HP CZ122A (HP685A), Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	249.6	0.00
177	44103105-HP-M33	INK CART, HP CZ123A (HP685A), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	249.6	0.00
178	44103105-HP-Y33	INK CART, HP CZ124A (HP685A), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	249.6	0.00
179	44103105-HP-T43	INK CART, HP F6V26AA (HP680) Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	403.832	0.00
180	44103105-HP-B43	INK CART, HP F6V27AA (HP680) Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	403.832	0.00
181	44103105-HP-C50	INK CART, HP L0S51AA (HP955) Cyan Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
182	44103105-HP-M50	INK CART, HP L0S54AA (HP955) Magenta Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
183	44103105-HP-Y50	INK CART, HP L0S57AA (HP955) Yellow Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
184	44103105-HP-B50	INK CART, HP L0S60AA (HP955) Black Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
185	44103105-HP-C48	INK CART, HP L0S63AA (HP955XL) Cyan Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1277.7648	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
185	44103105-HX-M48	INK CART, HP L0566AA (HP955XL) Magenta Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1277.7648	0.00
187	44103105-HX-Y48	INK CART, HP L0569AA (HP955XL) Yellow Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1277.7648	0.00
188	44103105-HX-B48	INK CART, HP L0572AA (HP955XL) Black Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1737.0184	0.00
189	44103105-HP-C51	INK CART, HP T6L89AA (HP905) Cyan Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	453.6168	0.00
190	44103105-HP-M51	INK CART, HP T6L93AA (HP905) Magenta Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	453.6168	0.00
191	44103105-HP-Y51	INK CART, HP T6L97AA (HP905) Yellow Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	453.6168	0.00
192	44103105-HP-B51	INK CART, HP T6M01AA (HP905) Black Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	741.2808	0.00
193	44103105-HX-C49	INK CART, HP T6M05AA (HP905XL) Cyan Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
194	44103105-HX-M49	INK CART, HP T6M09AA (HP905XL) Magenta Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
195	44103105-HX-Y49	INK CART, HP T6M13AA (HP905XL) Yellow Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
196	44103105-HX-B49	INK CART, HP T6M17AA (HP905XL) Black Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
197	44103112-EP-R05	RIBBON CART, EPSON C135015516 (#8750), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	76.752	0.00
198	44103112-EP-R07	RIBBON CART, EPSON C135015531 (S015086), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	724.88	0.00
199	44103112-EP-R13	RIBBON CART, EPSON C135015632, Black, for L3-310	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	75.92	0.00
200	44103103-BR-B03	TONER CART, BROTHER TN-2025, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2556.32	0.00
201	44103103-BR-B04	TONER CART, BROTHER TN-2130, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1820	0.00
202	44103103-BR-B05	TONER CART, BROTHER TN-2150, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2615.6	0.00
203	44103103-BR-B09	TONER CART, BROTHER TN-3320, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2941.952	0.00
204	44103103-BR-B11	TONER CART, BROTHER TN-3350, Black, for HL5450DN (CU Printer)	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4288.544	0.00
205	44103103-HP-B12	TONER CART, HP CB435A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2857.92	0.00
206	44103103-HP-B14	TONER CART, HP CB540A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3312.4	0.00
207	44103103-HP-B18	TONER CART, HP CE255A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6791.2	0.00
208	44103103-HP-B21	TONER CART, HP CE278A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3179.28	0.00
209	44103103-HP-B22	TONER CART, HP CE285A (HP85A), Black	cart				0	0.00	16			16	47,257.60	14			14	41,350.40	16			16	47,257.60	46.00	2953.6	135,865.60
210	44103103-HP-B23	TONER CART, HP CE310A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2386.8	0.00
211	44103103-HP-C23	TONER CART, HP CE311A, Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2490.8	0.00
212	44103103-HP-Y23	TONER CART, HP CE312A, Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2490.8	0.00
213	44103103-HP-M23	TONER CART, HP CE313A, Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2490.8	0.00
214	44103103-HP-B24	TONER CART, HP CE320A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2854.8	0.00
215	44103103-HP-C24	TONER CART, HP CE321A, Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3010.8	0.00
216	44103103-HP-Y24	TONER CART, HP CE322A, Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3010.8	0.00
217	44103103-HP-M24	TONER CART, HP CE323A, Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3010.8	0.00
218	44103103-HP-B25	TONER CART, HP CE390A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7690.8	0.00
219	44103103-HP-B26	TONER CART, HP CE400A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6754.8	0.00
220	44103103-HP-C26	TONER CART, HP CE401A, Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9978.8	0.00
221	44103103-HP-Y26	TONER CART, HP CE402A, Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9978.8	0.00
222	44103103-HP-M26	TONER CART, HP CE403A, Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9978.8	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
223	44103103-HP-B27	TONER CART, HP CE410A, (HP305), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3868.8	0.00
224	44103103-HP-C27	TONER CART, HP CE411A, (HP305), Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5512	0.00
225	44103103-HP-Y27	TONER CART, HP CE412A, (HP305), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5512	0.00
226	44103103-HP-M27	TONER CART, HP CE413A, (HP305), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5512	0.00
227	44103103-HP-B28	TONER CART, HP CE505A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4079.92	0.00
228	44103103-HP-B28	TONER CART, HP CE505X, Black; high cap	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7213.44	0.00
229	44103103-HP-B52	TONER CART, HP CF217A (HP17A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2932.8	0.00
230	44103103-HP-B53	TONER CART, HP CF226A (HP26A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
231	44103103-HP-B50	TONER CART, HP CF226XC (HP26XC) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
232	44103103-HP-B55	TONER CART, HP CF280A, LaserJet Pro M401/M425 2.7K Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
233	44103103-HP-B51	TONER CART, HP CF280XC	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6962.8	0.00
234	44103103-HP-B56	TONER CART, HP CF281A (HP81A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8640.8504	0.00
235	44103103-HP-B57	TONER CART, HP CF283A (HP83A) LaserJet Black	cart				0	0.00	8			8	25,933.61	6			6	19,450.20	8			8	25,933.61	22.00	3241.7008	71,317.42
236	44103103-HP-B51	TONER CART, HP CF283XC (HP83X) Blk Contract LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3946.8	0.00
237	44103103-HP-B58	TONER CART, HP CF287A (HP97) black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	10051.6	0.00
238	44103103-HP-B59	TONER CART, HP CF310AC (HP826) black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
239	44103103-HP-C59	TONER CART, HP CF311AC (HP826) cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
240	44103103-HP-Y59	TONER CART, HP CF312AC (HP826) yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
241	44103103-HP-M59	TONER CART, HP CF313AC (HP826) magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
242	44103103-HP-B52	TONER CART, HP CF325XC (HP25X) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	13156	0.00
243	44103103-HP-B60	TONER CART, HP CF350A Black LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2901.6	0.00
244	44103103-HP-C60	TONER CART, HP CF351A Cyan LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2943.2	0.00
245	44103103-HP-Y60	TONER CART, HP CF352A Yellow LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2943.2	0.00
246	44103103-HP-M60	TONER CART, HP CF353A Magenta LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2943.2	0.00
247	44103103-HP-B61	TONER CART, HP CF360A (HP508A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7389.2	0.00
248	44103103-HP-B53	TONER CART, HP CF360XC (HP508X) Black Contract LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
249	44103103-HP-C61	TONER CART, HP CF361A (HP508A) Cyan LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9474.4	0.00
250	44103103-HP-C53	TONER CART, HP CF361XC (HP508X) Cyan Contract LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
251	44103103-HP-Y61	TONER CART, HP CF362A (HP508A) Yellow LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9474.4	0.00
252	44103103-HP-Y53	TONER CART, HP CF362XC (HP508X) Yellow Contract LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
253	44103103-HP-M61	TONER CART, HP CF363A (HP508A) Magenta LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9474.4	0.00
254	44103103-HP-M53	TONER CART, HP CF363XC (HP508X) Magenta Contract LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
255	44103103-HP-B62	TONER CART, HP CF400A (HP201A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
256	44103103-HP-C52	TONER CART, HP CF401A (HP201A) Cyan LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
257	44103103-HP-Y62	TONER CART, HP CF402A (HP201A) Yellow LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
258	44103103-HP-M62	TONER CART, HP CF403A (HP201A) Magenta LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
259	44103103-HP-B63	TONER CART, HP CF410A (HP410A) black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4440.8	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT	
260	44103103-H-B54	TONER CART, HP CF410XC (HP410XC) black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7441.2	0.00	
261	44103103-HP-C63	TONER CART, HP CF411A (HP410A) cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5049.2	0.00	
262	44103103-HP-C54	TONER CART, HP CF411XC (HP410XC) cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7472.4	0.00	
263	44103103-HP-Y62	TONER CART, HP CF412A (HP410A) yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5049.2	0.00	
264	44103103-HP-Y54	TONER CART, HP CF412XC (HP410XC) yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7472.4	0.00	
265	44103103-HP-M63	TONER CART, HP CF413A (HP410A) magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5049.2	0.00	
266	44103103-HP-M54	TONER CART, HP CF413XC (HP410XC) magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7472.4	0.00	
267	44103103-HP-B34	TONER CART, HP Q2612A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3164.72	0.00	
268	44103103-HP-B39	TONER CART, HP Q5942A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7482.8	0.00	
269	44103103-HP-B48	TONER CART, HP Q7553A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3972.8	0.00	
270	44103103-LX-B03	TONER CART, LEXMARK E360H11P, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8874.32	0.00	
271	44103103-LX-B05	TONER CART, LEXMARK T650A11P, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9630.4	0.00	
272	44103103-SA-B06	TONER CART, SAMSUNG MLT-D101S, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2641.6	0.00	
273	44103103-SA-B07	TONER CART, SAMSUNG MLT-D103S, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2912	0.00	
274	44103103-SA-B08	TONER CART, SAMSUNG MLT-D104S, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2444	0.00	
275	44103103-SA-B09	TONER CART, SAMSUNG MLT-D105L, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2787.2	0.00	
276	44103103-SA-B14	TONER CART, SAMSUNG MLT-D108S, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2745.6	0.00	
277	44103103-SA-B21	TONER CART, SAMSUNG MLT-D203E, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7124	0.00	
278	44103103-SA-B18	TONER CART, SAMSUNG MLT-D203L, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4617.6	0.00	
279	44103103-SA-B20	TONER CART, SAMSUNG MLT-D203U, black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9464	0.00	
280	44103103-SA-B12	TONER CART, SAMSUNG MLT-D205E, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9204	0.00	
281	44103103-SA-B05	TONER CART, SAMSUNG MLT-D205L, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5064.8	0.00	
282	44103103-SA-B10	TONER CART, SAMSUNG SCX-D655SA, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4357.6	0.00	
283	44103103-BR-B15	TONER CARTRIDGE, BROTHER TN-3478, Black, for printer HL-6400DW (4.3 ppm, 4500 pages)	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6069.44	0.00	
284	44103103-CA-B09	TONER CARTRIDGE, CANON 324 II, for printer LBP6780x	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	13399.36	0.00	
Audio and Visual Equipment and Supplies																											
285	45121517-DO-C01	DOCUMENT CAMERA, 3.2M pixels	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	28860	0.00	
286	45111609-PM-F01	MULTIMEDIA PROJECTOR, 4000 min ANSI Lumens	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	18616	0.00	
Flag or Accessories																											
287	55121905-PH-F01	PHILIPPINE NATIONAL FLAG, 100% polyester	piece				0	0.00	1			1	319.28				0	0.00				0	0.00	1.00	319.28	319.28	
Printed Publications																											
288	55101524-RA-F01	HANDBOOK (RA 9184), 7th Edition	book				0	0.00	6			6	277.68				0	0.00				0	0.00	6.00	46.28	277.68	
Fire Fighting Equipment																											
289	46191601-FE-F01	FIRE EXTINGUISHER, DRY CHEMICAL, 4.5kgs	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1144	0.00	
290	46191601-FE-F01	FIRE EXTINGUISHER, PURE HCFC 123, 4.5kgs	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4992	0.00	
Consumer Electronics																											

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4			
291	52161535-DV-R01	DIGITAL VOICE RECORDER, memory: 4GB (expandable)	unit				0	0.00				0	0.00			0	0.00				0	0.00	0.00	6828.1408	0.00
Furniture and Furnishings																									
292	56101504-CM-R01	CHAIR, monobloc, beige, with backrest, w/o armrest	piece				0	0.00				0	0.00			0	0.00				0	0.00	0.00	262.5	0.00
293	56101504-CM-R01	CHAIR, monobloc, white, with backrest, w/o armrest	piece				0	0.00	25			25	6,565.00			0	0.00				0	0.00	25.00	262.5	6,565.00
294	56101519-TM-S01	TABLE, MONOBLOC, WHITE, 889 x 889mm (35" x 35")min	unit				0	0.00	2			2	2,652.00			0	0.00				0	0.00	2.00	1326	2,652.00
295	56101519-TM-S02	TABLE, MONOBLOC, BEIGE, 889 x 889mm (35" x 35")min	unit				0	0.00				0	0.00			0	0.00				0	0.00	0.00	1326	0.00
Arts and Crafts Equipment and Accessories and Supplies																									
296	60121413-CB-P01	CLEARBOOK, 20 transparent pockets, for A4 size	piece				0	0.00				0	0.00			0	0.00				0	0.00	0.00	39.78	0.00
297	60121413-CB-P02	CLEARBOOK, 20 transparent pockets, for LEGAL size	piece				0	0.00				0	0.00			0	0.00				0	0.00	0.00	42.38	0.00
298	60121524-ER-P01	ERASER, PLASTIC/RUBBER, for pencil draft/writing	piece				0	0.00	6			6	26.52			0	0.00				0	0.00	6.00	4.42	26.52
299	60121524-SP-G01	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	piece				0	0.00	24			24	830.67	36		36	1,246.00	24			24	830.67	84.00	34.6112	2,967.34
300	60121524-SP-G02	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	piece				0	0.00	24			24	830.67	36		36	1,246.00	24			24	830.67	84.00	34.6112	2,967.34
301	60121524-SP-G03	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	piece				0	0.00	10			10	346.11			0	0.00	10			10	346.11	20.00	34.6112	692.22
302	60121124-WR-P01	WRAPPING PAPER, kraft, 65gsm (-5%)	pack				0	0.00				0	0.00			0	0.00				0	0.00	0.00	129.6672	0.00
SOFTWARE																									
1	43230000-SFT-001	Business function specific software	license				0	0.00				0	0.00			0	0.00				0	0.00	0.00		0.00
2	43230000-SFT-002	Finance accounting and enterprise resource planning ERP software	license				0	0.00				0	0.00			0	0.00				0	0.00	0.00		0.00
3	43230000-SFT-003	Computer game or entertainment software	license				0	0.00				0	0.00			0	0.00				0	0.00	0.00		0.00
4	43230000-SFT-004	Content authoring and editing software	license				0	0.00				0	0.00			0	0.00				0	0.00	0.00		0.00
5	43230000-SFT-005	Content management software	license				0	0.00				0	0.00			0	0.00				0	0.00	0.00		0.00
6	43230000-SFT-006	Data management and query software	license				0	0.00				0	0.00			0	0.00				0	0.00	0.00		0.00
7	43230000-SFT-007	Development software	license				0	0.00				0	0.00			0	0.00				0	0.00	0.00		0.00
8	43230000-SFT-008	Educational or reference software	license				0	0.00				0	0.00			0	0.00				0	0.00	0.00		0.00
9	43230000-SFT-009	Industry specific software	license				0	0.00				0	0.00			0	0.00				0	0.00	0.00		0.00
10	43230000-SFT-010	Network applications software	license				0	0.00				0	0.00			0	0.00				0	0.00	0.00		0.00
11	43230000-SFT-011	Network management software	license				0	0.00				0	0.00			0	0.00				0	0.00	0.00		0.00
12	43230000-SFT-012	Networking software	license				0	0.00				0	0.00			0	0.00				0	0.00	0.00		0.00
13	43230000-SFT-013	Operating environment software	license				0	0.00				0	0.00			0	0.00				0	0.00	0.00		0.00
14	43230000-SFT-014	Security and protection software	license				0	0.00				0	0.00			0	0.00				0	0.00	0.00		0.00
15	43230000-SFT-015	Utility and device driver software	license				0	0.00				0	0.00			0	0.00				0	0.00	0.00		0.00
16	43230000-SFT-016	Information exchange software	license				0	0.00				0	0.00			0	0.00				0	0.00	0.00		0.00
OTHER SOFTWARE																									
1							0	0.00				0	0.00			0	0.00				0	0.00	0.00		0.00
2							0	0.00				0	0.00			0	0.00				0	0.00	0.00		0.00
3							0	0.00				0	0.00			0	0.00				0	0.00	0.00		0.00
PASSENGER AIR TRANSPORTATION																									

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
1	78111501-GFA-001	* Airline Ticket	ticket				0	0.00				0	0.00			0	0.00				0	0.00	0.00		0.00	
Motor Vehicles																										
A. For the Exercise of the Executive Functions																										
1	25101503-VA101A	Car (Sedan or Hatchback) Engine displacement not exceeding 2200 cc for gasoline For a Department Secretary and other officials of equivalent rank in National Government Agencies (NGAs), Government-Owned or -Controlled Corporations (GOCCs) and Local Government Units (LGUs)	unit				0	0.00				0	0.00			0	0.00				0	0.00	0.00	0	0.00	
	25101503-VA101B	Car (Sedan or Hatchback) Engine displacement not exceeding 2200 cc for diesel For a Department Secretary and other officials of equivalent rank in National Government Agencies (NGAs), Government-Owned or -Controlled Corporations (GOCCs) and Local Government Units (LGUs)	unit				0	0.00				0	0.00			0	0.00				0	0.00	0.00	0	0.00	
	25101507-VA201A	Asian Utility Vehicle (AUV or Crossover Utility Vehicle (CUV)) Engine displacement not exceeding 2000 cc for gasoline For a Department Secretary and other officials of equivalent rank in National Government Agencies (NGAs), Government-Owned or -Controlled Corporations (GOCCs) and Local Government Units (LGUs)	unit				0	0.00				0	0.00			0	0.00				0	0.00	0.00	0	0.00	
	25101507-VA201B	Asian Utility Vehicle (AUV or Crossover Utility Vehicle (CUV)) Engine displacement not exceeding 2800 cc for diesel For a Department Secretary and other officials of equivalent rank in National Government Agencies (NGAs), Government-Owned or -Controlled Corporations (GOCCs) and Local Government Units (LGUs)	unit				0	0.00				0	0.00			0	0.00				0	0.00	0.00	0	0.00	
2	25101503-VA102A	Car (Sedan or Hatchback) Engine displacement not exceeding 3500 cc for gasoline For an Ambassador or Chief-of-mission of Philippine embassies/consulates abroad for exclusive use in the country where the embassy/consulate is located	unit				0	0.00				0	0.00			0	0.00				0	0.00	0.00	0	0.00	
	25101503-VA102B	Car (Sedan or Hatchback) Engine displacement not exceeding 3500 cc for diesel For an Ambassador or Chief-of-mission of Philippine embassies/consulates abroad for exclusive use in the country where the embassy/consulate is located	unit				0	0.00				0	0.00			0	0.00				0	0.00	0.00	0	0.00	
	25101503-VA103A	Car (Sedan or Hatchback) Engine displacement not exceeding 1600 cc for gasoline For a Department Undersecretary and other officials of equivalent rank in NGAs, GOCCs and LGUs For a Chief of Staff of the Armed Forces of the Philippines (AFP)	unit				0	0.00				0	0.00			0	0.00				0	0.00	0.00	0	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
3	25101503-VA103B	Car (Sedan or Hatchback) Engine displacement not exceeding 1600 cc for diesel For a Department Undersecretary and other officials of equivalent rank in NGAs, GOCCs and LGUs For a Chief of Staff of the Armed Forces of the Philippines (AFP)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101507-VA202A	Asian Utility Vehicle (AUV or Crossover Utility Vehicle (CUV)) Engine displacement not exceeding 2000 cc for gasoline For a Department Undersecretary and other officials of equivalent rank in NGAs, GOCCs and LGUs For a Chief of Staff of the Armed Forces of the Philippines (AFP)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101507-VA202B	Asian Utility Vehicle (AUV or Crossover Utility Vehicle (CUV)) Engine displacement not exceeding 2500 cc for diesel For a Department Undersecretary and other officials of equivalent rank in NGAs, GOCCs and LGUs For a Chief of Staff of the Armed Forces of the Philippines (AFP)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
4	25101503-VA104A	Car (Sedan or Hatchback) Engine displacement not exceeding 1500 cc for gasoline For a Department Assistant Secretary and other officials of equivalent rank in NGAs, GOCCs and LGUs For a Vice Chief of Staff and the Commanding Generals of the Major Services of the AFP	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101503-VA104B	Car (Sedan or Hatchback) Engine displacement not exceeding 1500 cc for diesel For a Department Assistant Secretary and other officials of equivalent rank in NGAs, GOCCs and LGUs For a Vice Chief of Staff and the Commanding Generals of the Major Services of the AFP	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101507-VA203A	Asian Utility Vehicle (AUV or Crossover Utility Vehicle (CUV)) Engine displacement not exceeding 2000 cc for gasoline For a Department Assistant Secretary and other officials of equivalent rank in NGAs, GOCCs and LGUs For a Vice Chief of Staff and the Commanding Generals of the Major Services of the AFP	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101507-VA203B	Asian Utility Vehicle (AUV or Crossover Utility Vehicle (CUV)) Engine displacement not exceeding 2500 cc for diesel For a Department Assistant Secretary and other officials of equivalent rank in NGAs, GOCCs and LGUs For a Vice Chief of Staff and the Commanding Generals of the Major Services of the AFP	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101503-VA105A	Car (Sedan or Hatchback) Engine displacement not exceeding 1500 cc for gasoline For a Bureau Director, Regional Director or department-wide/bureau-wide regional offices and other officials of equivalent rank in NGAs, GOCCs and LGUs	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
	25101503-VA105B	Car (Sedan or Hatchback) Engine displacement not exceeding 1500 cc for diesel For a Bureau Director, Regional Director or department-wide/ bureau-wide regional offices and other officials of equivalent rank in NGAs, GOCCs and LGUs	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
5	25101507-VA204A	Asian Utility Vehicle (AUV or Crossover Utility Vehicle (CUV) Engine displacement not exceeding 1500 cc for gasoline For a Bureau Director, Regional Director or department-wide/ bureau-wide regional offices and other officials of equivalent rank in NGAs, GOCCs and LGUs	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101507-VA204B	Asian Utility Vehicle (AUV or Crossover Utility Vehicle (CUV) Engine displacement not exceeding 1500 cc for diesel For a Bureau Director, Regional Director or department-wide/ bureau-wide regional offices and other officials of equivalent rank in NGAs, GOCCs and LGUs	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
B. For the Transport of Personnel, Equipment, Supplies, Product and Materials																										
	25101507-VB101A	Pick-up Engine displacement not exceeding 2200 cc for gasoline For heavy field use in rural and remote areas with generally rugged road condition, mountainous and rugged terrain	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101507-VB101B	Pick-up Engine displacement not exceeding 3000 cc for diesel For heavy field use in rural and remote areas with generally rugged road condition, mountainous and rugged terrain	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
1	25101900-VB201A	All-terrain vehicle, commonly referred to Sports Utility Vehicle Engine displacement not exceeding 2000 cc for gasoline For heavy field use in rural and remote areas with generally rugged road condition, mountainous and rugged terrain	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101900-VB201B	All-terrain vehicle, commonly referred to Sports Utility Vehicle Engine displacement not exceeding 2400 cc for diesel For heavy field use in rural and remote areas with generally rugged road condition, mountainous and rugged terrain	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101505-VB301A	Passenger Van Engine displacement not exceeding 2200 cc for gasoline For general urban use where road conditions are generally good	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101505-VB301B	Passenger Van Engine displacement not exceeding 3000 cc for diesel For general urban use where road conditions are generally good	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year			
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT	
	25101900-VB401A	Multi-Purpose Vehicle (MPV) Engine displacement not exceeding 1500 cc for gasoline For general urban use where road conditions are generally good	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00	
	25101900-VB401B	Multi-Purpose Vehicle (MPV) Engine displacement not exceeding 2500 cc for diesel For general urban use where road conditions are generally good	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00	
3	25101801-VB5-01	Motorcycle Engine displacement not exceeding 200 cc For use of field personnel/ workers who by the nature of their functions have to travel to remote areas not normally accessible by ordinary Motorcycle	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00	
4	25101505-VB302A	Passenger Van Engine displacement not exceeding 2200 cc for gasoline For transport of personnel/visitors for activities related to education, tourism, trade and investment promotions, banking and finance, foreign affairs, and other official functions	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00	
	25101505-VB302B	Passenger Van Engine displacement not exceeding 3000 cc for diesel For transport of personnel/visitors for activities related to education, tourism, trade and investment promotions, banking and finance, foreign affairs, and other official functions	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00	
5	25101502-VB6-01	Bus Engine displacement not exceeding 8500 cc for diesel For mass transportation of personnel/visitors for activities related to education, tourism, trade and investment promotions, banking and finance, foreign affairs, and other official functions	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00	
	25101502-VB7-01	Mini-Bus Engine displacement not exceeding 4500 cc for diesel For mass transportation of personnel/visitors for activities related to education, tourism, trade and investment promotions, banking and finance, foreign affairs, and other official functions	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00	
C. For the Transport of Sick and/or Injured Persons																											
	25101900-VC101A	MPV (For conversion into an ambulance and fitted with the necessary medical equipment and apparatus) Engine displacement not exceeding 1500 cc for gasoline For transport of sick and/or injured persons in hospitals, and for government agencies where an ambulance may be needed on stand—by at all times in case of emergency	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
1	25101900-VC101B	MPV (For conversion into an ambulance and fitted with the necessary medical equipment and apparatus) Engine displacement not exceeding 2500 cc for diesel For transport of sick and/or injured persons in hospitals, and for government agencies where an ambulance may be needed on stand-by at all times in case of emergency	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101703-VC201A	Passenger Van (For conversion into an ambulance and fitted with the necessary medical equipment and apparatus) Engine displacement not exceeding 2200 cc for gasoline For transport of sick and/or injured persons in hospitals, and for government agencies where an ambulance may be needed on stand-by at all times in case of emergency	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101703-VC201B	Passenger Van (For conversion into an ambulance and fitted with the necessary medical equipment and apparatus) Engine displacement not exceeding 3000 cc for diesel For transport of sick and/or injured persons in hospitals, and for government agencies where an ambulance may be needed on stand-by at all times in case of emergency	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101703-VC3-01	Original ambulance, designed, built and equipped as such by the manufacturer (Specifications may vary according to manufacturer and the sophistication of the desired units) For transport of sick and/or injured persons in hospitals, and for government agencies where an ambulance may be needed on stand-by at all times in case of emergency	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
D. For Patrol Operations																										
	25101702-VD101A	Patrol Car Four-door car (Sedan or Hatchback) Engine displacement not exceeding 1600 cc for gasoline For patrol operations within a city or municipal proper	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101702-VD101B	Patrol Car Four-door car (Sedan or Hatchback) Engine displacement not exceeding 1600 cc for diesel For patrol operations within a city or municipal proper	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101702-VD201A	Patrol Vehicle AUV or CUV Engine displacement not exceeding 2000 cc for gasoline For patrol operations within a city or municipal proper	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
1	25101702-VD201B	Patrol Vehicle AUV or CUV Engine displacement not exceeding 2500 cc for diesel For patrol operations within a city or municipal proper	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101702-VD301A	Patrol Jeep Assembled owner-type jeepney Engine displacement not exceeding 1800 cc for gasoline For patrol operations within a city or municipal proper	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101702-VD301B	Patrol Jeep Assembled owner-type jeepney Engine displacement not exceeding 2500 cc for diesel For patrol operations within a city or municipal proper	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101702-VD4-01	Patrol Motorcycle Specifications may vary according to the Motorcycle For patrol operations within a city or municipal proper	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
2	25101702-VE101A	Patrol Car Four-door car (Sedan or Hatchback) Engine displacement not exceeding 2000 cc for gasoline For highway patrol operations Patrol car where speed and stability are critical when pursuing other speedy vehicles	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101702-VE101B	Patrol Car Four-door car (Sedan or Hatchback) Engine displacement not exceeding 2000 cc for diesel For highway patrol operations Patrol car where speed and stability are critical when pursuing other speedy vehicles	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101702-VE2-01	Patrol Motorcycle Specifications may vary according to the intended use of the agency and in consideration of the minimum specifications of motorcycles allowed in certain areas For highway patrol operations Patrol car where speed and stability are critical when pursuing other speedy vehicles	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
F. For Disaster Response and Rescue/Relief Operations																										
1	25101703-VF101A	MPV (for conversion into a rescue vehicle equipped with the necessary equipment and apparatus) Engine displacement not exceeding 1500 cc for gasoline For mobility purposes and immediate response during disasters and calamities	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year			
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT	
1	25101703-VF101B	MPV (for conversion into a rescue vehicle equipped with the necessary equipment and apparatus) Engine displacement not exceeding 2500 cc for diesel For mobility purposes and immediate response during disasters and calamities	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00	0.00
2	25101507-VF201A	Pick-up (for conversion into a rescue vehicle equipped with the necessary equipment and apparatus) Engine displacement not exceeding 2200 cc for gasoline For mobility purposes and immediate response during disasters and calamities	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00	0.00
	25101507-VF201B	Pick-up (for conversion into a rescue vehicle equipped with the necessary equipment and apparatus) Engine displacement not exceeding 3000 cc for diesel For mobility purposes and immediate response during disasters and calamities	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00	0.00
3	25101801-VF3-01	Motorcycle Specifications may vary according to the intended use of the agency and is consideration of the minimum specifications of motorcycles allowed in certain areas For mobility purposes and immediate response during disasters and calamities	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00	0.00
H. For Fire Fighting Operations																											
1	25101701-VH1-01	Fire Truck Custom-built fire trucks (older versions are built/manufactured locally) Specifications may vary according to the manufacturer, model, intended use, etc., all pertinent data/specifications about the proposed fire truck must be supplied by the requesting agency. To provide basic fire-fighting capability to the Bureau of Fire Protection, and other government agencies whose functions and operations necessitate the maintenance of a fire-fighting unit	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00	0.00
2	25101701-VH2-01	Original Fire Truck (More sophisticated versions and fully equipped according to the intended use) Specifications may vary according to the manufacturer, model, intended use, etc., all pertinent data/specifications about the proposed fire truck must be supplied by the requesting agency. To provide basic fire-fighting capability to the Bureau of Fire Protection, and other government agencies whose functions and operations necessitate the maintenance of a fire-fighting unit	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00	0.00
PART II. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
Common Electrical Supplies																											

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4
1	40101701-AC-W01	Air Conditioning Unit, Window Inverter Type				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2	40101701-AC-S01	Air Conditioning Unit, Split Type	unit	1		1	70,000.00				0	0.00				0	0.00				0	0.00	1.00	70,000.00	70,000.00
Common Office Equipment																									
1	44111905-WB-N01	White Board				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2	44111911-WB-D01	White Board, Digital				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3		Stapler, Heavy Duty/High Capacity				0	0.00	2			2	10,000.00				0	0.00				0	0.00	2.00	5,000.00	10,000.00
4		Puncher, at least 45 sheets punching capacity				0	0.00	3			3	3,000.00	3			3	3,000.00				0	0.00	6.00	1,000.00	6,000.00
Common Office Supplies																									
1		Ballpen, Assorted Colors	pc	200		200	1,200.00	200			200	1,200.00	200			200	1,200.00	200			200	1,200.00	800.00	6.00	4,800.00
2		Bookends, Metal	pc	6		6	1,800.00	6			6	1,800.00	6			6	1,800.00				0	0.00	18.00	300.00	5,400.00
3		Carbon Paper, Blue/Other Colors, Pastofoil, 100s/box	box			0	0.00	2			2	1,800.00				0	0.00				0	0.00	2.00	900.00	1,800.00
4		Cartolina, White/Assorted Colors	pc	30		30	270.00	45			45	405.00	30			30	270.00	45			45	405.00	150.00	9.00	1,350.00
5		Cassette Tape, Blank, Audio for 90 min.	pc	6		6	480.00	6			6	480.00	6			6	480.00				0	0.00	18.00	80.00	1,440.00
6		Certificate Frames, Assorted Sizes	pc	15		15	5,250.00	15			15	5,250.00	15			15	5,250.00				0	0.00	45.00	350.00	15,750.00
7		Certificate Jacket, Assorted Sizes	pc	12		12	336.00	12			12	336.00	12			12	336.00				0	0.00	36.00	28.00	1,008.00
8		Correction Pen/Fluid	pc	6		6	330.00	6			6	330.00				0	0.00				0	0.00	12.00	55.00	660.00
9		Cutter, Retractable	pc	3		3	150.00	3			3	150.00	3			3	150.00				0	0.00	9.00	50.00	450.00
10		Dater, Assorted Sizes	pc	3		3	300.00	3			3	300.00	3			3	300.00				0	0.00	9.00	100.00	900.00
11		Desk Tray, 2-4 Layers	pc	6		6	4,800.00	6			6	4,800.00	4			4	3,200.00				0	0.00	16.00	800.00	12,800.00
12		Envelope, Mailing, No. 10., w/ Letterhead, 500pcs/box	box	4		4	12,000.00	4			4	12,000.00	4			4	12,000.00	4			4	12,000.00	16.00	3,000.00	48,000.00
13		Folder, Assorted Colors	pc	500		500	8,000.00	800			800	12,800.00	500			500	8,000.00	800			800	12,800.00	2,600.00	16.00	41,600.00
14		Folder, Expanding pressed, long/legal	pc	24		24	480.00	24			24	480.00	24			24	480.00	24			24	480.00	96.00	20.00	1,920.00
15		Folder, Sliding Paper/Morocco, w/ plastic grip	pc	24		24	432.00	24			24	432.00	24			24	432.00	24			24	432.00	96.00	18.00	1,728.00
16		Folder, Sliding, Plastic, Assorted Color/Size	pc	24		24	432.00	24			24	432.00	24			24	432.00	24			24	432.00	96.00	18.00	1,728.00
17		ID Jackets, for trainings/seminars	pc	250		250	3,000.00	250			250	3,000.00				0	0.00				0	0.00	500.00	12.00	6,000.00
18		Ink, Numbering Machine, Black/Assorted Colors	ttl	6		6	900.00	6			6	900.00	6			6	900.00				0	0.00	18.00	150.00	2,700.00
19		Ink, Refill, for Permanent Marker, Assorted Colors	ttl	10		10	950.00	10			10	950.00	10			10	950.00	10			10	950.00	40.00	95.00	3,800.00
20		Marker, fluorescent, Assorted Colors	pc	12		12	540.00	12			12	540.00	12			12	540.00	12			12	540.00	48.00	45.00	2,160.00
21		Marker, Permanent, Fine/Broad, Assor'd Colors	pc	40		40	1,800.00	40			40	1,800.00	40			40	1,800.00	40			40	1,800.00	160.00	45.00	7,200.00
22		Marker, Whiteboard, Assorted Colors	pc	12		12	420.00	12			12	420.00	12			12	420.00	12			12	420.00	48.00	35.00	1,680.00
23		Moistener, Fingertip	pc	2		2	110.00				0	0.00				0	0.00				0	0.00	2.00	55.00	110.00
24		Notebook, Record, Assorted Pages	pc	6		6	900.00	6			6	900.00	6			6	900.00				0	0.00	18.00	150.00	2,700.00
25		Notepad/Sticky Notes, Assorted Sizes	pad	12		12	960.00	12			12	960.00	12			12	960.00				0	0.00	36.00	80.00	2,880.00
26		Numbering Machine, Automatic	pc			0	0.00	2			2	7,000.00				0	0.00				0	0.00	2.00	3,500.00	7,000.00
27		Nylon, Assorted Sizes	roll	3		3	450.00	3			3	450.00				0	0.00				0	0.00	6.00	150.00	900.00
28		Paper Fastener, Plastik, 50 sets/box	box	24		24	960.00	24			24	960.00	24			24	960.00				0	0.00	72.00	40.00	2,880.00
29		Paper Fastener, Plastic, 6-8 inches length	box	5		5	1,300.00	5			5	1,300.00				0	0.00				0	0.00	10.00	260.00	2,600.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the Year	Price Catalogue	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
30		Paper, Art, Assorted Colors	pc				0	0.00	100			100	200.00	100			100	200.00				0	0.00	200.00	2.00	400.00
31		Paper, Letterhead, A4	ream	3			3	3,600.00	3			3	3,600.00	3			3	3,600.00				0	0.00	9.00	1,200.00	10,800.00
32		Paper, Letterhead, Legal/Long	ream	6			6	9,000.00	6			6	9,000.00	6			6	9,000.00				0	0.00	18.00	1,500.00	27,000.00
33		Paper, Manila	pc	200			200	1,400.00	100			100	700.00	200			200	1,400.00	100			100	700.00	600.00	7.00	4,200.00
34		Paper, Parchment, Assorted Sizes	pc	500			500	4,000.00	500			500	4,000.00				0	0.00				0	0.00	1,000.00	8.00	8,000.00
35		Paper, Photo	pc	24			24	360.00	24			24	360.00				0	0.00				0	0.00	48.00	15.00	720.00
36		Paper, Yellow/White, Ruled Pad	pad	6			6	240.00				0	0.00				0	0.00				0	0.00	6.00	40.00	240.00
37		Paper/Board, Specialty	pc	1000			1000	4,000.00	1000			1000	4,000.00	1000			1000	4,000.00	1000			1000	4,000.00	4,000.00	4.00	16,000.00
38		Paste, 200 gms	pc	6			6	300.00				0	0.00				0	0.00				0	0.00	6.00	50.00	300.00
39		Pins, Push/Map, 50's/box min	case	4			4	240.00	4			4	240.00				0	0.00				0	0.00	8.00	60.00	480.00
40		Place/Name Card Holder, Assorted Sizes	pc	12			12	6,000.00				0	0.00				0	0.00				0	0.00	12.00	500.00	6,000.00
41		Ribbon, for manual typewriter	spool	3			3	150.00	3			3	150.00	3			3	150.00				0	0.00	9.00	50.00	450.00
42		Ring Binder, Assorted Sizes, 10 pcs per bundle	bundle	3			3	1,050.00				0	0.00				0	0.00				0	0.00	3.00	350.00	1,050.00
43		Rubber band, assorted sizes, 225 gms min	box	4			4	1,200.00	4			4	1,200.00				0	0.00				0	0.00	8.00	300.00	2,400.00
44		Scissor, heavy duty, Assorted Sizes	pair	3			3	900.00				0	0.00				0	0.00				0	0.00	3.00	300.00	900.00
45		Sign Holder, Assorted Sizes	pc				0	0.00	8			8	4,000.00				0	0.00				0	0.00	8.00	500.00	4,000.00
46		Sign Pen, 1 mm, black/blue	pc	12			12	840.00	12			12	840.00	12			12	840.00				0	0.00	36.00	70.00	2,520.00
47		Sign Pen, Assorted Colors	pc				0	0.00	24			24	960.00	24			24	960.00				0	0.00	48.00	40.00	1,920.00
48		Sign Pen, black	pc				0	0.00	24			24	960.00	24			24	960.00	24			24	960.00	72.00	40.00	2,880.00
49		Sign Pen, blue	pc				0	0.00	24			24	960.00	24			24	960.00	24			24	960.00	72.00	40.00	2,880.00
50		Sign Pen, Refill	pc				0	0.00	24			24	672.00	24			24	672.00				0	0.00	48.00	28.00	1,344.00
51		Stamp Pad, felt pad	pc				0	0.00	6			6	360.00	6			6	360.00				0	0.00	12.00	60.00	720.00
52		Staple Wire, Assorted Sizes	box				0	0.00	6			6	1,200.00	6			6	1,200.00				0	0.00	12.00	200.00	2,400.00
53		Sticker Paper	pc	200			200	2,000.00	100			100	1,000.00	200			200	2,000.00	100			100	1,000.00	600.00	10.00	6,000.00
54		Tape Dispenser, Handheld, for 2" Tape	pc				0	0.00	2			2	500.00	2			2	500.00	2			2	500.00	6.00	250.00	1,500.00
55		Tape Double Adhesive/Sided , w/ foam	roll				0	0.00	15			15	4,500.00				0	0.00				0	0.00	15.00	300.00	4,500.00
56		Tape Double Adhesive/Sided , w/o foam	roll				0	0.00	15			15	2,625.00				0	0.00				0	0.00	15.00	175.00	2,625.00
57		Tape, Duct, Assorted Sizes	roll	10			10	3,600.00	10			10	3,600.00				0	0.00				0	0.00	20.00	360.00	7,200.00
Common Janitorial Supplies																										
1							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Office Equipment and Accessories																										
1							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Office Supplies																										

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
1		Fax Paper, Film/Ribbon, for Fax Machine (Brother/Other Brands)	box	10			10	23,000.00	10			10	23,000.00	10			10	23,000.00	10			10	23,000.00	40.00	2,300.00	92,000.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Audio and visual presentation and composing equipment																										
1	52161505-TV-S01	SMART Television					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2	52161520-MC-M01	Microphone					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3	52161512-SP-K01	Speakers					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
4	32101514-AM-P01	Amplifier					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
5	52161517-EQ-E01	Equalizer					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Photographic or filming or video equipment																										
1	45121500-HD-C01	HD Camera					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2	45121504-DS-C01	DSLR Camera					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3	45121516-VH-C01	HD Video Camera					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Cleaning Equipment and Supplies																										
1							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Paper Materials and Products																										
1							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Lighting and fixtures and accessories																										
1	39100000-L8-B01	LED bulb	pc				0	0.00	12			12	2,760.00				0	0.00				0	0.00	12.00	230.00	2,760.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Electrical equipment and components and supplies																										
1		Adaptor (Plug), Universal (for computer, etc)	pc	6			6	900.00				0	0.00				0	0.00				0	0.00	6.00	150.00	900.00
2		Adaptor, AC/DC	pc	2			2	1,000.00				0	0.00				0	0.00				0	0.00	2.00	500.00	1,000.00
3		Battery Charger, for AA/AAA batteries	unit	1			1	2,500.00				0	0.00				0	0.00				0	0.00	1.00	2,500.00	2,500.00
4		Battery, Rechargeable, AA/AAA, 2-4 pcs/pack	pack	4			4	3,200.00				0	0.00				0	0.00				0	0.00	4.00	800.00	3,200.00
5		Electrical Extension Cord, at least 2-10 gang	unit	3			3	6,000.00				0	0.00				0	0.00				0	0.00	3.00	2,000.00	6,000.00
6		Electrical Extension Roll, 10-25 Meters	unit	2			2	5,000.00				0	0.00				0	0.00				0	0.00	2.00	2,500.00	5,000.00
Computer Supplies																										
1		Compact Disc, Recordable/Rewritable	pc	24			24	1,008.00	24			24	1,008.00	24			24	1,008.00	24			24	1,008.00	96.00	42.00	4,032.00
2		Computer Keyboard	pc	3			3	1,650.00	3			3	1,650.00	3			3	1,650.00	3			3	1,650.00	12.00	550.00	6,600.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
3		DVD, Recordable/Rewritable	pc	36			36	1,980.00	48			48	2,640.00	36			36	1,980.00	48			48	2,640.00	168.00	55.00	9,240.00
4		External Hard Drive, at least 2TB	pc				0	0.00	4			4	32,000.00				0	0.00				0	0.00	4.00	8,000.00	32,000.00
5		Multi-Card Reader, Heavy Duty	pc				0	0.00	1			1	500.00				0	0.00				0	0.00	1.00	500.00	500.00
6		Paper, Computer, Continuous, with Carbon	box	2			2	3,000.00	2			2	3,000.00	2			2	3,000.00				0	0.00	6.00	1,500.00	9,000.00
7		Wireless USB Adapter	pc	3			3	3,900.00	2			2	2,600.00				0	0.00				0	0.00	5.00	1,300.00	6,500.00
Common ICT Equipment																										
1	43212105-LC-P01	PRINTER, LASER, Color					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2	43212104-PI-M01	PRINTER, Inkjet, Monochrome					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3	43212104-PI-C01	PRINTER, Inkjet, Color					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
4	43212105-PP-001	Portable Printer					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
5	43211509-AT-001	Android Tablet					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
6	43222610-HS-001	Hub/Switches					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
7	43222609-NR-001	Network Routers					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
8	43222640-WA-P01	Wireless Access Point					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
9	43211711-SF-001	Scanner, Flatbed					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
10	45111601-WP-P01	Wireless Pointing Device / Laser Pointer					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
11	81112306-MF-P01	Multi Function PRINTER					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
12	39121011-UP-S01	UNINTERRUPTIBLE POWER SUPPLY (UPS)					0	0.00	5			5	35,000.00				0	0.00				0	0.00	5.00	7,000.00	35,000.00
13	43191501-MP-001	Mobile Phone					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
14	43211711-SC-D01	Scanner, Colored, Double sided, feeder type					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Consumables																										
1		Ink Bottles, Black/Colored, for new printer	btl	10			10	6,000.00	8			8	4,800.00	10			10	6,000.00	8			8	4,800.00	36.00	600.00	21,600.00
2		Toner Cart., Samsung MLT-D111S, Black	cart	18			18	66,600.00	12			12	44,400.00	18			18	66,600.00	12			12	44,400.00	60.00	3,700.00	222,000.00
3		Toner/Ink for Portable/Colored Printer	cart	3			3	6,000.00	3			3	6,000.00	3			3	6,000.00	3			3	6,000.00	12.00	2,000.00	24,000.00
4		Toner/Ink Cartridge, Black, for new printer	cart	6			6	39,000.00	6			6	39,000.00	6			6	39,000.00				0	0.00	18.00	6,500.00	117,000.00
5		Toner/Ink Cartridge, Colored, for new printer	cart	4			4	26,000.00	4			4	26,000.00	4			4	26,000.00				0	0.00	12.00	6,500.00	78,000.00
6		Ribbon Cartridge, for Epson LQ-300/310 Printer	cart	5			5	1,750.00	5			5	1,750.00	5			5	1,750.00				0	0.00	15.00	350.00	5,250.00
Other Categories																										
1	42192418-GB-001	GO BAG, for disaster relief, rescue operations					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2	60104701-SP-001	Solar Panel					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3	46161604-LV-L01	Life Vest / Life Jacket (for emergency purposes / emergency preparedness / for disaster relief / rescue operations)					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
4	26111607-CC-S01	Charge Controller and DC Inverier for Solar Panel					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
5	46181502-BF-V01	Bullet proof vest					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
6	31162702-VW-001	Wheels, _____ (type of vehicle)					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
7 15100000-FF-001 Fuel					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
8 48101710-DW-F01 Drinking Water/ Fountain					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
9 26111729-AB-001 Auto Battery					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
10 Cash Box	pc				0	0.00	1			1	2,000.00				0	0.00				0	0.00	1.00	2,000.00	2,000.00
11 Cork Board, with Frame/Stand, Assorted Sizes	pc				0	0.00	4			4	20,000.00				0	0.00				0	0.00	4.00	5,000.00	20,000.00
12 Picture Frames, Assorted Sizes	pc	3			3	3,900.00	3			3	3,900.00				0	0.00				0	0.00	6.00	1,300.00	7,800.00
13 Ribbon	roll	3			3	750.00	3			3	750.00				0	0.00				0	0.00	6.00	250.00	1,500.00
14 Registry Receipt Return Card, for mailing	pc	3000			3000	15,000.00	4000			4000	20,000.00	3000			3000	15,000.00	4000			4000	20,000.00	14,000.00	5.00	70,000.00
15 Rubber Stamps, Assorted	pc	6			6	4,800.00	6			6	4,800.00	6			6	4,800.00				0	0.00	18.00	800.00	14,400.00
16 Stamp, Self-linking, Assorted	pc	2			2	6,000.00				0	0.00				0	0.00				0	0.00	2.00	3,000.00	6,000.00
17 Storage Box, Plastic	pc	12			12	27,600.00	6			6	13,800.00	12			12	27,600.00	6			6	13,800.00	36.00	2,300.00	82,800.00
18 Straw, String	roll	2			2	120.00	3			3	180.00				0	0.00				0	0.00	5.00	60.00	300.00
19 White Board, with Frame/Stand	pc	2			2	15,000.00				0	0.00				0	0.00				0	0.00	2.00	7,500.00	15,000.00
A. TOTAL																						P		1,711,472.11
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																						P		171,147.21
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If applicable for motor vehicle and other items)																								
D. GRAND TOTAL (A + B + C)																						P		1,882,619.32
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																						P		-
F. MONTHLY CASH REQUIREMENTS																						P		-
G.1 Available at Procurement Service Stores						50,303.69					163,187.06					98,966.70					105,759.67	P		418,217.11
G.2 Other Items not available at PS but regularly purchased from other sources						429,088.00					412,340.00					294,950.00					156,877.00	P		1,293,255.00
TOTAL MONTHLY CASH REQUIREMENTS						479,391.69					575,527.06					393,916.70					262,636.67	P		1,711,472.11

**Agency must put the monthly requirement for air tickets both local and international.*

We hereby warrant that the total amount reflected in this Annual Supplies/Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Recommending Approval:


PAUL ELMER M. CLEMENTE
 Deputy Ombudsman
 Office of the Deputy Ombudsman for the Visayas

Certified Funds Available /
 Certified Appropriate Funds Available:


WEOMARK RYAN G. LAYSON
 Assistant Ombudsman
 Finance and Management Information Office

Approved by:


SAMUEL R. MARTIRES
 Ombudsman

*** Items with asterisk are disapproved**

Date Prepared: August 30, 2019