

APP-CSE 2022 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2022 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- 5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's Virtual
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM at (02) 8-689-7750 local 4004, 4005, 4019, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: Consistent with Memorandum Circular No. 2021-1 dated 03 June 2021, issued by AO 25, the APP-CSE for FY 2022 must be submitted on or before **31 August 2021**.

OFFICE OF THE DEPUTY OMBUDSMAN FOR LUZON

Department/Bureau/Office:

Agency Code/UACS: W026

Contact Person:

DANILO C LIWANAGAN

Region: NCR, METRO MANILA

Organization Type: NATIONAL GOVERNMENT (NGA)

Position:

ADMINISTRATIVE OFFICER V

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Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																										
PESTICIDES OR PEST REPELLENTS																										
1	10191509-IN-A01	INSECTICIDE, aerosol type	can	0	20	0	20	2,787.20	0	20	0	20	2,787.20	0	20	0	20	2,787.20	0	20	0	20	2,787.20	80.00	139.36	11,148.80
PERFUMES OR COLOGNES OR FRAGRANCES																										
2	53131626-HS-S01	LIQUID HAND SANITIZER, 500mL	bottle	0	60	0	60	9,085.80	0	60	0	60	9,085.80	0	60	0	60	9,085.80	0	60	0	60	9,085.80	240.00	151.43	36,343.20
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
3	12191601-AL-E04	ALCOHOL, Ethyl, 68%-72%, 500 ml	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	66.56	-
4	12191601-AL-E03	ALCOHOL, ethyl, 68%-72%, 1 Gallon	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	387.92	-
5	51471901-AL-I01	ALCOHOL, isopropyl, 68%- 72%, 500ml (-5ml)	bottle	0	200	0	200	8,716.00	0	200	0	200	8,716.00	0	200	0	200	8,716.00	0	200	0	200	8,716.00	800.00	43.58	34,864.00
6	51471901-AL-I02	ALCOHOL, isopropyl, 68%-72%, scented, 3.785 liters	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	455.00	-
7	51471505-PO-P01	POVIDONE IODINE, 10 % solution, 120 ml	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	207.75	-
COLOR COMPOUNDS AND DISPERSIONS																										
8	12171703-SI-P01	INK, for stamp pad	bottle	0	20	0	20	630.40	0	20	0	20	630.40	0	20	0	20	630.40	0	20	0	20	630.40	80.00	31.52	2,521.60
FILMS																										
9	13111203-AC-F01	ACETATE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	847.82	-
PAPER MATERIALS AND PRODUCTS																										
10	14111525-CA-A01	CARTOLINA, assorted colors	pack	0	20	0	20	1,674.40	0	20	0	20	1,674.40	0	20	0	20	1,674.40	0	20	0	20	1,674.40	80.00	83.72	6,697.60
11	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280 X 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	882.55	-
12	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280 X 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,029.60	-
13	14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280 X 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,528.80	-
14	14111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280 X 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	906.36	-

15	14111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280 X 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	884.00	-	
16	14111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280 X 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,508.00	-	
17	14111609-LL-C01	LOOSELEAF COVER, legal	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	794.96	-	
18	14111514-NP-S02	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	37.06	-	
19	14111514-NP-S04	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad	0	30	0	30	1,778.40	0	30	0	30	1,778.40	0	30	0	30	1,778.40	0	30	0	30	1,778.40	120.00	59.28	7,113.60	
20	14111514-NP-S03	NOTE PAD, stick on, 3" x 3"	pad	0	30	0	30	1,622.40	0	30	0	30	1,622.40	0	30	0	30	1,622.40	0	30	0	30	1,622.40	120.00	54.08	6,489.60	
21	14111514-NB-S01	NOTEBOOK, stenographer	piece	0	30	0	30	361.20	0	30	0	30	361.20	0	30	0	30	361.20	0	30	0	30	361.20	120.00	12.04	1,444.80	
22	14111507-PP-M01	PAPER, MULTICOPY, A4, 80 gsm	reams	0	300	0	300	66,000.00	0	300	0	300	66,000.00	0	300	0	300	66,000.00	0	300	0	300	66,000.00	1,200.00	220.00	264,000.00	
23	14111507-PP-M02	PAPER, MULTICOPY, Legal, 80gsm	reams	0	600	0	600	180,000.00	0	600	0	600	180,000.00	0	600	0	600	180,000.00	0	600	0	600	180,000.00	2,400.00	300.00	720,000.00	
24	14111507-PP-C01	PAPER, Multi-Purpose, A4, 70 gsm	reams	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	270.00	-	
25	14111507-PP-C02	PAPER, multi-purpose, legal, 70gsm	reams	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	118.46	-	
26	14111531-PP-R01	PAD PAPER, ruled	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	29.12	-	
27	14111503-PA-P01	PAPER, parchment	box	0	20	0	20	1,961.00	0	20	0	20	1,961.00	0	20	0	20	1,961.00	0	20	0	20	1,961.00	80.00	98.05	7,844.00	
28	14111818-TH-P02	Thermal Paper, 55GSM (-5%) ,1/2 Core, 216mm x 30m	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	55.64	-	
29	14111531-RE-B01	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	20	0	20	1,414.40	20.00	70.72	1,414.40	
30	14111531-RE-B02	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	20	0	20	2,038.40	20.00	101.92	2,038.40	
31	14111704-TT-P02	TOILET TISSUE PAPER, 2-ply, 100% recycled	pack	0	60	0	60	5,210.40	0	60	0	60	5,210.40	0	60	0	60	5,210.40	0	60	0	60	5,210.40	240.00	86.84	20,841.60	
32	14111704-IFPT01	TISSUE, interfolded paper towel	pack	0	40	0	40	1,393.60	0	40	0	40	1,393.60	0	40	0	40	1,393.60	0	40	0	40	1,393.60	160.00	34.84	5,574.40	
33	14111704-TT-P04	TOILET TISSUE PAPER, Interfolded Paper Towel	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	33.80	-	
BATTERIES AND CELLS AND ACCESSORIES																											
34	26111702-BT-A02	BATTERY, dry Cell, size AA	pack	0	30	0	30	1,089.00	0	30	0	30	1,089.00	0	30	0	30	1,089.00	0	30	0	30	1,089.00	120.00	36.30	4,356.00	
35	26111702-BT-A01	BATTERY, dry Cell, size AAA	pack	0	30	0	30	591.90	0	30	0	30	591.90	0	30	0	30	591.90	0	30	0	30	591.90	120.00	19.73	2,367.60	
36	26111702-BT-A03	BATTERY, dry Cell, size D	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	96.20	-	
MANUFACTURING COMPONENTS AND SUPPLIES																											
37	31201610-GL-J01	GLUE, all purpose	jar	0	40	0	40	2,860.00	0	40	0	40	2,860.00	0	40	0	40	2,860.00	0	40	0	40	2,860.00	160.00	71.50	11,440.00	
38	31151804-SW-H01	STAPLE WIRE, heavy duty, binder type, 23/13	box	0	20	0	20	395.20	0	20	0	20	395.20	0	20	0	20	395.20	0	20	0	20	395.20	80.00	19.76	1,580.80	
39	31151804-SW-S01	STAPLE WIRE, standard	box	0	50	0	50	1,120.50	0	50	0	50	1,120.50	0	50	0	50	1,120.50	0	50	0	50	1,120.50	200.00	22.41	4,482.00	
40	31201502-TA-E01	TAPE, electrical	roll	0	15	0	15	280.05	0	15	0	15	280.05	0	15	0	15	280.05	0	15	0	15	280.05	60.00	18.67	1,120.20	
41	31201503-TA-M01	TAPE, masking, 24mm	roll	0	50	0	50	2,730.00	0	50	0	50	2,730.00	0	50	0	50	2,730.00	0	50	0	50	2,730.00	200.00	54.60	10,920.00	
42	31201503-TA-M02	TAPE, MASKING, 48mm	roll	0	20	0	20	2,132.00	0	20	0	20	2,132.00	0	20	0	20	2,132.00	0	20	0	20	2,132.00	80.00	106.60	8,528.00	
43	31201517-TA-P01	TAPE, packaging, 48mm	roll	0	20	0	20	447.20	0	20	0	20	447.20	0	20	0	20	447.20	0	20	0	20	447.20	80.00	22.36	1,788.80	
44	31201512-TA-T01	TAPE, transparent, 24mm	roll	0	200	0	200	2,018.00	0	200	0	200	2,018.00	0	200	0	200	2,018.00	0	200	0	200	2,018.00	800.00	10.09	8,072.00	
45	31201512-TA-T02	TAPE, transparent, 48mm	roll	0	50	0	50	998.50	0	50	0	50	998.50	0	50	0	50	998.50	0	50	0	50	998.50	200.00	19.97	3,994.00	
46	31151507-TW-P01	TWINE, plastic	roll	0	15	0	15	873.60	0	15	0	15	873.60	0	15	0	15	873.60	0	15	0	15	873.60	60.00	58.24	3,494.40	
HEATING AND VENTILATION AND AIR CIRCULATION																											
47			unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,109.68	-	
MEDICAL THERMOMETERS AND ACCESSORIES																											
53			piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2,532.40	-	

LIGHTING AND FIXTURES AND ACCESSORIES																										
54	39101628-LT-L01	LINEAR TUBE, Light Emitting Diode (LED), 18 watts	piece	0	200	0	200	41,164.00	0	200	0	200	41,164.00	0	200	0	200	41,164.00	0	200	0	200	41,164.00	800.00	205.82	164,656.00
55	39101628-LB-L01	LIGHT BULB, Light Emitting Diode (LED)	piece	0	100	0	100	8,216.00	0	100	0	100	8,216.00	0	100	0	100	8,216.00	0	100	0	100	8,216.00	400.00	82.16	32,864.00
MEASURING AND OBSERVING AND TESTING EQUIPMENT																										
56	41111604-RU-P02	RULER, plastic, 450mm	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	17.68	-
CLEANING EQUIPMENT AND SUPPLIES																										
57	47131812-AF-A01	AIR FRESHENER, aerosol type	can	0	24	0	24	2,165.28	0	24	0	24	2,165.28	0	24	0	24	2,165.28	0	24	0	24	2,165.28	96.00	90.22	8,661.12
58	47131803-D5-A01	DISINFECTANT SPRAY, aerosol type	can	0	60	0	60	7,737.60	0	60	0	60	7,737.60	0	60	0	60	7,737.60	0	60	0	60	7,737.60	240.00	128.96	30,950.40
59	47131830-FC-A01	FURNITURE CLEANER, aerosol type	can	0	24	0	24	2,882.88	0	24	0	24	2,882.88	0	24	0	24	2,882.88	0	24	0	24	2,882.88	96.00	120.12	11,531.52
60	47131501-RG-C01	RAGS, all cotton	bundle	0	60	0	60	3,229.20	0	60	0	60	3,229.20	0	60	0	60	3,229.20	0	60	0	60	3,229.20	240.00	53.82	12,916.80
61	47121702-WB-P01	WASTEBASKET, non-rigid plastic	piece	0	10	0	10	279.60	0	10	0	10	279.60	0	10	0	10	279.60	0	10	0	10	279.60	40.00	27.96	1,118.40
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																										
62	43202010-FD-U01	FLASH DRIVE, 16 GB	piece	0	50	0	50	8,372.00	0	50	0	50	8,372.00	0	50	0	50	8,372.00	0	50	0	50	8,372.00	200.00	167.44	33,488.00
63	43211708-MO-O01	MOUSE, OPTICAL, USB connection type	unit	0	20	0	20	2,226.00	0	20	0	20	2,226.00	0	20	0	20	2,226.00	0	20	0	20	2,226.00	80.00	111.30	8,904.00
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
64	44121710-CH-W01	CHALK, white enamel	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	29.64	-
65	44122105-BF-C01	CLIP, backfold, 19mm	box	0	20	0	20	175.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20.00	8.76	175.20
66	44122105-BF-C02	CLIP, backfold, 25mm	box	0	20	0	20	304.40	0	20	0	20	304.40	0	0	0	0	0.00	0	0	0	0	0.00	40.00	15.22	608.80
67	44122105-BF-C03	CLIP, backfold, 32mm	box	0	20	0	20	447.20	0	20	0	20	447.20	0	0	0	0	0.00	0	0	0	0	0.00	40.00	22.36	894.40
68	44122105-BF-C04	CLIP, backfold, 50mm	box	0	20	0	20	1,092.00	0	20	0	20	1,092.00	0	0	0	0	0.00	0	0	0	0	0.00	40.00	54.60	2,184.00
69	44121801-CT-R02	CORRECTION TAPE, 8m	piece	0	80	0	80	934.40	0	80	0	80	934.40	0	80	0	80	934.40	0	80	0	80	934.40	320.00	11.68	3,737.60
70	44111515-DF-B01	DATA FILE BOX	piece	0	50	0	50	3,860.00	0	50	0	50	3,860.00	0	50	0	50	3,860.00	0	50	0	50	3,860.00	200.00	77.20	15,440.00
71	44122011-DF-F01	DATA FOLDER	piece	0	100	0	100	6,864.00	0	100	0	100	6,864.00	0	100	0	100	6,864.00	0	100	0	100	6,864.00	400.00	68.64	27,456.00
72	44121506-EN-D01	ENVELOPE, documentary, A4	box	0	4	0	4	2,692.36	0	4	0	4	2,692.36	0	4	0	4	2,692.36	0	4	0	4	2,692.36	16.00	673.09	10,769.44
73	44121506-EN-D02	ENVELOPE, DOCUMENTARY, for legal size document	box	0	5	0	5	4,635.80	0	5	0	5	4,635.80	0	5	0	5	4,635.80	0	5	0	5	4,635.80	20.00	927.16	18,543.20
74	44121506-EN-X01	ENVELOPE, expanding, kraft, legal	box	0	5	0	5	3,692.00	0	5	0	5	3,692.00	0	5	0	5	3,692.00	0	5	0	5	3,692.00	20.00	738.40	14,768.00
75	44121506-EN-X02	ENVELOPE, expanding, plastic	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	30.49	-
76	44121506-EN-M02	ENVELOPE, mailing	box	0	25	0	25	9,455.00	0	25	0	25	9,455.00	0	25	0	25	9,455.00	0	0	25	25	9,455.00	100.00	378.20	37,820.00
77	44122118-FA-P01	FASTENER, metal, non-sharp edges	box	0	50	0	50	4,170.50	0	50	0	50	4,170.50	0	50	0	50	4,170.50	0	0	50	50	4,170.50	200.00	83.41	16,682.00
78	44122027-FO-P01	FOLDER, pressboard	box	0	20	0	20	19,052.80	0	20	0	20	19,052.80	0	20	0	20	19,052.80	0	0	20	20	19,052.80	80.00	952.64	76,211.20
78	44122011-FO-T03	FOLDER, with tab, A4	pack	0	10	0	10	2,790.00	0	10	0	10	2,790.00	0	10	0	10	2,790.00	0	0	10	10	2,790.00	40.00	279.00	11,160.00
79	44122011-FO-T04	FOLDER, with tab, legal	pack	0	20	0	20	6,427.20	0	20	0	20	6,427.20	0	20	0	20	6,427.20	0	0	20	20	6,427.20	80.00	321.36	25,708.80
79	44122008-IT-T01	INDEX TAB, self-adhesive, transparent	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	56.68	-
80	44111515-MF-B02	MAGAZINE FILE BOX, large	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	41.60	-
80	44121716-MA-F01	MARKER, fluorescent	set	0	20	0	20	733.20	0	20	0	20	733.20	0	20	0	20	733.20	0	0	20	20	733.20	80.00	36.66	2,932.80
81	44121708-MW-B01	MARKER, whiteboard, black	piece	0	48	0	48	642.24	0	48	0	48	642.24	0	48	0	48	642.24	0	0	48	48	642.24	192.00	13.38	2,568.96
81	44121708-MW-B02	MARKER, whiteboard, blue	piece	0	48	0	48	642.24	0	48	0	48	642.24	0	48	0	48	642.24	0	0	48	48	642.24	192.00	13.38	2,568.96

82	44121708-MW-B03	MARKER, whiteboard, red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	13.38	
82	44121708-MP-B01	MARKER, permanent, black, bullet type	piece	0	48	0	48	431.04	0	48	0	48	431.04	0	48	0	48	431.04	0	0	48	48	431.04	192.00	8.98	1,724.16
83	44121708-MP-B02	MARKER, permanent, blue, bullet type	piece	0	48	0	48	431.04	0	48	0	48	431.04	0	48	0	48	431.04	0	0	48	48	431.04	192.00	8.98	1,724.16
83	44121708-MP-B03	MARKER, permanent, red, bullet type	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8.98	
84	44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	0	60	0	60	465.60	0	60	0	60	465.60	0	60	0	60	465.60	0	0	60	60	465.60	240.00	7.76	1,862.40
84	44122104-PC-J02	PAPER CLIP, vinyl/plastic coated, 50mm	box	0	60	0	60	826.80	0	60	0	60	826.80	0	60	0	60	826.80	0	0	60	60	826.80	240.00	13.78	3,307.20
85	44121706-PE-L01	PENCIL, lead, with eraser	box	0	10	0	10	500.00	0	10	0	10	500.00	0	10	0	10	500.00	0	0	10	10	500.00	40.00	50.00	2,000.00
85	44122037-RB-P10	RING BINDER, plastic, 32mm	bundle	0	5	0	5	1,500.00	0	5	0	5	1,500.00	0	5	0	5	1,500.00	0	0	5	5	1,500.00	20.00	300.00	6,000.00
86	44122101-RU-B01	RUBBER BAND, No. 18	box	0	10	0	10	1,000.50	0	10	0	10	1,000.50	0	10	0	10	1,000.50	0	0	10	10	1,000.50	40.00	100.05	4,002.00
86	44121905-SP-F01	STAMP PAD, felt	piece	0	24	0	24	838.80	0	24	0	24	838.80	0	24	0	24	838.80	0	0	24	24	838.80	96.00	34.95	3,355.20
87	44121612-BL-H01	BLADE, for general purpose cutter / utility knife	piece	0	20	0	20	296.40	0	20	0	20	296.40	0	20	0	20	296.40	0	0	20	20	296.40	80.00	14.82	1,185.60
87	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	0	5	0	5	167.15	0	5	0	5	167.15	0	5	0	5	167.15	0	0	5	5	167.15	20.00	33.43	668.60
88	44103202-DS-M01	DATING AND STAMPING MACHINE	piece	0	20	0	20	9,079.20	0	20	0	20	9,079.20	0	20	0	20	9,079.20	0	0	20	20	9,079.20	80.00	453.96	36,316.80
88	44121619-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece	0	12	0	12	2,432.04	0	12	0	12	2,432.04	0	12	0	12	2,432.04	0	0	12	12	2,432.04	48.00	202.67	9,728.16
89	44101602-PU-P01	PUNCHER, paper, heavy duty	piece	0	12	0	12	1,809.60	0	12	0	12	1,809.60	0	12	0	12	1,809.60	0	0	12	12	1,809.60	48.00	150.80	7,238.40
89	44121618-SS-S01	SCISSORS, symmetrical	pair	0	5	0	5	500.00	0	5	0	5	500.00	0	5	0	5	500.00	0	0	5	5	500.00	20.00	100.00	2,000.00
90	44121615-ST-S01	STAPLER, standard type	piece	0	12	0	12	1,684.80	0	12	0	12	1,684.80	0	12	0	12	1,684.80	0	0	12	12	1,684.80	48.00	140.40	6,739.20
90	44121615-ST-B01	STAPLER, heavy duty, binder type	unit	0	1	0	1	914.22	0	1	0	1	914.22	0	1	0	1	914.22	0	0	1	1	914.22	4.00	914.22	3,656.88
91	44121613-SR-P01	STAPLE REMOVER, plier type	piece	0	24	0	24	597.60	0	24	0	24	597.60	0	24	0	24	597.60	0	0	24	24	597.60	96.00	24.90	2,390.40
91	44121605-TD-T01	TAPE DISPENSER, table top	piece	0	10	0	10	642.00	0	10	0	10	642.00	0	10	0	10	642.00	0	0	10	10	642.00	40.00	64.20	2,568.00
92	44101807-CA-C01	CALCULATOR, compact	unit	0	2	0	2	1,000.00	0	2	0	2	1,000.00	0	2	0	2	1,000.00	0	0	2	2	1,000.00	8.00	500.00	4,000.00

PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES

93	44103103-SA-B03	TONER CART, SAMSUNG ML-D2850B, Black	Cart	0	15	0	15	76,752.00	0	15	0	15	76,752.00	0	15	0	15	76,752.00	0	0	15	15	76,752.00	60.00	5,116.80	307,008.00
94	44103105-EP-B17	INK CART, EPSON C13T664100 (T6641), Black	cart	0	20	0	20	4,992.00	0	20	0	20	4,992.00	0	20	0	20	4,992.00	0	0	20	20	4,992.00	80.00	249.60	19,968.00
95	44103105-EP-C17	INK CART, EPSON C13T664200 (T6642), Cyan	cart	0	12	0	12	2,995.20	0	12	0	12	2,995.20	0	12	0	12	2,995.20	0	0	12	12	2,995.20	48.00	249.60	11,980.80
96	44103105-EP-M17	INK CART, EPSON C13T664300 (T6643), Magenta	cart	0	12	0	12	2,995.20	0	12	0	12	2,995.20	0	12	0	12	2,995.20	0	0	12	12	2,995.20	48.00	249.60	11,980.80
97	44103105-EP-Y17	INK CART, EPSON C13T664400 (T6644), Yellow	cart	0	12	0	12	2,995.20	0	12	0	12	2,995.20	0	12	0	12	2,995.20	0	0	12	12	2,995.20	48.00	249.60	11,980.80
98	44103105-HP-B36	INK CART, HP CN692AA, (HP704), Black	cart	0	10	0	10	3,660.80	0	10	0	10	3,660.80	0	10	0	10	3,660.80	0	0	10	10	3,660.80	40.00	366.08	14,643.20
99	44103105-HP-T36	INK CART, HP CN693AA, (HP704), Tri-color	cart	0	5	0	5	1,830.40	0	5	0	5	1,830.40	0	5	0	5	1,830.40	0	0	5	5	1,830.40	20.00	366.08	7,321.60
100	44103105-HX-C48	Ink Cartridge, HP L0S63AA (HP955XL) Cyan	cart	0	30	0	30	36,379.20	0	30	0	30	36,379.20	0	30	0	30	36,379.20	0	0	30	30	36,379.20	120.00	1,212.64	145,516.80
101	44103105-HX-M48	Ink Cartridge, HP L0S66AA (HP955XL) Magenta	cart	0	20	0	20	24,252.80	0	20	0	20	24,252.80	0	20	0	20	24,252.80	0	0	20	20	24,252.80	80.00	1,212.64	97,011.20
102	44103105-HX-Y48	Ink Cartridge, HP L0S69AA (HP955XL) Yellow	cart	0	20	0	20	24,252.80	0	20	0	20	24,252.80	0	20	0	20	24,252.80	0	0	20	20	24,252.80	80.00	1,212.64	97,011.20
103	44103105-HX-B48	Ink Cartridge, HP L0S72AA (HP955XL) Black	cart	0	20	0	20	32,894.80	0	20	0	20	32,894.80	0	20	0	20	32,894.80	0	0	20	20	32,894.80	80.00	1,644.24	131,539.20
104	44103103-HP-B21	TONER CART, HP CE278A, Black	cart	0	10	0	10	39,520.00	0	10	0	10	39,520.00	0	10	0	10	39,520.00	0	0	10	10	39,520.00	40.00	3,952.00	158,080.00
105	44103103-HP-B22	TONER CART, HP CE285A (HP85A), Black	cart	0	10	0	10	34,320.00	0	10	0	10	34,320.00	0	10	0	10	34,320.00	0	0	10	10	34,320.00	40.00	3,432.00	137,280.00
106	44103103-HP-B34	TONER CART, HP Q2612A, Black	cart	0	10	0	10	39,000.00	0	10	0	10	39,000.00	0	10	0	10	39,000.00	0	0	10	10	39,000.00	40.00	3,900.00	156,000.00

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AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																											
107	45121517-DO-C02	DOCUMENT CAMERA, 8 MP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	23,623.60	-	
FLAG OR ACCESSORIES																											
108	55121905-PH-F01	PHILIPPINE NATIONAL FLAG	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	294.84	-	
PRINTED PUBLICATIONS																											
109	55101524-RA-H01	HANDBOOK (RA 9184), 8th edition	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	37.21	-	
TONER																											
110		TONER SAMSUNG MLT-D-111S	unit	0	0	0	10	26,000.00	0	0	0	10	26,000.00	0	0	0	10	26,000.00	0	0	0	10	26,000.00	40.00	2,600.00	104,000.00	
TONER																											
111		TONER CANON 319	unit	0	0	0	4	22,400.00	0	0	0	2	11,200.00	0	0	0	2	11,200.00	0	0	0	2	11,200.00	10.00	5,600.00	56,000.00	
FURNITURE AND FURNISHINGS																											
112			piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	303.68	-	
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
295	60121524-SP-G01	SIGN PEN, black	piece	0	200	0	200	4,052.00	0	200	0	200	4,052.00	0	200	0	200	4,052.00	0	0	200	200	4,052.00	800.00	20.26	16,208.00	
296	60121524-SP-G02	SIGN PEN, blue	piece	0	200	0	200	4,052.00	0	200	0	200	4,052.00	0	200	0	200	4,052.00	0	0	200	200	4,052.00	800.00	20.26	16,208.00	
297	60121534-ER-P01	ERASER, plastic/rubber	piece	0	5	0	5	250.00	0	5	0	5	250.00	0	5	0	5	250.00	0	0	5	5	250.00	20.00	50.00	1,000.00	
SOFTWARE																											
1			license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	-	-	
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
1		White Board			3		3	0.00		3		3	0.00		3		3	0.00		3		3	0.00	12.00	-	-	
2		AUTO VOLATAGE REGU(ATPR)AVR)			5		5	5,000.00		5		5	5,000.00		5		5	5,000.00		5		5	5,000.00	20.00	1,000.00	20,000.00	
3		LED bulb 9W			20		20	6,000.00		20		20	6,000.00		20		20	6,000.00		20		20	6,000.00	80.00	300.00	24,000.00	
4		UNINTERRUPTIBLE POWER SUPPLY (UPS)			5		5	10,000.00		5		5	10,000.00		5		5	10,000.00		5		5	10,000.00	20.00	2,000.00	40,000.00	
5		Auto Battery			2		2	14,000.00		2		2	14,000.00		2		2	14,000.00		2		2	14,000.00	8.00	7,000.00	56,000.00	
6		BOOKPAPER SHORT 80GSM			300		300	72,000.00		300		300	72,000.00		300		300	72,000.00		300		300	72,000.00	1,200.00	240.00	288,000.00	
7		SIGNPEN BLACK 1.0			200		200	12,000.00		200		200	12,000.00		200		200	12,000.00		200		200	12,000.00	800.00	60.00	48,000.00	
8		SIGNPEN BLUE 1.0			200		200	12,000.00		200		200	12,000.00		200		200	12,000.00		200		200	12,000.00	800.00	60.00	48,000.00	
9		SPECIALTY PAPER			20		20	100.00		20		20	100.00		20		20	100.00		20		20	100.00	80.00	100.00	8,000.00	
10		RUBBER STAMP			10		10	3,000.00		10		10	3,000.00		10		10	3,000.00		10		10	3,000.00	40.00	300.00	12,000.00	
11		SELF INK STAMP			10		10	10,000.00		10		10	10,000.00		10		10	10,000.00		10		10	10,000.00	40.00	1,000.00	40,000.00	
12		TONER 3160/ D-111S			10		10	25,000.00		10		10	25,000.00		10		10	25,000.00		10		10	25,000.00	40.00	2,500.00	100,000.00	
13		TONER P355D/ #319			15		15	75,000.00		15		15	75,000.00		15		15	75,000.00		15		15	75,000.00	60.00	5,000.00	300,000.00	
14		HP INK BLACK	bottle		30		30	15,000.00		30		30	15,000.00		30		30	15,000.00		30		30	15,000.00	120.00	500.00	60,000.00	
15		HP INK CYAN	bottle		15		15	7,500.00		15		15	7,500.00		15		15	7,500.00		15		15	7,500.00	60.00	500.00	30,000.00	
16		HP INK MAGENTA	bottle		15		15	7,500.00		15		15	7,500.00		15		15	7,500.00		15		15	7,500.00	60.00	500.00	30,000.00	
17		HP INK YELLOW	bottle		15		15	7,500.00		15		15	7,500.00		15		15	7,500.00		15		15	7,500.00	60.00	500.00	30,000.00	
18		CANON INK BLACK	bottle		40		40	20,000.00		40		40	20,000.00		40		40	20,000.00		40		40	20,000.00	160.00	500.00	80,000.00	
19		CANON INK CYAN	bottle		41		41	20,541.00		41		41	20,541.00		41		41	20,541.00		41		41	20,541.00	164.00	501.00	82,164.00	
20		CANON INK YELLOW	bottle		42		42	21,084.00		42		42	21,084.00		42		42	21,084.00		42		42	21,084.00	168.00	502.00	84,336.00	

21	CANON INK MAGENTA	bottle	43	43	21,629.00	43	43	21,629.00	43	43	21,629.00	43	43	21,629.00	43	43	21,629.00	172.00	503.00	86,516.00
22	MORROCO FOLDER	piece	500	500	20,000.00	500	500	20,000.00	500	0	500	20,000.00	500	500	20,000.00	2,000.00	40.00	80,000.00		
MAINTENANCE PAINTING WORKS [INCLUDES CONCETE FENCE AND GATES ROSALES]																				
23	Acrylic latex paint	gal	185	185	120,250.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	185.00	650.00	120,250.00		
24	Acrylic semi gloss paint	gal	185	185	138,750.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	185.00	750.00	138,750.00		
25	Flatwall enamel paint	gal	28	28	21,000.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	28.00	750.00	21,000.00		
26	Quick dry enamel paint	gal	20	20	15,000.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	20.00	750.00	15,000.00		
27	Plasolux glazing putty	gal	6	6	3,600.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	6.00	600.00	3,600.00		
28	Paint thinner	gal	12	12	6,000.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	12.00	500.00	6,000.00		
29	Patching compound	bags	10	10	3,000.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	10.00	300.00	3,000.00		
30	Tinting colors	ltrs	20	20	4,000.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	20.00	200.00	4,000.00		
31	Sand Paper	doz	24	24	4,800.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	24.00	200.00	4,800.00		
32	2" Paint brush	pcs	8	8	800.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	8.00	100.00	800.00		
33	4" Paint brush	pcs	8	8	1,200.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	8.00	150.00	1,200.00		
34	Roller brush	pcs	8	8	1,600.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	8.00	200.00	1,600.00		
35	Scaffolding, etc. L.S.	lot	1	1	40,000.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1.00	40,000.00	40,000.00		
36	BIDET	set	2	2	2,000.00	2	2	2,000.00	5	5	5,000.00	5	5	5,000.00	5	5,000.00	14.00	1,000.00	14,000.00	
37	FAUCET	set	2	2	2,000.00	2	2	2,000.00	5	5	5,000.00	5	5	5,000.00	5	5,000.00	14.00	1,000.00	14,000.00	
38	TANK FITTINGS\	set	2	2	2,000.00	2	2	2,000.00	5	5	5,000.00	5	5	5,000.00	5	5,000.00	14.00	1,000.00	14,000.00	
39	DOOR KNOB	set	2	2	4,000.00	2	2	4,000.00	5	5	10,000.00	5	5	10,000.00	5	10,000.00	14.00	2,000.00	28,000.00	
					0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00				
					0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00				

A. TOTAL		P	4,670,516.16
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)		P	467,051.62
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)		P	-
D. GRAND TOTAL (A + B+ C)		P	5,137,567.78
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:			

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

DANLO C. LIWANAGAN

Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:

WEOMARK RYAN G. LAYSON

Accountant / Budget Officer

Approved by:

SAMUEL R. MARTINES

Head of Office/Agency

Date Prepared: January 03, 2022