

APP-CSE 2022 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2022 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- 5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM at (02) 8-689-7750 local 4004, 4005, 4019, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: Consistent with Memorandum Circular No. 2021-1 dated 03 June 2021, issued by AO 25, the APP-CSE for FY 2022 must be submitted on or before **31 August 2021**.
 Department/Bureau/Office: OFFICE OF THE OMBUDSMAN Agency Code/UACS: _____ Contact Person: HON. SAMUEL R. MARTIRES
 Region: 7 Organization Type: _____ Position: Ombudsman
 Address: M. Velez Street, Guadalupe, Cebu City E-mail: visayas@ombudsman.gov.ph
 Telephone/Mobile Nos: (032) 416-6136

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																										
PESTICIDES OR PEST REPELLENTS																										
1	10191509-IN-A01	INSECTICIDE, aerosol type	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	139.36	0.00
PERFUMES OR COLOGNES OR FRAGRANCES																										
2	53131626-HS-S01	LIQUID HAND SANITIZER, 500mL	bottle		0	0	0	0.00		0	0	0	0.00		0	0	0	0.00	0	0	60		0.00	0.00	151.43	0.00
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
3	12191601-AL-E04	ALCOHOL, Ethyl, 68%-72%, 500 ml	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	66.56	0.00
4	12191601-AL-E03	ALCOHOL, ethyl, 68%-72%, 1 Gallon	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	387.92	0.00
5	51471901-AL-I01	ALCOHOL, isopropyl, 68%- 72%, 500ml (-5ml)	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	43.58	0.00
6	51471901-AL-I02	ALCOHOL, isopropyl, 68%-72%, scented, 3.785 liters	gallon	15	0	0	15	6,825.00	15	0	0	15	6,825.00	15	0	0	15	6,825.00	15	0	0	15	6,825.00	60.00	455.00	27300.00
7	51471505-PO-P01	POVIDONE IODINE, 10 % solution, 120 ml	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	207.75	0.00
COLOR COMPOUNDS AND DISPERSIONS																										
8	12171703-SI-P01	INK, for stamp pad	bottle	10	0	0	10	315.20	10	0	0	10	315.20	10	0	0	10	315.20	10	0	0	10	315.20	40.00	31.52	1260.80
FILMS																										
9	13111203-AC-P01	ACETATE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	847.82	0.00
10	13111201-CF-P01	CARBON FILM, A4	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	221.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
11	13111201-CF-P02	CARBON FILM, legal	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	208.52	0.00
PAPER MATERIALS AND PRODUCTS																										
12	14111525-CA-A01	CARTOLINA, assorted colors	pack	5	0	0	5	418.60	5	0	0	5	418.60	5	0	0	5	418.60	5	0	0	5	418.60	20.00	83.72	1674.40
13	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280 X 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	882.55	0.00
14	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280 X 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1029.60	0.00
15	14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280 X 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1528.80	0.00
16	14111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280 X 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	906.36	0.00
17	14111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280 X 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	884.00	0.00
18	14111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280 X 378mm	box	3	0	0	3	4,524.00	3	0	0	3	4,524.00	3	0	0	3	4,524.00	3	0	0	3	4,524.00	12.00	1508.00	18096.00
19	14111609-LL-C01	LOOSELEAF COVER, legal	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	794.96	0.00
20	14111514-NP-S02	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad	60	0	0	60	2,223.60	60	0	0	60	2,223.60	60	0	0	60	2,223.60	60	0	0	60	2,223.60	240.00	37.06	8894.40
21	14111514-NP-S04	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad	30	0	0	30	1,778.40	30	0	0	30	1,778.40	30	0	0	30	1,778.40	30	0	0	30	1,778.40	120.00	59.28	7113.60
22	14111514-NP-S03	NOTE PAD, stick on, 3" x 3"	pad	30	0	0	30	1,622.40	30	0	0	30	1,622.40	30	0	0	30	1,622.40	30	0	0	30	1,622.40	120.00	54.08	6489.60
23	14111514-NB-S01	NOTEBOOK, stenographer	piece	60	0	0	60	722.40	60	0	0	60	722.40	60	0	0	60	722.40	60	0	0	60	722.40	240.00	12.04	2889.60
24	14111507-PP-M01	PAPER, MULTICOPY, A4, 80 gsm	reams	450	0	0	450	61,497.00	450	0	0	450	61,497.00	450	0	0	450	61,497.00	450	0	0	450	61,497.00	1,800.00	136.66	245988.00
25	14111507-PP-M02	PAPER, MULTICOPY, Legal, 80gsm	reams	1500	0	0	1500	191,565.00	1500	0	0	1500	191,565.00	1500	0	0	1500	191,565.00	1500	0	0	1500	191,565.00	6,000.00	127.71	766260.00
26	14111507-PP-C01	PAPER, Multi-Purpose, A4, 70 gsm	reams	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	98.26	0.00
27	14111507-PP-C02	PAPER, multi-purpose, legal, 70gsm	reams	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	118.46	0.00
28	14111531-PP-R01	PAD PAPER, ruled	pad	30	0	0	30	873.60	30	0	0	30	873.60	30	0	0	30	873.60	30	0	0	30	873.60	120.00	29.12	3494.40
29	14111503-PA-P01	PAPER, parchment	box	6	0	0	6	588.30	6	0	0	6	588.30	6	0	0	6	588.30	6	0	0	6	588.30	24.00	98.05	2353.20
30	14111818-TH-P02	Thermal Paper, 55GSM (-5%), 1/2 Core, 216mm x 30mm	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	55.64	0.00
31	14111531-RE-B01	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book	30	0	0	30	2,121.60	30	0	0	30	2,121.60	30	0	0	30	2,121.60	30	0	0	30	2,121.60	120.00	70.72	8486.40
32	14111531-RE-B02	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	15	0	0	15	1,528.80	15	0	0	15	1,528.80	15	0	0	15	1,528.80	15	0	0	15	1,528.80	60.00	101.92	6115.20
33	14111704-TT-P02	TOILET TISSUE PAPER, 2-ply, 100% recycled	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	86.84	0.00
34	14111704-IFPT01	TISSUE, interfolded paper towel	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	34.84	0.00
35	14111704-TT-P04	TOILET TISSUE PAPER, Interfolded Paper Towel	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	33.80	0.00
BATTERIES AND CELLS AND ACCESSORIES																										
36	26111702-BT-A02	BATTERY, dry Cell, size AA	pack	36	0	0	36	1,306.80	36	0	0	36	1,306.80	36	0	0	36	1,306.80	36	0	0	36	1,306.80	144.00	36.30	5227.20
37	26111702-BT-A01	BATTERY, dry Cell, size AAA	pack	12	0	0	12	236.76	12	0	0	12	236.76	12	0	0	12	236.76	12	0	0	12	236.76	48.00	19.73	947.04
38	26111702-BT-A03	BATTERY, dry Cell, size D	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	96.20	0.00
MANUFACTURING COMPONENTS AND SUPPLIES																										
39	31201610-GL-J01	GLUE, all purpose	jar	30	0	0	30	2,145.00	30	0	0	30	2,145.00	30	0	0	30	2,145.00	30	0	0	30	2,145.00	120.00	71.50	8580.00
40	31151804-SW-H01	STAPLE WIRE, heavy duty, binder type, 23/13	box	30	0	0	30	592.80	30	0	0	30	592.80	30	0	0	30	592.80	30	0	0	30	592.80	120.00	19.76	2371.20
41	31151804-SW-S01	STAPLE WIRE, standard	box	90	0	0	90	2,016.90	90	0	0	90	2,016.90	90	0	0	90	2,016.90	90	0	0	90	2,016.90	360.00	22.41	8067.60
42	31201502-TA-E01	TAPE, electrical	roll	3	0	0	3	56.01	3	0	0	3	56.01	3	0	0	3	56.01	3	0	0	3	56.01	12.00	18.67	224.04
43	31201503-TA-M01	TAPE, masking, 24mm	roll	30	0	0	30	1,638.00	30	0	0	30	1,638.00	30	0	0	30	1,638.00	30	0	0	30	1,638.00	120.00	54.60	6552.00
44	31201503-TA-M02	TAPE, MASKING, 48mm	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	106.60	0.00
45	31201517-TA-P01	TAPE, packaging, 48mm	roll	150	0	0	150	3,354.00	150	0	0	150	3,354.00	150	0	0	150	3,354.00	150	0	0	150	3,354.00	600.00	22.36	13416.00
46	31201512-TA-T01	TAPE, transparent, 24mm	roll	150	0	0	150	1,513.50	150	0	0	150	1,513.50	150	0	0	150	1,513.50	150	0	0	150	1,513.50	600.00	10.09	6054.00
47	31201512-TA-T02	TAPE, transparent, 48mm	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	19.97	0.00
48	31151507-TW-P01	TWINE, plastic	roll	15	0	0	15	873.60	15	0	0	15	873.60	15	0	0	15	873.60	15	0	0	15	873.60	60.00	58.24	3494.40
HEATING AND VENTILATION AND AIR CIRCULATION																										
49	40101604-EF-G01	ELECTRIC FAN, Industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1109.68	0.00
50	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1369.68	0.00
51	40101604-EF-S01	ELECTRIC FAN, stand type	unit	2	0	0	2	1,713.72	2	0	0	2	1,713.72	2	0	0	2	1,713.72	2	0	0	2	1,713.72	8.00	856.86	6854.88
52	40101604-EF-W01	ELECTRIC FAN, wall mount, plastic blade	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	674.96	0.00
MEDICAL THERMOMETERS AND ACCESSORIES																										
53	41112224-TG-T02	THERMOGUN	piece	2	0	0	2	5,064.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	2532.40	5064.80
LIGHTING AND FIXTURES AND ACCESSORIES																										

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
54	39101628-LT-L01	LINEAR TUBE, Light Emitting Diode (LED), 18 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	205.82	0.00
55	39101628-LB-L01	LIGHT BULB, Light Emitting Diode (LED)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	82.16	0.00
MEASURING AND OBSERVING AND TESTING EQUIPMENT																										
56	41111604-RU-P02	RULER, plastic, 450mm	piece	5	0	0	5	88.40	0	0	0	0	0.00	5	0	0	5	88.40	0	0	0	0	0.00	10.00	17.68	176.80
CLEANING EQUIPMENT AND SUPPLIES																										
57	47131812-AF-A01	AIR FRESHENER, aerosol type	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	90.22	0.00
58	47131604-BR-S01	BROOM, soft, tambo	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	136.24	0.00
59	47131604-BR-T01	BROOM, stick, ting-ting	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	18.20	0.00
60	47131829-TB-C01	CLEANER, toilet and urinal	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	41.60	0.00
61	47131805-CL-P01	CLEANSER, scouring powder	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	23.92	0.00
62	47131811-DE-B02	DETERGENT BAR, 140g	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8.30	0.00
63	47131811-DE-P03	DETERGENT POWDER, all-purpose, 1kg	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	54.08	0.00
64	47131803-DS-A01	DISINFECTANT SPRAY, aerosol type	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	128.96	0.00
65	47131601-DU-P01	DUST PAN, non-rigid plastic	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	24.83	0.00
66	51241552-SH-S01	SODIUM HYPOCHLORITE, 3.785 liters	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	131.25	0.00
67	73101612-HS-L01	LIQUID HAND SOAP, 500mL	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	102.96	0.00
68	47131802-FW-P02	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	309.76	0.00
69	47131830-FC-A01	FURNITURE CLEANER, aerosol type	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	120.12	0.00
70	47121804-MP-B01	MOP BUCKET, heavy duty, hard plastic	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2288.00	0.00
71	47131613-MP-H02	MOPHANDLE, heavy duty, screw type	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	124.80	0.00
72	47131619-MP-R01	MOPHEAD, made of rayon	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	123.76	0.00
73	47131501-RG-C01	RAGS, all cotton	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	53.82	0.00
74	47131602-SC-N01	SCOURING PAD	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	112.32	0.00
75	47121701-TB-P04	TRASHBAG, GPP specs, black, 940mmx1016mm	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	134.68	0.00
76	47121702-WB-P01	WASTEBASKET, non-rigid plastic	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	27.96	0.00
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																										
77	43211507-DSK001	DESKTOP FOR BASIC USERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	24,793.60	0.00
78	43211507-DSK002	DESKTOP FOR MID-RANGE USERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	42,390.40	0.00
79	43211503-LAP001	LAPTOP FOR MID-RANGE USERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	41,392.00	0.00
80	43201827-HD-X02	EXTERNAL HARD DRIVE, 1 TB	piece	3	0	0	3	7,796.52	3	0	0	3	7,796.52	3	0	0	3	7,796.52	3	0	0	3	7,796.52	12.00	2598.84	31186.08
81	43202010-FD-U01	FLASH DRIVE, 16 GB	piece	10	0	0	10	1,674.40	10	0	0	10	1,674.40	10	0	0	10	1,674.40	10	0	0	10	1,674.40	40.00	167.44	6697.60
82	43211708-MO-Q01	MOUSE, OPTICAL, USB connection type	unit	5	0	0	5	556.50	5	0	0	5	556.50	5	0	0	5	556.50	5	0	0	5	556.50	20.00	111.30	2226.00
83	43211708-MO-Q02	MOUSE, WIRELESS, USB	unit	3	0	0	3	462.00	3	0	0	3	462.00	3	0	0	3	462.00	3	0	0	3	462.00	12.00	154.00	1848.00
84	43212102-PR-D02	PRINTER, impact, dot matrix, 24 pins, 136 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	38100.97	0.00
85	43212102-PR-D01	PRINTER, impact, dot matrix, 9 pins, 80 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9191.52	0.00
86	43212105-PR-L01	PRINTER, laser, monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	724.88	0.00
87	43212105-PR-L02	PRINTER, laser, colored	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7899.00	0.00
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
88	44121710-CH-W01	CHALK, white enamel	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	29.54	0.00
89	44122105-BF-C01	CLIP, backfold, 19mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8.76	0.00
90	44122105-BF-C02	CLIP, backfold, 25mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	15.22	0.00
91	44122105-BF-C03	CLIP, backfold, 32mm	box	30	0	0	30	670.80	30	0	0	30	670.80	30	0	0	30	670.80	30	0	0	30	670.80	120.00	22.36	2683.20
92	44122105-BF-C04	CLIP, backfold, 50mm	box	60	0	0	60	3,276.00	60	0	0	60	3,276.00	60	0	0	60	3,276.00	60	0	0	60	3,276.00	240.00	54.60	13104.00
93	44121801-CT-R02	CORRECTION TAPE, 8m	piece	60	0	0	60	700.80	60	0	0	60	700.80	60	0	0	60	700.80	60	0	0	60	700.80	240.00	11.68	2803.20
94	44111515-DF-B01	DATA FILE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	77.20	0.00
95	44122011-DF-F01	DATA FOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	68.64	0.00
96	44121506-EN-D01	ENVELOPE, documentary, A4	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	673.09	0.00
97	44121506-EN-D02	ENVELOPE, DOCUMENTARY, for legal size document	box	10	0	0	10	9,271.60	10	0	0	10	9,271.60	10	0	0	10	9,271.60	10	0	0	10	9,271.60	40.00	927.16	37086.40
98	44121506-EN-X01	ENVELOPE, expanding, kraft, legal	box	10	0	0	10	7,384.00	10	0	0	10	7,384.00	10	0	0	10	7,384.00	10	0	0	10	7,384.00	40.00	738.40	29536.00
99	44121506-EN-X02	ENVELOPE, expanding, plastic	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0</						

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
105	44122018-FT-D01	FILE TAB DIVIDER, bristol board, for A4	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	11.13	0.00	
106	44122018-FT-D02	FILE TAB DIVIDER, legal	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	14.23	0.00	
107	44122011-FO-F01	FOLDER, fancy, with slide, A4	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	270.40	0.00	
108	44122011-FO-F02	FOLDER, fancy, with slide, legal	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	311.88	0.00	
109	44122011-FO-L01	FOLDER, L-type, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	171.43	0.00	
110	44122011-FO-L02	FOLDER, L-type, legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	243.24	0.00	
111	44122027-FO-P01	FOLDER, pressboard	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	952.64	0.00	
112	44122011-FO-T03	FOLDER, with tab, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	279.00	0.00	
113	44122011-FO-T04	FOLDER, with tab, legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	321.36	0.00	
114	44122008-IT-T01	INDEX TAB, self-adhesive, transparent	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	56.68	0.00	
115	44111515-MF-B02	MAGAZINE FILE BOX, large	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	41.60	0.00	
116	44121716-MA-F01	MARKER, fluorescent	set	15	0	0	15	549.90	15	0	0	15	549.90	15	0	0	15	549.90	15	0	0	15	549.90	60.00	36.66	2199.60	
117	44121708-MW-B01	MARKER, whiteboard, black	piece	30	0	0	30	401.40	30	0	0	30	401.40	30	0	0	30	401.40	30	0	0	30	401.40	120.00	13.38	1605.60	
118	44121708-MW-B02	MARKER, whiteboard, blue	piece	30	0	0	30	401.40	30	0	0	30	401.40	30	0	0	30	401.40	30	0	0	30	401.40	120.00	13.38	1605.60	
119	44121708-MW-B03	MARKER, whiteboard, red	piece	10	0	0	10	133.80	10	0	0	10	133.80	10	0	0	10	133.80	10	0	0	10	133.80	40.00	13.38	535.20	
120	44121708-MP-B01	MARKER, permanent, black, bullet type	piece	60	0	0	60	538.80	60	0	0	60	538.80	60	0	0	60	538.80	60	0	0	60	538.80	240.00	8.98	2155.20	
121	44121708-MP-B02	MARKER, permanent, blue, bullet type	piece	60	0	0	60	538.80	60	0	0	60	538.80	60	0	0	60	538.80	60	0	0	60	538.80	240.00	8.98	2155.20	
122	44121708-MP-B03	MARKER, permanent, red, bullet type	piece	10	0	0	10	89.80	10	0	0	10	89.80	10	0	0	10	89.80	10	0	0	10	89.80	40.00	8.98	359.20	
123	44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	60	0	0	60	465.60	60	0	0	60	465.60	60	0	0	60	465.60	60	0	0	60	465.60	240.00	7.76	1862.40	
124	44122104-PC-J02	PAPER CLIP, vinyl/plastic coated, 50mm	box	90	0	0	90	1,240.20	90	0	0	90	1,240.20	90	0	0	90	1,240.20	90	0	0	90	1,240.20	360.00	13.78	4960.80	
125	44121706-PE-L01	PENCIL, lead, with eraser	box	30	0	0	30	623.70	30	0	0	30	623.70	30	0	0	30	623.70	30	0	0	30	623.70	120.00	20.79	2494.80	
126	44122037-RB-P10	RING BINDER, plastic, 32mm	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	239.79	0.00	
127	44122101-RU-B01	RUBBER BAND, No. 18	box	30	0	0	30	3,001.50	30	0	0	30	3,001.50	30	0	0	30	3,001.50	30	0	0	30	3,001.50	120.00	100.05	12006.00	
128	44121905-SP-F01	STAMP PAD, felt	piece	5	0	0	5	174.75	5	0	0	5	174.75	5	0	0	5	174.75	5	0	0	5	174.75	20.00	34.95	699.00	
129	44121612-BL-H01	BLADE, for general purpose cutter / utility knife	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	14.82	0.00	
130	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	3	0	0	3	100.29	3	0	0	3	100.29	3	0	0	3	100.29	3	0	0	3	100.29	12.00	33.43	401.16	
131	44103202-DS-M01	DATING AND STAMPING MACHINE	piece	5	0	0	5	2,269.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	453.96	2269.80	
132	44121619-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece	3	0	0	3	608.01	3	0	0	3	608.01	3	0	0	3	608.01	3	0	0	3	608.01	12.00	202.67	2432.04	
133	44101602-PU-P01	PUNCHER, paper, heavy duty	piece	3	0	0	3	452.40	3	0	0	3	452.40	3	0	0	3	452.40	3	0	0	3	452.40	12.00	150.80	1809.60	
134	44121618-SS-S01	SCISSORS, symmetrical	pair	6	0	0	6	243.36	6	0	0	6	243.36	6	0	0	6	243.36	6	0	0	6	243.36	24.00	40.56	973.44	
135	44121615-ST-S01	STAPLER, standard type	piece	6	0	0	6	842.40	6	0	0	6	842.40	6	0	0	6	842.40	6	0	0	6	842.40	24.00	140.40	3369.60	
136	44121615-ST-B01	STAPLER, heavy duty, binder type	unit	1	0	0	1	914.22	1	0	0	1	914.22	1	0	0	1	914.22	1	0	0	1	914.22	4.00	914.22	3656.88	
137	44121613-SR-P01	STAPLE REMOVER, plier type	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	24.90	0.00	
138	44121605-TD-T01	TAPE DISPENSER, table top	piece	6	0	0	6	385.20	6	0	0	6	385.20	6	0	0	6	385.20	6	0	0	6	385.20	24.00	64.20	1540.80	
139	44101602-PB-M01	BINDING AND PUNCHING MACHINE, 50mm binding capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9534.72	0.00	
140	44101807-CA-C01	CALCULATOR, compact	unit	3	0	0	3	1,040.55	3	0	0	3	1,040.55	3	0	0	3	1,040.55	3	0	0	3	1,040.55	12.00	346.85	4162.20	
141	44101714-FX-M01	FACSIMILE MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5642.00	0.00	
142	44101601-PT-M01	PAPER TRIMMER / CUTTING MACHINE, table top	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9297.60	0.00	
143	44101603-PS-M01	PAPER SHREDDER	unit	1	0	0	1	5,699.20	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	5,699.20	2.00	5699.20	11398.40	
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES																											
144	44103109-BR-D05	DRUM CART, BROTHER DR-345S, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6947.20	0.00	
145	44103105-BR-B04	INK CART, BROTHER LC57B, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	910.00	0.00	
146	44103105-BR-B05	INK CART, BROTHER LC57HYBK, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1601.60	0.00	
147	44103109-BR-D06	Drum Cart, Brother DR-451CL, high yield 30000 pages	Cart																								

		Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
162	44103105-HP-T40	Ink Cartridge, HP C2P06AA (HP62) Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	950.56	0.00
163	44103105-HP-B09	INK CART, HP C9351AA, (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	795.60	0.00
164	44103105-HP-T10	INK CART, HP C9352AA, (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	920.40	0.00
165	44103105-HP-P48	Ink Cartridge, HP C9397A (HP72) 69ml Photo Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00
166	44103105-HP-C48	Ink Cartridge, HP C9398A (HP72) 69ml Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00
167	44103105-HP-M48	Ink Cartridge, HP C9399A (HP72) 69ml Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00
168	44103105-HP-Y48	Ink Cartridge, HP C9400A (HP72) 69ml Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00
169	44103105-HP-G48	Ink Cartridge, HP C9401A (HP72) 69ml Gray	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00
170	44103105-HP-B48	Ink Cartridge, HP C9403A (HP72) 130ml Matte Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3016.00	0.00
171	44103105-HP-B17	INK CART, HP CC640WA, (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	769.60	0.00
172	44103105-HP-T17	INK CART, HP CC643WA, (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	915.20	0.00
173	44103105-HP-B35	INK CART, HP CD887AA, (HP703), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
174	44103105-HP-T35	INK CART, HP CD888AA, (HP703), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
175	44103105-HX-C40	INK CART, HP CD972AA, (HP 920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	641.68	0.00
176	44103105-HX-M40	INK CART, HP CD973AA, (HP 920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	641.68	0.00
177	44103105-HX-Y40	INK CART, HP CD974AA, (HP 920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	641.68	0.00
178	44103105-HX-B40	INK CART, HP CD975AA, (HP 920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1346.80	0.00
179	44103105-HP-B20	INK CART, HP CH561WA, (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	756.08	0.00
180	44103105-HP-T20	INK CART, HP CH562WA, (HP61), Tricolor	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	931.84	0.00
181	44103105-HP-B49	Ink Cartridge, HP CH565A (HP82) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1944.80	0.00
182	44103105-HP-C49	Ink Cartridge, HP CH566A (HP82) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1539.20	0.00
183	44103105-HP-M49	Ink Cartridge, HP CH567A (HP82) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1539.20	0.00
184	44103105-HP-Y49	Ink Cartridge, HP CH568A (HP82) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1539.20	0.00
185	44103105-HX-B43	INK CART, HP CN045AA, (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1786.72	0.00
186	44103105-HX-C43	INK CART, HP CN046AA, (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1326.00	0.00
187	44103105-HX-M43	INK CART, HP CN047AA, (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1326.00	0.00
188	44103105-HX-Y43	INK CART, HP CN048AA, (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1326.00	0.00
189	44103105-HP-B36	INK CART, HP CN692AA, (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
190	44103105-HP-T36	INK CART, HP CN693AA, (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
191	44103105-HP-B33	INK CART, HP CZ107AA, (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
192	44103105-HP-T33	INK CART, HP CZ108AA, (HP678), Tricolor	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
193	44103105-HP-B42	INK CART, HP CZ121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	312.00	0.00
194	44103105-HP-C33	INK CART, HP CZ122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	256.88	0.00
195	44103105-HP-M33	INK CART, HP CZ123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	256.88	0.00
196	44103105-HP-Y33	INK CART, HP CZ124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	256.88	0.00
197	44103105-HP-T43	Ink Cartridge, HP F6V26AA (HP680) Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	405.60	0.00
198	44103105-HP-B43	Ink Cartridge, HP F6V27AA (HP680) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	405.60	0.00
199	44103105-HP-C50	Ink Cartridge, HP L0S51AA (HP955) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	995.75	0.00
200	44103105-HP-M50	Ink Cartridge, HP L0S54AA (HP955) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	995.75	0.00
201	44103105-HP-Y50	Ink Cartridge, HP L0S57AA (HP955) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	995.75	0.00
202	44103105-HP-B50	Ink Cartridge, HP L0S60AA (HP955) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	496.60	0.00
203	44103105-HX-C48	Ink Cartridge, HP L0S63AA (HP955XL) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1212.64	0.00
204	44103105-HX-M48	Ink Cartridge, HP L0S66AA (HP955XL) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1212.64	0.00
205	44103105-HX-Y48	Ink Cartridge, HP L0S69AA (HP955XL) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1212.64	0.00
206	44103105-HX-B48	Ink Cartridge, HP L0S72AA (HP955XL) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1644.24	0.00
207	44103105-HP-C51	Ink Cartridge, HP T6L89AA (HP905) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	453.62	0.00
208	44103105-HP-M51	Ink Cartridge, HP T6L93AA (HP905) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	453.62	0.00
209	44103105-HP-Y51	Ink Cartridge, HP T6L97AA (HP905) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	453.62	0.00
210	44103105-HP-B51	Ink Cartridge, HP T6M01AA (HP905) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	741.28	0.00
211	44103112-EP-R05	RIBBON CART, EPSON C13S015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	77.43	0.00
212	44103112-EP-R07	RIBBON CART, EPSON C13S015531 (S015086), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	736.32	0.00
213	44103112-EP-R13	RIBBON CART, EPSON C13S015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	77.94	0.00
214	44103103-BR-B03	TONER CART, BROTHER TN-2025, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2685.28	0.00
215	44103103-BR-B04	TONER CART, BROTHER TN-2130, Black	cart	0	0	0	0	0.00	0	0																

		Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year				
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
223	44103103-HP-B22	TONER CART, HP CE285A (HP85A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3432.00	0.00
224	44103103-HP-B23	TONER CART, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2614.56	0.00
225	44103103-HP-C23	TONER CART, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2542.80	0.00
226	44103103-HP-Y23	TONER CART, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2542.80	0.00
227	44103103-HP-M23	TONER CART, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2542.80	0.00
228	44103103-HP-B24	TONER CART, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2915.15	0.00
229	44103103-HP-C24	TONER CART, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3072.16	0.00
230	44103103-HP-Y24	TONER CART, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3072.16	0.00
231	44103103-HP-M24	TONER CART, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3072.16	0.00
232	44103103-HP-B25	TONER CART, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8476.00	0.00
233	44103103-HP-B26	TONER CART, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6900.40	0.00
234	44103103-HP-C26	TONER CART, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10193.04	0.00
235	44103103-HP-Y26	TONER CART, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10193.04	0.00
236	44103103-HP-M26	TONER CART, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10193.04	0.00
237	44103103-HP-B27	TONER CART, HP CE410A, (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4201.60	0.00
238	44103103-HP-C27	TONER CART, HP CE411A, (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6011.20	0.00
239	44103103-HP-Y27	TONER CART, HP CE412A, (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6011.20	0.00
240	44103103-HP-M27	TONER CART, HP CE413A, (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6011.20	0.00
241	44103103-HP-B28	TONER CART, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4466.80	0.00
242	44103103-HX-B28	TONER CART, HP CE505X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7332.00	0.00
243	44103103-HP-B52	Toner Cartridge, HP CF217A (HP17A) Black Laser Jet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3044.08	0.00
244	44103103-HP-B53	Toner Cartridge, HP CF226A (HP26A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5787.60	0.00
245	44103103-HP-B55	Toner Cartridge, HP CF280A, LaserJet Pro M401/M425	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5200.00	0.00
246	44103103-HP-B51	TONER CART, HP CF280XC, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9004.32	0.00
247	44103103-HP-B56	Toner Cartridge, HP CF281A (HP81A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8606.00	0.00
248	44103103-HP-B57	Toner Cartridge, HP CF283A (HP83A) LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3241.70	0.00
249	44103103-HX-B51	Toner Cartridge, HP CF283XC (HP83X) Black LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4055.00	0.00
250	44103103-HP-B58	Toner Cartridge, HP CF287A (HP87) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10051.00	0.00
251	44103103-HX-B52	Toner Cartridge, HP CF325XC (HP25X) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	13156.00	0.00
252	44103103-HP-B60	Toner Cartridge, HP CF350A Black LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2901.60	0.00
253	44103103-HP-C60	Toner Cartridge, HP CF351A Cyan LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2953.60	0.00
254	44103103-HP-Y60	Toner Cartridge, HP CF352A Yellow LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2953.60	0.00
255	44103103-HP-M60	Toner Cartridge, HP CF353A Magenta LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2953.60	0.00
256	44103103-HP-B61	Toner Cartridge, HP CF360A (HP508A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7056.40	0.00
257	44103103-HP-C61	Toner Cartridge, HP CF361A (HP508A) Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8846.24	0.00
258	44103103-HP-Y61	Toner Cartridge, HP CF362A (HP508A) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8846.24	0.00
259	44103103-HP-M61	Toner Cartridge, HP CF363A (HP508A) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8846.24	0.00
260	44103103-HP-B62	Toner Cartridge, HP CF400A (HP201A) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3429.78	0.00
261	44103103-HP-C62	Toner Cartridge, HP CF401A (HP201A) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4043.83	0.00
262	44103103-HP-Y62	Toner Cartridge, HP CF402A (HP201A) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4043.83	0.00
263	44103103-HP-M62	Toner Cartridge, HP CF403A (HP201A) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4043.83	0.00
264	44103103-HP-B63	Toner Cartridge, HP CF410A (HP410A) black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4440.80	0.00
265	44103103-HX-B54	Toner Cartridge, HP CF410XC (HP410XC) black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7441.20	0.00
266	44103103-HP-C63	Toner Cartridge, HP CF411A (HP410A) cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5616.00	0.00
267	44103103-HX-C54	Toner Cartridge, HP CF411XC (HP410XC) cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7472.40	0.00
268	44103103-HP-Y63	Toner Cartridge, HP CF412A (HP410A) yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5616.00	0.00
269	44103103-HX-Y54	Toner Cartridge, HP CF412XC (HP410XC) yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7472.40	0.00
270	44103103-HP-M63	Toner Cartridge, HP CF413A (HP410A) magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5616.00	0.00
271	44103103-HX-M54	Toner Cartridge, HP CF413XC (HP410XC) magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7472.40	0.00
272	44103103-HP-B34	TONER CART, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3900.00	0.00
273	44103103-HP-B48	TONER CART, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4399.20	0.00
274	44103103-SA-B06	TONER CART, SAMSUNG MLT-D101S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3406.00	0.00
275	44103103-SA-B07	TONER CART, SAMSUNG MLT-D103S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2350.40	0.00
276	44103103-SA-B08	TONER CART, SAMSUNG MLT-D104S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2454.40	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
284	44103103-SA-B10	TONER CART, SAMSUNG SCX-D6555A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4066.40	0.00
285	44103103-BR-B15	TONER CART, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6370.00	0.00
286	44103103-CA-B00	TONER CART, CANON CRG 324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	13399.36	0.00
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																										
287	45121517-DO-C02	DOCUMENT CAMERA, 8 MP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	23623.60	0.00
288	45111609-MM-P01	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	17472.00	0.00
FLAG OR ACCESSORIES																										
289	55121905-PH-F01	PHILIPPINE NATIONAL FLAG	piece	2	0	0	2	569.68	0	0	0	0	0.00	0	0	0	0	0.00	2	0	0	2	569.68	4.00	284.84	1139.36
PRINTED PUBLICATIONS																										
290	55101524-RA-H01	HANDBOOK (RA 9184), 8th edition	book	10	0	0	10	372.10	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	37.21	372.10
FIRE FIGHTING EQUIPMENT																										
291	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	30	0	0	30	34,320.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30.00	1144.00	34320.00
292	46191601-FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5613.25	0.00
CONSUMER ELECTRONICS																										
293	52161535-DV-R01	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6415.64	0.00
FURNITURE AND FURNISHINGS																										
294	56101504-CM-B01	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	303.68	0.00
295	56101504-CM-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	301.60	0.00
296	56101519-TM-S01	MONOBLOC TABLE, white	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1235.52	0.00
297	56101519-TM-S02	MONOBLOC TABLE, beige	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1088.88	0.00
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
298	60121413-CB-P01	CLEARBOOK, 20 Transparent pockets, A4	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	37.04	0.00
299	60121413-CB-P02	CLEARBOOK, 20 Transparent pockets, Legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	38.41	0.00
300	60121534-ER-P01	ERASER, plastic/rubber	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4.37	0.00
301	60121524-SP-G01	SIGN PEN, black	piece	90	0	0	90	1,823.40	90	0	0	90	1,823.40	90	0	0	90	1,823.40	90	0	0	90	1,823.40	360.00	20.26	7293.60
302	60121524-SP-G02	SIGN PEN, blue	piece	90	0	0	90	1,823.40	90	0	0	90	1,823.40	90	0	0	90	1,823.40	90	0	0	90	1,823.40	360.00	20.26	7293.60
303	60121524-SP-G03	SIGN PEN, red	piece	10	0	0	10	202.60	10	0	0	10	202.60	10	0	0	10	202.60	10	0	0	10	202.60	40.00	20.26	810.40
304	60121124-WR-P01	WRAPPING PAPER, kraft	pack	90	0	0	90	13,935.60	90	0	0	90	13,935.60	90	0	0	90	13,935.60	90	0	0	90	13,935.60	360.00	154.84	55742.40
SOFTWARE																										
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
10	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
11	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
12	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
13	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
14	43233205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
15	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
16	43233501-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																										
1	40101701-AC-W01	Air Conditioning Unit, Window Inverter Type				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
2	40101701-AC-S01	Air Conditioning Unit, Split Type				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
3	44111905-WB-N01	White Board				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT
4	44111911-WB-D01	White Board, Digital					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
5	52161505-TV-S01	SMART Television					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
6	52161520-MC-M01	Microphone					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
7	52161512-SP-K01	Speakers					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
8	32101514-AM-P01	Amplifier					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
9	52161517-EQ-E01	Equalizer					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
10	46171615-HD-C01	HD Camera					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
11	45121504-DS-C01	DSLR Camera					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
12	45121516-VH-C01	HD Video Camera					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
13	45121506-VC-C01	Video Conference Equipment					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
14	39112102-LB-B01	LED bulb					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
15	43212104-PI-M01	PRINTER, Inkjet, Monochrome					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
16	43212104-PI-C01	PRINTER, Inkjet, Color					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
17	43212105-PP-001	Portable Printer					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
18	43211509-AT-001	Android Tablet					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
19	43222610-HS-001	Hub/Switches					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
20	43222609-NR-001	Network Routers					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
21	43222640-WA-P01	Wireless Access Point					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
22	43211711-SF-001	Scanner, Flatbed					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
23	45111601-WP-P01	Wireless Pointing Device / Laser Pointer					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
24	81112306-MF-P01	Multi Function PRINTER					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
25	39121011-UP-S01	UNINTERRUPTIBLE POWER SUPPLY (UPS)	unit	10			10	80,000.00	10			10	80,000.00	10			10	80,000.00	10			10	80,000.00	40.00	8000.00	320000.00
26	43191501-MP-001	Mobile Phone					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
27	43211711-SC-D01	Scanner, Colored, Double sided, feeder type					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
28	53121601-GB-001	GO BAG, for disaster relief, rescue operations					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
29	60104701-SP-001	Solar Panel					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
30	46161604-LV-L01	Life Vest / Life Jacket (for emergency purposes / emergency preparedness / for disaster relief / rescue operations)					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
31	26111607-CC-S01	Charge Controller and DC Inverter for Solar Panel					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
32	46181502-BF-V01	Bullet proof vest					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
33	25172502-WW-001	Wheels, (type of vehicle)					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
34	40161513-FF-001	Fuel Filters					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
35	48101710-DW-F01	Drinking Water/ Fountain					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
36	26111729-AB-001	Auto Battery					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Common Office Equipment																										
37		Numbering Machine, 5 Digits	unit	3			3	9,000.00				0	0.00				0	0.00				0	0.00	3.00	3,000.00	9,000.00
38		Numbering Machine, 8 Digits	unit	2			2	8,000.00				0	0.00				0	0.00				0	0.00	2.00	4,000.00	8,000.00
39		Desk Tray, 2 Layers	unit	5			5	2,500.00	5			5	2,500.00	5			5	2,500.00	5			5	2,500.00	20.00	500.00	10,000.00
40		Stapler, heavy duty (12L-17)	unit	1			1	6,500.00				0	0.00	1			1	6,500.00				0	0.00	2.00	13,000.00	13,000.00
41		Paper Cutter	unit	1			1	1,500.00				0	0.00	1			1	1,500.00				0	0.00	2.00	1,500.00	3,000.00
42		Laminating Machine, heavy duty	unit				0	0.00	1			1	5,000.00				0	0.00				0	0.00	1.00	5,000.00	5,000.00
43		Measuring Wheel, 12"	unit				0	0.00	1			1	5,000.00				0	0.00	1			1	7,500.00	2.00	7,500.00	15,000.00
44		Push Cart, platform push, 300 kg capacity, heavy duty	unit	1			1	7,500.00				0	0.00	2			2	2,000.00				0	0.00	4.00	1,000.00	4,000.00
45		Wall Clock, heavy duty	unit	2			2	2,000.00				0	0.00				0	0.00				0	0.00	2.00	5,000.00	10,000.00
46		White Board, with stand	unit	2			2	10,000.00				0	0.00				0	0.00				0	0.00	2.00	10,000.00	20,000.00
47		Fax Machine, heavy duty	unit	1			1	10,000.00				0	0.00	1			1	10,000.00				0	0.00	2.00	10,000.00	20,000.00
48		Paper Shredder, heavy duty	unit	1			1	10,000.00				0	0.00	1			0	0.00				0	0.00	2.00	4,000.00	8,000.00
49		Powerpoint Presenter	unit	2			2	8,000.00				0	0.00				1	10,000.00				0	0.00	1.00	10,000.00	10,000.00
50		Bundy Clock/Time Recorder	unit				0	0.00				0	0.00	1			0	0.00				0	0.00	1.00	14,000.00	14,000.00
51		Biometric Machine	unit				0	0.00	1			1	14,000.00				0	0.00				0	0.00	1.00	14,000.00	14,000.00
Common Office Supplies																										
52		Ballpen	pcs.	120			120	840.00	120			120	840.00	120			120	840.00	120			120	840.00	480.00	7.00	3,360.00
53		Bundy Card/Time Card	pack	3			3	450.00	3			3	450.00	3			3	450.00	3			3	450.00	12.00	150.00	1,800.00
54		Cartridge Ribbon, Bundy Clock	pcs.	1			1	1,500.00				0	0.00	1			1	1,500.00				0	0.00	2.00	1,500.00	3,000.00
55		Correction Paper Tape	pcs.	10			10	850.00	10			10	850.00	10			10	850.00	10			10	850.00	40.00	85.00	3,400.00
56		Correction Paper Tape, refill pack, (Plus Whipper MR)	pcs.	60			60	5,100.00	60			60	5,100.00	60			60	5,100.00	60			60	5,100.00	240.00	85.00	20,400.00
57		Daily Time Record (CSC Form #48)	pack	3			3	60.00	3			3	60.00	3			3	60.00	3			3	60.00	12.00	20.00	240.00

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58		Data Folder, 3"x9"x15", top oblong, with logo, color: red/blue/black	pcs.	60			60	30,000.00	60			60	30,000.00	60			60	30,000.00	60			60	30,000.00	240.00	500.00	120,000.00
59		Data Filer Box, 15 1/2" x 8 1/2" x 10 5/8", with logo, color: red/blue	pcs.	60			60	30,000.00	60			60	30,000.00	60			60	30,000.00	60			60	30,000.00	240.00	500.00	120,000.00
60		Dater, self-inking, CY 2022 up	bot.	5			5	1,500.00				0	0.00				0	0.00				0	0.00	5.00	300.00	1,500.00
61		Dater, small	pcs.	3			3	300.00				0	0.00				0	0.00				0	0.00	3.00	100.00	300.00
62		Dater, big	pcs.	3			3	900.00				0	0.00				0	0.00				0	0.00	3.00	300.00	900.00
63		Folder, color blue, long/legal	pcs.	500			500	5,000.00	500			500	5,000.00	500			500	5,000.00	500			500	5,000.00	2,000.00	10.00	20,000.00
64		Folder, color green, long/legal	pcs.	300			300	3,000.00	300			300	3,000.00	300			300	3,000.00	300			300	3,000.00	1,200.00	10.00	12,000.00
65		Folder, color red, long/legal	pcs.	500			500	5,000.00	500			500	5,000.00	500			500	5,000.00	500			500	5,000.00	2,000.00	10.00	20,000.00
66		Folder, color violet, long/legal	pcs.	300			300	3,000.00	300			300	3,000.00	300			300	3,000.00	300			300	3,000.00	1,200.00	10.00	12,000.00
67		Folder, color orange, long/legal	pcs.	300			300	3,000.00	300			300	3,000.00	300			300	3,000.00	300			300	3,000.00	1,200.00	10.00	12,000.00
68		Folder, color yellow, long/legal	pcs.	300			300	3,000.00	300			300	3,000.00	300			300	3,000.00	300			300	3,000.00	1,200.00	10.00	12,000.00
69		Fax Ribbon, Brother 727 Fax PC402	box	9			9	13,500.00	9			9	13,500.00	9			9	13,500.00	9			9	13,500.00	36.00	1,500.00	54,000.00
70		Paper Fastener, 2" capacity	box	60			60	3,000.00	60			60	3,000.00	60			60	3,000.00	60			60	3,000.00	240.00	50.00	12,000.00
71		Pressed Folder, with metal tab	pcs.	100			100	2,000.00				0	0.00				0	0.00				0	0.00	100.00	20.00	2,000.00
72		Paste, waterwell	bot.	30			30	1,200.00	30			30	1,200.00	30			30	1,200.00	30			30	1,200.00	120.00	40.00	4,800.00
73		Paper Fastener, 6" capacity	box	3			3	300.00	3			3	300.00	3			3	300.00	3			3	300.00	12.00	100.00	1,200.00
74		Push Pins	pack	3			3	90.00	3			3	90.00	3			3	90.00	3			3	90.00	12.00	30.00	360.00
75		Sign Pen, Pilot, Hitech, V7, blue/black/red	pcs.	60			60	4,800.00	60			60	4,800.00	60			60	4,800.00	60			60	4,800.00	240.00	80.00	19,200.00
76		Sign Pen, G-Tech (C-4)	pcs.	10			10	800.00	10			10	800.00	10			10	800.00	10			10	800.00	40.00	80.00	3,200.00
77		Sign Pen, G-Tech (C-4), Refill	pcs.	15			15	750.00	15			15	750.00	15			15	750.00	15			15	750.00	60.00	50.00	3,000.00
78		Staple Wire, HD 12N-124	box	3			3	180.00	3			3	180.00	3			3	180.00	3			3	180.00	12.00	60.00	720.00
79		Sign Pen, V-10, Blue/Black	pcs.	60			60	5,400.00	60			60	5,400.00	60			60	5,400.00	60			60	5,400.00	240.00	90.00	21,600.00
80		Sticker Paper, matt type, 8x12	pack	1			1	300.00	1			1	300.00	1			1	300.00	1			1	300.00	4.00	300.00	1,200.00
81		Tape, double sided, 1" (Strip)	roll	10			10	400.00				0	0.00				0	0.00				0	0.00	10.00	40.00	400.00
82		Rubber Cement	bot.	1			1	80.00	1			1	80.00	1			1	80.00	1			1	80.00	4.00	80.00	320.00
83		Bundy Card Ribbon, for Armano Bundy Clock	pcs.	3			3	450.00	3			3	450.00	3			3	450.00	3			3	450.00	12.00	150.00	1,800.00
84		Glue, Instant, 3g.	bot.	1			1	170.00	1			1	170.00	1			1	170.00	1			1	170.00	4.00	170.00	680.00
85		Index Card, 5x8	pack	3			3	180.00	3			3	180.00	3			3	180.00	3			3	180.00	12.00	60.00	720.00
86		Ink, marking pen	bot.	3			3	450.00	3			3	450.00	3			3	450.00	3			3	450.00	12.00	150.00	1,800.00
87		Paper Fastener, 4" capacity	box	3			3	255.00	3			3	255.00	3			3	255.00	3			3	255.00	12.00	85.00	1,020.00
88		Staple Wire, No.35	box	30			30	1,200.00	30			30	1,200.00	30			30	1,200.00	30			30	1,200.00	120.00	40.00	4,800.00
Office Equipment and Accessories																										
89		Chair, senior executive	unit				0	0.00				0	0.00	1			1	14,000.00				0	0.00	1.00	14,000.00	14,000.00
90		Chair, junior executive	unit	2			2	20,000.00	2			2	20,000.00	2			2	20,000.00	2			2	20,000.00	8.00	10,000.00	80,000.00
91		Chair, clerical	unit	5			5	35,000.00	5			5	35,000.00	5			5	35,000.00	5			5	35,000.00	20.00	7,000.00	140,000.00
92		Chair, visitors	unit	4			4	12,000.00				0	0.00	4			4	12,000.00				0	0.00	8.00	3,000.00	24,000.00
93		Chair, long John sofa	unit	2			2	20,000.00				0	0.00	2			2	20,000.00				0	0.00	4.00	14,000.00	56,000.00
94		Chair, for conference room	unit				0	0.00				0	0.00				0	0.00	12			12	720,000.00	12.00	5,000.00	60,000.00
95		Chair, for waiting clients	unit	1			1	14,500.00				0	0.00				0	0.00	1			1	14,500.00	2.00	14,500.00	29,000.00
96		Glass, for executive tables	unit	2			2	4,000.00				0	0.00	2			2	4,000.00				0	0.00	4.00	2,000.00	8,000.00
97		Table, senior executive	unit				0	0.00				0	0.00	1			1	14,500.00				0	0.00	1.00	14,500.00	14,500.00
98		Table, junior executive	unit				0	0.00	2			2	28,000.00				0	0.00	2			2	28,000.00	4.00	14,000.00	56,000.00
99		Table, clerical	unit				0	0.00	2			2	24,000.00	2			2	24,000.00				0	0.00	4.00	12,000.00	48,000.00
100		Table, counter type, for security guard/receiving area	unit	1			1	14,000.00				0	0.00				0	0.00				0	0.00	1.00	14,000.00	14,000.00
101		Table, for heavy duty printer	unit				0	0.00				0	0.00	1			1	5,000.00				0	0.00	1.00	5,000.00	5,000.00
102		Table, for computer	unit	1			1	10,000.00	1			1	10,000.00	1			1	10,000.00	1			1	10,000.00	4.00	10,000.00	40,000.00
103		Table, for conference room	unit	1			1	14,500.00				0	0.00				0	0.00				0	0.00	1.00	14,500.00	14,500.00
104		Table, podium	unit	1			1	14,000.00				0	0.00				0	0.00				0	0.00	1.00	14,000.00	14,000.00
105		Table, trolley	unit				0	0.00				0	0.00	1			1	5,000.00				0	0.00	1.00	5,000.00	5,000.00
106		Table, folding	unit				0	0.00				0	0.00	1			1	10,000.00				0	0.00	1.00	10,000.00	10,000.00
107		Cabinet, steel filing, metal, 4 drawers, with lock	unit	5			5	50,000.00				0	0.00	5			5	50,000.00				0	0.00	10.00	10,000.00	100,000.00
108		Cabinet, wood, with lock	unit	2			2	20,000.00				0	0.00	2			2	20,000.00				0	0.00	4.00	10,000.00	40,000.00
109		Cabinet, fireproof, vault type, for evidence	unit	2			2	28,000.00	2			2	28,000.00	2			2	28,000.00	2			2	28,000.00	8.00	14,000.00	112,000.00
110		Cabinet, steel, mobile pedestal	unit	2			2	20,000.00				0	0.00	2			2	20,000.00								

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4
113		Carbonized Paper, for check	pad	50			50	5,000.00					0	0.00			0	0.00	50		50	5,000.00	100.00	100.00	10,000.00
114		Cartons/Boxes, 21"x15"x10", double corrugated	pcs.	300			300	45,000.00	300				300	45,000.00	300		300	45,000.00	300		300	45,000.00	1,200.00	150.00	180,000.00
115		Employees Leave Card	pcs.	100			100	1,000.00					0	0.00			0	0.00			0	0.00	100.00	10.00	1,000.00
116		General Ledger Card	pcs.	100			100	1,000.00					0	0.00			0	0.00			0	0.00	100.00	10.00	1,000.00
117		Property Card	pcs.	100			100	1,000.00					0	0.00			0	0.00			0	0.00	100.00	10.00	1,000.00
118		Property, Plant & Equipment Ledger Card	pcs.	100			100	1,000.00					0	0.00			0	0.00			0	0.00	100.00	10.00	1,000.00
119		Property Tag Sticker	pcs.	100			100	1,000.00					0	0.00			0	0.00			0	0.00	100.00	10.00	1,000.00
120		Record Book, 500 pages, (blue and white cover)	book	10			10	3,000.00	10				10	3,000.00	10		10	3,000.00	10		10	3,000.00	40.00	300.00	12,000.00
121		Record Book, 300 pages, (blue and white cover)	book	15			15	3,750.00	15				15	3,750.00	15		15	3,750.00	15		15	3,750.00	60.00	250.00	15,000.00
122		Registry Return Receipt Card	pcs.	1500			1500	3,000.00	1500				1500	3,000.00	1500		1500	3,000.00	1500		1500	3,000.00	6,000.00	2.00	12,000.00
123		Reimbursement Expense Receipt	pad	10			10	2,000.00					0	0.00			0	0.00			0	0.00	10.00	20.00	200.00
124		Stock Card	pcs.	100			100	1,000.00					0	0.00			0	0.00			0	0.00	100.00	10.00	1,000.00
125		Supplies Ledger Card	pcs.	100			100	1,000.00					0	0.00			0	0.00			0	0.00	100.00	10.00	1,000.00
Lighting and fixtures and accessories																									
126		LED bulb	Pc.	10			10	2,500.00	10				10	2,500.00	10		10	2,500.00	10		10	2,500.00	40.00	250.00	10,000.00
127		Enegry Savings Lamp, 65-80watts, for fence post	pcs.	2			2	1,000.00	2				2	1,000.00	2		2	1,000.00	2		2	1,000.00	8.00	500.00	4,000.00
128		Flashlight, heavy duty	pcs.	5			5	5,000.00					0	0.00			0	0.00			0	0.00	5.00	1,000.00	5,000.00
129		Flourescent Ballast, 36-40watts	pcs.	10			10	2,500.00					0	0.00			0	0.00			0	0.00	10.00	250.00	2,500.00
130		Flourescent Starter, 36-40watts	pcs.	10			10	200.00					0	0.00			0	0.00			0	0.00	10.00	20.00	200.00
131		Flourescent Tube, 20watts	pcs.	30			30	3,600.00	30				30	3,600.00	30		30	3,600.00	30		30	3,600.00	120.00	120.00	14,400.00
132		PL Tube Daylight, 2 pins, 9watts	pcs.	5			5	1,000.00	5				5	1,000.00	5		5	1,000.00	5		5	1,000.00	20.00	200.00	4,000.00
133		Flourescent Starter, 20 wetts	pcs.	30			30	600.00	30				30	600.00	30		30	600.00	30		30	600.00	120.00	20.00	2,400.00
134		Emergency Lights	pcs.	2			2	2,000.00	2				2	2,000.00	2		2	2,000.00	2		2	2,000.00	8.00	1,000.00	8,000.00
Electrical equipmant and components and supplies																									
135		Extension Wire, with outlet and gang, 5 meter	pcs.	5			5	2,500.00					0	0.00			0	0.00			0	0.00	5.00	500.00	2,500.00
136		Extension Wire, with outlet and gang, 10 meter	pcs.	5			5	5,000.00					0	0.00			0	0.00			0	0.00	5.00	1,000.00	5,000.00
137		UTP Cable, CAT 5/6	meter	1			1	2,500.00					0	0.00			0	0.00			0	0.00	1.00	2,500.00	2,500.00
138		Surge Protector	pcs.	5			5	5,000.00					0	0.00	5		5	5,000.00			0	0.00	10.00	1,000.00	10,000.00
139		Electrical Tools/Equipment, set	set	1			1	5,000.00					0	0.00			0	0.00			0	0.00	1.00	5,000.00	5,000.00
140		Exhaust Fan	unit	2			2	3,000.00					0	0.00			0	0.00	2		2	3,000.00	4.00	1,500.00	6,000.00
Computer Supplies																									
141		Compact Disc-Recordable	pcs.	15			15	450.00	15				15	450.00	15		15	450.00	15		15	450.00	60.00	30.00	1,800.00
142		Compact Disc-Rewritable	pcs.	10			10	400.00	10				10	400.00	10		10	400.00	10		10	400.00	40.00	40.00	1,600.00
143		DVD-Recordable	pcs.	15			15	900.00	15				15	900.00	15		15	900.00	15		15	900.00	60.00	60.00	3,600.00
144		DVD-Rewritable	pcs.	10			10	700.00	10				10	700.00	10		10	700.00	10		10	700.00	40.00	70.00	2,800.00
145		Computer Mouse, optical	pcs.	10			10	2,500.00	10				10	2,500.00	10		10	2,500.00	10		10	2,500.00	40.00	250.00	10,000.00
146		Flash Drive, 16GB	pcs.	10			10	5,000.00	10				10	5,000.00	10		10	5,000.00	10		10	5,000.00	40.00	500.00	20,000.00
147		Flash Drive, 32GB	pcs.	10			10	8,000.00	10				10	8,000.00	10		10	8,000.00	10		10	8,000.00	40.00	800.00	32,000.00
148		Anti-Virus	pcs.	5			5	5,000.00	5				5	5,000.00	5		5	5,000.00	5		5	5,000.00	20.00	1,000.00	20,000.00
149		Wireless USB Adapter/Connector	pcs.	5			5	2,500.00					0	0.00			0	0.00			0	0.00	5.00	500.00	2,500.00
150		External Hard Drive, 2TB	pcs.	5			5	50,000.00					0	0.00			0	0.00			0	0.00	5.00	2,000.00	10,000.00
151		Cable Tone Tracer	pcs.	2			2	2,000.00					0	0.00			0	0.00			0	0.00	2.00	1,000.00	2,000.00
152		Computer Keyboard	pcs.	5			5	2,500.00	5				5	2,500.00	5		5	2,500.00	5		5	2,500.00	20.00	500.00	10,000.00
153		Crimping Tools with crimper cutting stripper network tool	set	2			2	1,000.00					0	0.00			0	0.00			0	0.00	2.00	500.00	1,000.00
154		Ethernet Switch, 24 port gigabit	pcs.	4			4	20,000.00					0	0.00			0	0.00			0	0.00	4.00	5,000.00	20,000.00
155		Uninterrupted Power Supply (UPS)	pcs.	10			10	80,000.00					0	0.00			0	0.00	10		10	80,000.00	20.00	8,000.00	160,000.00
156		Punch Down Tool	set	2			2	1,000.00					0	0.00			0	0.00			0	0.00	2.00	500.00	1,000.00
157		Automatic Voltage Regulator (AVR)	pcs.	5			5	5,000.00	5				5	5,000.00	5		5	5,000.00	5		5	5,000.00	20.00	1,000.00	20,000.00
Consumables																									
158		Comp. Printer Ribbon, Epson LQ 2190	pcs.	3			3	3,000.00	3				3	3,000.00	3		3	3,000.00	3		3	3,000.00	12.00	1,000.00	12,000.00
159		HP Toner, Laserjet 1600 color printer, Q600A-Black	pcs.	1			1	5,000.00	1				1	5,000.00	1		1	5,000.00	1		1	5,000.00	4.00	5,000.00	20,000.00
160		HP Toner, Laserjet 1600 color printer, Q600A-Cyan	pcs.	1			1	5,500.00	1				1	5,500.00	1		1	5,500.00	1		1	5,500.00	4.00	5,500.00	22,000.00
161		HP Toner, Laserjet 1600 color printer, Q600A-Yellow	pcs.	1			1	5,500.00	1				1	5,500.00	1		1	5,500.00	1		1	5,500.00	4.00	5,500.00	22,000.00
162		HP Toner, Laserjet 1600 color printer, Q600A-Magenta	pcs.	1			1	5,500.00	1				1	5,500.00	1		1	5,500.00	1		1	5,500.00	4.00	5,500.00	22,000.00
163		Epson L120, Ink Bottle, T6641, Black	pcs.	10			10	6,																	

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year	
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
170	Toner Cartridge, HP LJ Pro M181fw, 204A, Cyan	pcs.	3			3	15,000.00	3				3	15,000.00	3			3	15,000.00	3			3	15,000.00	12.00	5,000.00	60,000.00
171	Toner Cartridge, HP LJ Pro M181fw, 204A, Yellow	pcs.	3			3	15,000.00	3				3	15,000.00	3			3	15,000.00	3			3	15,000.00	12.00	5,000.00	60,000.00
172	Toner Cartridge, HP LJ Pro M181fw, 204A, Magenta	pcs.	3			3	15,000.00	3				3	15,000.00	3			3	15,000.00	3			3	15,000.00	12.00	5,000.00	60,000.00
173	Toner Cartridge, Canon LJ LBP 6680, #319	pcs.	6			6	42,000.00	6				6	42,000.00	6			6	42,000.00	6			6	42,000.00	24.00	7,000.00	168,000.00
174	Toner Cartridge, HP PRO M 201N, #83A	pcs.	6			6	27,000.00	6				6	27,000.00	6			6	27,000.00	6			6	27,000.00	24.00	4,500.00	108,000.00
175	Toner Cartridge, HP PRO M 176N, #130A, Black	pcs.	6			6	24,000.00	6				6	24,000.00	6			6	24,000.00	6			6	24,000.00	24.00	4,000.00	96,000.00
176	Toner Cartridge, HP PRO M 176N, #130A, Cyan	pcs.	6			6	24,000.00	6				6	24,000.00	6			6	24,000.00	6			6	24,000.00	24.00	4,000.00	96,000.00
177	Toner Cartridge, HP PRO M 176N, #130A, Yellow	pcs.	6			6	24,000.00	6				6	24,000.00	6			6	24,000.00	6			6	24,000.00	24.00	4,000.00	96,000.00
178	Toner Cartridge, HP PRO M 176N, #130A, Magenta	pcs.	6			6	24,000.00	6				6	24,000.00	6			6	24,000.00	6			6	24,000.00	24.00	4,000.00	96,000.00
179	Toner Cartridge, HP PRO M 452 DN, #410A, Black	pcs.	6			6	39,000.00	6				6	39,000.00	6			6	39,000.00	6			6	39,000.00	24.00	6,500.00	156,000.00
180	Toner Cartridge, HP PRO M 452 DN, #410A, Cyan	pcs.	6			6	39,000.00	6				6	39,000.00	6			6	39,000.00	6			6	39,000.00	24.00	6,500.00	156,000.00
181	Toner Cartridge, HP PRO M 452 DN, #410A, Yellow	pcs.	6			6	39,000.00	6				6	39,000.00	6			6	39,000.00	6			6	39,000.00	24.00	6,500.00	156,000.00
182	Toner Cartridge, HP PRO M 452 DN, #410A, Magenta	pcs.	6			6	39,000.00	6				6	39,000.00	6			6	39,000.00	6			6	39,000.00	24.00	6,500.00	156,000.00
183	Toner Cartridge, HP PROM 252 N, #201A, Black	pcs.	6			6	33,000.00	6				6	33,000.00	6			6	33,000.00	6			6	33,000.00	24.00	5,500.00	132,000.00
184	Toner Cartridge, HP PROM 252 N, #201A, Cyan	pcs.	6			6	33,000.00	6				6	33,000.00	6			6	33,000.00	6			6	33,000.00	24.00	5,500.00	132,000.00
185	Toner Cartridge, HP PROM 252 N, #201A, Yellow	pcs.	6			6	33,000.00	6				6	33,000.00	6			6	33,000.00	6			6	33,000.00	24.00	5,500.00	132,000.00
186	Toner Cartridge, HP PROM 252 N, #201A, Magenta	pcs.	6			6	33,000.00	6				6	33,000.00	6			6	33,000.00	6			6	33,000.00	24.00	5,500.00	132,000.00
187	Toner Cartridge, HP LJ PRO M 102A, #17A	pcs.	10			10	40,000.00	10				10	40,000.00	10			10	40,000.00	10			10	40,000.00	40.00	4,000.00	160,000.00
188	Toner Cartridge, HP CE410A, (HP305), Black	pcs.	6			6	36,000.00	6				6	36,000.00	6			6	36,000.00	6			6	36,000.00	24.00	6,000.00	144,000.00
189	Toner Cartridge, HP CE411A, (HP305), Cyan	pcs.	6			6	36,000.00	6				6	36,000.00	6			6	36,000.00	6			6	36,000.00	24.00	6,000.00	144,000.00
190	Toner Cartridge, HP CE412A, (HP305), Yellow	pcs.	6			6	36,000.00	6				6	36,000.00	6			6	36,000.00	6			6	36,000.00	24.00	6,000.00	144,000.00
191	Toner Cartridge, HP CE413A, (HP305), Magenta	pcs.	6			6	36,000.00	6				6	36,000.00	6			6	36,000.00	6			6	36,000.00	24.00	6,000.00	144,000.00
192	Toner Cartridge, HP CE278A, Black	pcs.	30			30	135,000.00	30				30	135,000.00	30			30	135,000.00	30			30	135,000.00	120.00	4500.00	540000.00
193	Toner Cartridge, HP CE285A (HP85A), Black	pcs.	30			30	120,000.00	30				30	120,000.00	30			30	120,000.00	30			30	120,000.00	120.00	4000.00	480000.00
194	Ribbon Cartridge, Epson C13S015516 (#8790), Black	pcs.	3			3	450.00	3				3	450.00	3			3	450.00	3			3	450.00	12.00	150.00	1800.00
A. TOTAL																							P	7,392,092.78		
B. ADDITIONAL PROVISION FOR INFLATION (10% of																							P	739,209.28		
C. ADDITIONAL PROVISION FOR TRANSPORT AND																							P	-		
D. GRAND TOTAL (A + B+ C)																							P	8,131,302.06		
E. APPROVED BUDGET BY THE AGENCY HEAD																										

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Recommending Approval:

PAUL ELMER M. CLEMENTE

Deputy Ombudsman
Office of the Deputy Ombudsman for Visayas

Date Prepared: August 27, 2021

Certified Funds Available /
Certified Appropriate Funds Available:

WEOMARK RYAN G. LAYSON

Assistant Ombudsman
Finance and Management Information Office

Approved by:

SAMUEL R. MARTIRES

Ombudsman