



Republic of the Philippines
OFFICE OF THE OMBUDSMAN
Sen. Miriam Defensor-Santiago Avenue (formerly Agham Road)
Brgy. Bagong Pag-asa, Diliman, Quezon City 1105

**INVITATION TO BID FOR
PUBLIC BIDDING FOR THE PROCUREMENT OF
DEDICATED/LEASED INTERNET SERVICE CONNECTION WITH 1
GBPS BANDWIDTH FOR THE OFFICE OF THE OMBUDSMAN
PB2025-19**

- 1) The **Office of the Ombudsman**, through the General Appropriations Act for CY 2025¹ intends to apply the sum of **Three Million Six Hundred Thousand Pesos (₱3,600,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for **Public Bidding for the Procurement of Dedicated/Leased Internet Service Connection with 1 Gbps Bandwidth for the Office of the Ombudsman with Project Identification No. PB2025-19**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
- 2) The Office of the Ombudsman now invites bids for **Public Bidding for the Procurement of Dedicated/Leased Internet Service Connection with 1 Gbps Bandwidth for the Office of the Ombudsman (PB2025-19)**. The Project implementation is within **five (5) calendar days from the receipt of Notice to Proceed**. Bidders should have completed, at least **five (5) years** from the date of submission and receipt of bids, contracts similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
- 3) Bidding will be conducted through competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the IRR of RA No. 12009.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

- 4) Interested Bidders may obtain further information from the Office of the Ombudsman-Bids and Awards Committee Secretariat-Main (BAC Sec-Main) via email at bac@ombudsman.gov.ph and inspect the Bidding Documents at the address given below from **Monday to Friday, between 08:00AM to 05:00PM**.
- 5) A complete set of Bidding Documents may be acquired by interested Bidders starting **05 February 2026 to 02 March 2026** from the address given below upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Three Thousand Five Hundred Pesos (₱3,500.00)**.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

- 6) The Office of the Ombudsman will hold a Pre-Bid Conference on **16 February 2026 (Monday) at 10:00A.M.** through video conferencing via **MS Teams Application**, which

¹ Approved Budget for the Contract (ABC) refers to the budget for the contract duly approved by the Head of the Procuring Entity (HoPE), within the authorized amount in the General Appropriations Act (GAA), continuing, and automatic appropriations, or other authorized source of funds, in the case of National Government Agencies (NGAs); for which a Multi-Year Contractual Authority (MYCA) or an equivalent document is required, the ABC shall be the total project cost reflected in the MYCA or equivalent document (Section 5(a), RA No. 12009);

shall be open to Prospective Bidders. Prospective bidders should signify their intention to participate by sending an email to **BAC Secretariat-Main** through the email address given below. The Meeting Link and other details related to the video conference will be sent to the participants at least one (1) day before the event through email.

- 7) Bids must be duly received by the BAC Secretariat-Main through manual/physical submission at the designated receiving area with authorized receiving personnel of the **BAC Secretariat Office, Office of the Ombudsman, Ground Floor Ombudsman Annex Building, Sen. Miriam Defensor-Santiago Avenue (Formerly Agham Road), Barangay Bagong Pag-asa, Diliman, Quezon City** on or before **02 March 2026 (Monday) at 02:00P.M.** Late bids shall not be accepted.
- 8) All Bids must be accompanied by a Bid Security in any of the acceptable forms and in the amount stated in ITB Clause 16.1.
- 9) **Bid opening shall be on 03 March 2026 (Tuesday) at 09:30A.M. through video conferencing via MS Teams application** (face-to-face for the BAC Secretariat Main personnel). The Meeting Link and other details related to the video conference will be sent to the participants at least one (1) day before the event through email. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
- 10) The Bid Evaluation and Award Criteria are **Lowest Calculated Bid (LCB) and Lowest Calculated and Responsive Bid (LCRB)**, respectively.
- 11) The Office of the Ombudsman reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 70² of R.A. No. 12009, without incurring any liability to the affected Bidder or Bidders.
- 12) All particulars and activities regarding the Eligibility of Bidders, Bid Security, Pre-Bid Conference(s), Evaluation of Bids, Post-Qualification, Award of Contract, Performance Security, procedures and other documents, shall be governed by RA 12009 and its IRR.
- 13) Please refer to the table below for the cost of the bidding documents and summary of procurement activities:

COST OF BIDDING DOCUMENTS (Non-refundable)	₱3,500.00
INSPECTION/SELLING PERIOD OF BIDDING DOCUMENTS	05 February 2026 to 02 March 2026 - Bidding documents may be downloaded from the PhilGEPS website and Ombudsman website. - For payment of bidding fees, prospective bidders shall coordinate with the BAC Secretariat Main in securing the Order of Payment, and other payment details. Proof of payment such as deposit slips and transaction receipts may be submitted via email for the issuance of Official Receipt.
PRE-BID CONFERENCE	16 February 2026 (Monday) at 10:00A.M. - Video Conferencing via MS Teams Application - Prospective bidders should signify their intention to participate by sending an email to BAC Secretariat-Main and MS Teams

² Reservation Clause

	Meeting Link and other details will be provided at least one (1) day before the event.
DEADLINE OF SUBMISSION OF BIDS (Note: Late bids shall not be accepted. Unsealed or unmarked bid envelopes shall be rejected)	02 March 2026 (Monday) at 02:00P.M. - Manual/physical submission of bidding documents at the designated receiving area with authorized receiving personnel of BAC Secretariat Office of the Office of the Ombudsman, Ground Floor, Ombudsman Annex Building, Senator Miriam Defensor-Santiago Avenue, (Formerly Agham Road), Brgy. Bagong Pag-asa, 1105 Quezon City.
OPENING OF BIDS	03 March 2026 (Tuesday) at 09:30A.M. - Video Conferencing via MS Teams application - Prospective bidders should signify their intention to participate by sending an email to BAC Secretariat-Main and MS Teams Meeting Link and other details will be provided at least one (1) day before the event.

14) For further information, please refer to:

Inquiries or concerns as follows: a. Sale of bidding documents b. Inquiries regarding bid submission or preparation c. Formal/Written clarifications on the on the bidding documents or project details d. Submission of Request for Reconsideration e. Information on meeting schedules and online access links for procurement activities	BIDS AND AWARDS COMMITTEE SECRETARIAT-MAIN Ground Floor Ombudsman Annex Building Sen. Miriam Defensor-Santiago Avenue (Formerly Agham Road) Barangay Bagong Pag-asa, Diliman, Quezon City 1105 ☎ (02) 5317-8300 local 2206/2207 ✉ bac@ombudsman.gov.ph www.ombudsman.gov.ph (See Bid Announcements)
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Note: Please communicate through the email addresses or telephone number provided above. All requests should be in writing and addressed to the BAC Secretariat-Main.

15) You may visit the following websites:

For downloading of Bidding Documents:

- **Office of the Ombudsman Official Website:** www.ombudsman.gov.ph (see links under *Bid Announcements*>*under Invitation to Bid*)
- **Log in at PhilGEPS Website:** <https://notices.philgeps.gov.ph/>

04 February 2026, Quezon City, Philippines.


ALAN R. CAÑARES
Officer-in-Charge, General Administrative Office
*Chairperson, Bids and Awards Committee - Main*³

³ Although the term of the Bids and Awards Committee (BAC) ends on 31 December 2025 (Office Order No. 196, series of 2025), Section 41.2.6 of the Implementing Rules and Regulations of Republic Act No. 12009 provided that the current BAC membership shall continue performing their duties until new BAC members are officially designated.